Dual-Diploma Programs Housing Information

Binghamton University’s Residential Life Office makes all the necessary arrangements with the Dual-Diploma Programs office to make sure that all Dual-Diploma students housed based on their housing requests and availabilities in the residential communities.

Detailed information about Binghamton University’s dorms, housing assignments, and housing policies included in our Fall and Spring orientation sessions in Turkey. For more information about the residential life communities, housing assignments, housing rates, and residential life policies, please visit the web page of the Residential Life Office at [http://reslife.binghamton.edu](http://reslife.binghamton.edu).

All students who start their first year of studies at Binghamton University are required to live on campus unless their families have made previous arrangements with the Office of Residential Life to allow them to reside off campus. Students who wish to live off campus have to prove that they are living in Binghamton (or Broome County) with a parent or legal guardian.

Senior year students who are returning to Binghamton are NOT required to live on campus. If they want to live on campus, they have to complete the online housing assignment form and send their request to the Residential Life Office before the deadline. Deadline for housing assignment process changes every year and the updated deadline will be provided during the pre-departure orientation session in Turkey in Spring semester.

All students have to follow rules and regulations of the University Housing License. A copy of the University Housing License provided below and published at the following link: [http://reslife.binghamton.edu/forms/license-1011.html](http://reslife.binghamton.edu/forms/license-1011.html)

For more information please contact Dual-Diploma Programs Office by email at ddiploma@binghamton.edu

University Housing License 2010-11

This license obligates you to remain in on-campus housing for the entire academic year. Students living in University housing agree to abide by the stated regulations.

Binghamton University uses three services to make contact with students; it is each student’s responsibility to monitor and respond to messages on voicemail on their residence hall room telephone, e-mail provided by Binghamton University, and their residential community mailbox.
I. GENERAL TERMS AND CONDITIONS.

- This license is extended by the University, to individual students and students with families, for an on-campus space in residential facilities. This license is not for a particular room, and should not be construed to be a lease.
- This license is in effect from the day a student reserves a room through the date he or she checks out as defined in this license. This license is also in effect during summer Orientation and summer housing.
- Failure to occupy a space after signing this license does not relieve the student of the responsibility to fulfill its terms. Likewise, a student who occupies a space without signing the license is nevertheless responsible for all its terms and conditions.
- All students in the first-year class of the University, regardless of credit hours earned, are required to live in University housing for their first academic year unless permission to live off campus is received from the Office of Residential Life.
- All residents in University housing, except those living in Susquehanna and Hillside communities, are required to participate in one of the resident dining programs.
- Residents in University housing are expected to conduct themselves in a manner appropriate to a community living environment. Residents must abide by the policies and regulations of this license and the Rules of Student Conduct. The University reserves the right to reassign a resident or remove a resident from University housing at any time for reasons of safety, security, and conduct.

II. ELIGIBILITY.

- Preference for residence in University housing will be given to full-time degree candidates, however part-time status does not terminate this agreement.
- Residents not officially registered in, or who are mandated by, the University are required to vacate their rooms within 48 hours of becoming ineligible and may not remain as the “guest” of another resident.
- Any student who is administratively removed from University housing will not be eligible for University housing in the future. Also, any resident who voluntarily vacates University housing or takes a leave from the University or who must be re-admitted should understand that returning to University housing will be contingent upon availability.

III. OCCUPANCY GUIDELINES AND FINANCIAL OBLIGATIONS

1. Deposits.

- To secure a room assignment for the fall semester students must pay an advance housing deposit of $200, credited toward the fall semester’s room rent. Continuing students are ineligible for a refund once a housing reservation is secured. New student housing deposits are refundable until May 1 or within 30 days of the date of the admission letter, whichever is later.
To request a room assignment for the spring semester eligible students who are not fall residents must pay an advance housing deposit of $200. Housing deposits are refundable until December 1 or within 30 days of the date of the admission letter, whichever is later. Students exempt from paying the housing deposit who later cancel their assignment before occupancy will be responsible for paying a $200 cancellation fee.

2. Housing Assignments.

- Binghamton University is not permitted to classify students according to race, religion, national origin or disability. ASSIGNMENTS CANNOT AND WILL NOT BE MADE OR CHANGED BASED ON THESE FACTORS.
- Students are not guaranteed specific housing assignments and are liable for payment of room rent at the specified rate of the room to which they are assigned. Residents are prohibited from switching rooms without prior University authorization. Residents cannot permit any part of their rooms, suites or apartments to be shared by persons not assigned by the residential community.
- Some students may be assigned temporarily to share a room above designed capacity. These students are required to accept re-assignment to a regular occupancy room as vacancies become available.

