

STATE UNIVERSITY OF NEW YORK AT BINGHAMTON
ANNOUNCEMENT OF VACANCY

DATE: May 13, 2024

TITLE: Maintenance Assistant Painter

DEPARTMENT: Facilities Management

GRADE/SALARY RANGE: SG-9 \$41,399

Number of Positions: 1

BRIEF JOB DESCRIPTION: A Maintenance Assistant Painter performs a variety of semi-skilled activities in preparing surfaces and applying coats of paint, varnish and other finishes and stains to decorate and protect interior or exterior surfaces and fixtures of buildings, structures, furniture and equipment. Incumbents, in learning and perfecting skills, may perform journeyman activities under direct or indirect supervision or after receiving detailed instruction. Maintenance Assistants may supervise maintenance helpers, laborers, and other unskilled workers in performing painting tasks. Typical duties may include, but are not limited to, arranging, assembling and erecting scaffolding and ladders; placement of drop cloths over shrubs, furniture, floors, etc. to avoid splattering; moving furniture and equipment from areas to be painted; prepare surfaces for painting by washing, use of paint remover, blowtorch, wire brush or chipping hammer, and by sanding; remove electrical wall plates and replace when painting is finished; fill cracks, crevices and holes with putty, plaster, etc.; mix paints to achieve desired colors; paint surfaces using brush, spray gun, paint roller or mittens; may install or replace window glass; cleans equipment and cleans work areas of spotted paint and dirt; may assist in covering interior walls with wall coverings. Maintenance Assistants use hand and portable power tools and shop equipment appropriate to the area to which they are assigned. They may occasionally operate trucks and light construction equipment and may become involved in snow removal. This individual must develop computer skills to operate the Departments facilities management system, KRONOS time management system, and purchasing system as implemented on their level in their area.

QUALIFICATIONS: Non-competitive position. Candidates must possess two years of experience in the painting trade working under the supervision of a skilled journeyman painter or completion of an appropriate two-year technical school course. Additionally candidate must possess the following job skills:

- Working knowledge of the methods, materials, tools and equipment used in the painting trade.
- Ability to use the tools, machines, equipment, and material of the painting trade.
- Must possess a valid driver's license and be able to operate a motor vehicle in NYS.
- Ability to perform moderate to heavy manual labor.
- Ability to understand and carry out written and verbal instruction.
- Ability to supervise the activities of a subordinate staff.
- Ability to climb ladders and work at heights on scaffolds and platforms.
- Ability to read and interpret construction plans.

SPECIAL INFORMATION: The initial assignment for this position will be in the Painting Department on the 7:00 am to 3:30 pm shift. Position works Monday through Friday with Saturday and Sunday as pass days. Since the nature of the campus requires continuous service and emergencies may arise during other than normal work hours, employee in this position will be required to provide a home telephone number and be willing to accept emergency call-ins and overtime work when necessary.

ADDITIONAL INFORMATION: The successful candidate for this position must be able to perform the duties and responsibilities of the position satisfactorily. Since the activities of other employees depend upon the performance of the employee in this position, reliable attendance is a factor that the employer will consider when filling this vacancy.

Internal candidates interested in the above position should indicate their interest by completing a PA-81 form; obtainable in the Office of Human Resources. All other applicants should complete the HR-001 Binghamton University Employment Application; obtainable at www2.binghamton.edu/human-resources/forms. Completed forms are to be returned to the Office of Human Resources, Binghamton University, P.O. Box 6000, Binghamton, NY, 13902. Applications will not be accepted in Facilities and must be returned to Human Resources no later than May 23, 2024.