3. Occupancy.

- Occupancy is defined as acceptance of the key(s) or room access card and/or moving personal possessions into the room, suite, or apartment.
- Occupancy is also defined as failure to properly vacate after obtaining approval of a housing cancellation request or after becoming ineligible or at the end of the appropriate semester or summer session.
- Residents failing to properly vacate University residential facilities will incur daily housing charges until they do so.

4. Room Changes and Vacancies.

- The University reserves the administrative right to assign students to fill vacancies and make changes in room assignments.
- After the end of the second week of classes, consideration is given to student-initiated requests for room changes through a wait list process. Residents living in an accommodation in which a vacancy exists may be given the opportunity to name a current University resident to move in with them.
- Room changes must be completed prior to the beginning of the room reservation process for the fall and spring semesters, as specified by the Residential Life Office.
- All changes must be approved by the residential community’s assistant director.
5. Room Rate Adjustments.

- After a resident has occupied residential facilities, no room-rate adjustment is available for the balance of that academic year if the resident vacates on-campus housing without permission or authorization to do so.
- Residents removed from University housing for disciplinary reasons are ineligible for room-rate adjustments.
- In some cases, residents may be assigned temporarily to a room above designed capacity. Residents not reassigned to a regular occupancy room are entitled to a daily prorated room-rate adjustment until they are moved to a regular-occupancy room. Residents who voluntarily choose to live in an over-occupied room are ineligible for any refund.

6. Cancellations and Penalties.

- Requests for permission to cancel University housing must be made in writing.
- Continuing students assigned to University housing must cancel their fall semester housing by June 15, 2010. A new student must cancel by June 15, 2010 or within 14 calendar days of housing application, whichever is later. A request to cancel after these deadlines will be denied if the student is enrolled during term of this license; he or she will be required to pay the entire room charge for the fall and spring semesters.
- Residents who withdraw for the fall semester after Dec. 1, 2010, but remain students at the University for the spring 2011 semester must fulfill the terms of the University Housing License for the spring semester and remain in University housing.
- Fall residents may request permission to cancel their housing for the spring semester due to graduation, study abroad, exchange program, academic dismissal, transfer of schools, withdrawal, or military service. A Request for Housing Cancellation must be submitted and approved no later than Fri., Nov. 5, 2010, at 4:30 p.m. to avoid a $200 billing. Approved cancellations after Nov. 5, 2010 will result in a billing of $200 late cancellation fee without exception.
- New spring semester students must cancel their spring housing by January 5, 2011 or within 14 calendar days of housing application, whichever is later. A request to cancel after this deadline will be denied if the student is enrolled during term of this license; he or she will be required to pay the entire room charge for the spring semesters.
- In general, petitions to cancel University housing after the deadline from students who are not leaving the University are not granted unless the residence halls are above 100% occupancy.

7. Disability/Medical Related Accommodations.

- If a student requires any disability or medical related housing accommodations, proper arrangements are made in consultation with the Office for Services for Students with Disabilities and/or the University Physician.
8. Break Housing.

- Residents of the apartment communities and residents of halls designated for break housing can remain in their residence hall at any time during any break that occurs in the fall or spring semester.
- Residents in break housing for the fall 2010 semester who will not be registered students at the University for the spring 2011 semester may not remain in residence after the halls close for the fall semester Dec. 18, 2010.

9. Summer Occupancy.

- This license is also in effect for summer 2011.
- Current residents of the Apartment Communities may continue their residency throughout the summer at the summer housing room rate. Those registered for Summer Session who are not current residents of the apartment communities will be housed in Hillside Community for the 2011 Summer Session.
- Spring semester residents of the apartment communities who are not continuing their residency through the summer must vacate 24 hours after their last exam in May 2011.
- Residents living in the apartment communities during the summer who do not have a fall housing reservation or who have a different assignment for the fall semester must vacate their summer apartments by noon on Sat., Aug. 13, 2011.

10. Early Arrivals.

- Residents may not occupy or deliver items to their rooms, suites or apartments prior to the official opening date unless an early arrival request has been submitted and approved by Residential Life.
- Approved early arrivals will be charged nightly room rent from the date of early check-in until the date the residence halls officially open for the semester.

11. Late Arrivals.

- Unless prior arrangements have been made with the appropriate residential community housing office, failure of a student to take occupancy by 4:30 pm on the first day of classes of the semester will result in forfeiting their housing deposit and assignments.

12. Check-In.

- For verification, each resident must produce identification prior to being given access to his or her assigned room.
- Each resident must complete and sign the Condition Report(s) provided by the University within 24 hours of occupancy. Failure to complete, sign and return the form(s) results in the resident’s assumption of responsibility for any damage evident in the room, suite or apartment. These forms are the basis for assessment of any damage and/or loss attributable to the resident at the termination of occupancy.
13. Check-Out.

- Rooms, suites or apartments are not considered properly vacated until all personal possessions are removed and the keys or room access cards are returned.
- Residents failing to properly vacate will incur daily housing charges until they do so.
- Failure to return keys and/or access cards upon check-out will result in charges assessed for lock and/or key access replacement.
- Residents must remove all refuse and discarded material and leave the entire room, suite or apartment as clean as it was at the time of check-in.
- Upon termination of occupancy, and by contacting a staff member, residents may identify and accept responsibility for changes in condition for which they may be assessed a charge.
- Residents must vacate the residence hall 24 hours after their last exam or by the date stipulated in the official University calendar. The University reserves the right to remove residents or charge for occupancy beyond the deadline.

IV. USE, CARE, AND RESPONSIBILITIES

1. Cleaning.

- Residents are responsible for removing trash and recyclable items regularly. Residents are also responsible for maintaining satisfactory health and life safety standards and cleaning their own rooms, suites and all areas within apartments, including all furniture, fixtures, appliances and areas not routinely cleaned by maintenance personnel.
- Physical Facilities staff may enter during break periods to clean rooms, suites or apartments.

2. Damage.

- Residents are responsible for any damage they cause, whether by intentional or unintentional means, to their entire room, suite or apartment, or to University-owned contents contained therein.
- Final inspections and assessments for damages are completed by a University inspection team after the resident(s) vacates the room, suite or apartment. Resident assistants do not assess damages. Charges for excessive cleaning, removal of personal property and loss or damage caused by residents are billed directly to the resident(s) responsible. In the event that two or more residents occupy the same room, suite or apartment and it cannot be ascertained which resident is responsible for the damage, the assessment is made against everyone equally.
- Residents may be held financially responsible for any damages in stairwells, corridors, floor or building lounges, or common or public bathrooms.
3. Reporting Repairs.

- Residents may not make repairs.
- Residents are responsible for reporting to the residential community staff the need for repairs to their assigned rooms, suites or apartments or the contents contained therein. The resident must be present for the repair work unless it is an emergency situation.

4. Decorations.

- Residents may decorate their room, suite or apartment, with the understanding that any damages to the room, suite or apartment will be assessed to the resident(s) responsible.
- Residents may use noncombustible decorating materials only.
- Attaching lightweight and removable decorations to windows or screens is permissible if it can be done in a manner that is safe and does not compromise the purpose or functioning of the screens or windows. Such decorations may not extend outside the room or onto the exterior of the building.
- Tapestries, carpeting or other fabrics, if treated with a fireproof material, may be suspended from picture moldings, but may not be hung in such a way as to limit egress from the entrance of the room. Proof of such treatment is required.
- Affixing anything to the ceiling is expressly prohibited.

5. Structural Modifications.

- Residents are not permitted to modify structurally or to authorize or order the structural modification of their room, suite, apartment or any other part of any building. This includes, but is not limited to, the application of wallpaper, adhesive paper, paneling, etc. Residents may not alter, replace or install locks or other security devices.

6. Furniture.

- Furniture provided by the University may not be removed from rooms, suites, apartments or common areas.
- Screens may not be removed from windows and security screen tabs may not be tampered with or removed.
- Furniture is not to be disassembled, nor are mattresses to be removed from bed frames. Bed frames must remain on the floor of the room at all times, except when using University-approved bed risers.
- Charges for moving common-area or assigned furniture back to its proper location and for the loss or damage of such furniture are assessed against those responsible.

7. Painting.

- Residents are not allowed to spackle or paint.
8. Guests.

- Residents may have overnight guests by obtaining prior permission of the other residents in the room, suite or apartment. The right of a student to live in reasonable privacy takes precedence over the privilege of a roommate to entertain a guest.
- Overnight guests may not stay for more than two nights in a seven-day period. Exceptions to this policy must have written permission from the resident director or community director. Such guests must be over 14 years old. Exempt from this policy are residents of family apartments in Susquehanna Community, who may have overnight guests younger than 14 years of age.
- Residents are responsible for the conduct of their guests and must be present for the duration of the visit. Guests whose behavior or presence detracts from the community atmosphere or impinges on any resident will be required to immediately vacate University housing facilities.

9. Quiet/Courtesy Hours.

- Courtesy hours are in effect at all times. Residents must cooperate with reasonable requests to lower the noise level during courtesy hours.
- During quiet hours, noise should not travel outside the confines of the room, suite or apartment.
- From Sunday night through Friday morning, quiet hours are midnight to 8 a.m. For weekends, quiet hours are 2 a.m. to 10 a.m., Saturday and Sunday mornings. Each residence hall government may decide at the beginning of the academic year to extend these quiet hours.
- During final examinations, 24-hour quiet hours begin at 11:59 p.m. on the last day of classes and continue through the end of the last examination on the last day of examinations.
- Susquehanna Community has 24-hour quiet hours, seven days a week, throughout the year.

10. Smoking.

- Residents and visitors who wish to smoke must do so outside, at least 25 feet away from the building.

11. Pets.

- Pets are not allowed in any University-operated housing facility. Service animals for individuals with visual or physical disabilities are permitted.
- The only exception is, with agreement of all residents of the room, suite, or apartment, a resident may keep small fish in a properly maintained bowl with a capacity no greater than one gallon. Air filters, power heads, heaters or similar devices are not permitted.
12. Noxious Odors.

- A noxious odor is ANY aroma of such intensity that it becomes apparent to others. When a noxious odor can be localized to a particular room, suite or apartment, the resident(s) will need to correct the matter.


- No commercial activity or solicitation may be conducted in or from University residential facilities.


- The storage of motor vehicles of any kind is prohibited in University residential facilities. Bicycles are permitted only in approved and designated storage areas. Blocking of fire exits by any vehicle parked either inside or outside a building is prohibited.

15. Personal Property.

- The University is not responsible for loss, theft or damage of personal belongings.
- No storage is provided outside a student’s room, suite or apartment at any time.
- Personal property of residents is not covered by University insurance. Residents should carry their own insurance protection against loss or damage of personal property.
- The University reserves the right to dispose of any personal property remaining after a resident vacates.

V. SAFETY AND SECURITY

1. Personal Conduct.

- Activities that could endanger the safety of persons and/or damage property are prohibited within the residence halls or on the grounds. This includes, but is not limited to, playing floor hockey, throwing a frisbee or football or playing any other sports in the hall, roller skating, roller blading, skateboarding, riding bicycles, water fights, firing toy guns that use hazardous projectiles, throwing objects from windows, entering or exiting from windows, etc.
- Residents should keep their rooms, suites or apartments locked at all times.
- Residents are responsible for violations committed by others that occur in their room, suite, or apartment unless another Binghamton University student(s) takes responsibility for the violation.
2. Keys.

- Residents are responsible for all keys and access cards issued to them. Residents are prohibited from lending or giving their keys or access cards to other individuals. Duplication of keys is prohibited.
- Lost, stolen or damaged keys or access cards must be reported immediately and will necessitate the replacement of the lock(s), key(s) or access card, the cost of which is charged to the resident.

3. Prohibited Items.

- Items not permitted in rooms, suites, or apartments include, but are not limited to, non-UL approved electrical items, halogen lamps, lamps with plastic shades, extension cords, refrigerators larger than 5.5 cu. ft., immersible heaters and open-coil hot pots and hot plates, deep-fat fryers, indoor electric grills, charcoal burners, gasoline stoves or open-flame cooking appliances, sterno's, kerosene lamps, kerosene heaters, propane and other chemicals, mercury thermometers, clothes washers, freezers, dryers, dishwashers, electric heaters, air conditioners, waterbeds, and non-University issued lofts. Surge protectors with internal breakers are permitted, but cannot be connected to another power strip to add length to an outlet.
- The possession or use of any type of firearm, ammunition, gunpowder, fireworks, air rifle, air pistol, blade-based weapon, sword, chukka stick or other dangerous object is prohibited.

4. Incense and Candles.

- Candles or incense of any type are not permitted in student rooms, suites or apartments.
- Permission must be obtained from the resident director or community director to use them in observing certain religious holidays, provided they are not left unattended.

5. Fire Safety.

- All persons must evacuate the building when a fire alarm sounds. All persons may face disciplinary action and/or arrest if they fail to evacuate; cause false alarms; interfere with the proper functioning of a fire alarm system; tamper with or remove fire hoses, extinguishers, smoke or heat detectors, or fire safety apparatus; disable room, suite or apartment smoke detectors or alarms; or fail to inform the area staff when a smoke detector or alarm is malfunctioning.
6. Inspections.

- The University reserves the right to inspect rooms, suites and apartments in the interest of health, safety, cleanliness and property control. A minimum of 24 hours’ notice will be given prior to such inspections.
- University personnel must carry University identification, present it on request and announce their purpose for entry. University personnel may not enter any room without first knocking on the door and allowing a reasonable period of time for response by the residents.
- Inspections are conducted by residential community staff at the beginning of each vacation or recess period.
- In situations involving health, safety or maintenance issues, authorized University personnel may enter without prior notice.
- As opposed to inspections, no room may be searched, except by appropriate legal agencies or University personnel with a warrant, or under emergency circumstances, or by authorities to whom the resident has given express consent for each individual instance.