

## TIMETABLE FOR PERSONNEL CASES – 2026 - 2027

**All Parties Must Forward Their Recommendations in Accordance with this Timetable**

Non-Mandated Decisions	Mandated Decisions		
All promotions to full professor or cases for early decision (1,2)	Renewal and Tenure decisions for faculty whose term expires in August 2027 (3) & Librarian faculty whose term expires between May 30 and November 30	Renewal and Tenure decisions for faculty whose term expires December 31, 2026 or earlier & Librarian faculty whose term expires between December 1 and May 29	
May 4, 2026	September 14, 2026	April 27, 2026	Latest date by which IPC initiates action as outlined in Article VII. Title E, 2b of <u>Faculty Bylaws</u>  For mandated cases requiring external letters, it is <b>strongly</b> recommended that potential reviewers are contacted well in advance of this date.
December 14, 2026 (4)	February 1, 2027	September 28, 2026	Report and recommendation of IPC must be submitted to Dean or Director by this date.
January 11, 2027	February 22, 2027	October 12, 2026	Dean/Director after review and consultation specified by Article VII adds own report and forwards case to the Provost and to the University Personnel Committee by this date.
April 5, 2027	April 5, 2027	November 2, 2026	The University Personnel Committee will consider the case and will send their recommendations to the Provost by this date.
The Provost will send notification of his/her recommendation to the President.			
April 19, 2027	April 19, 2027 (5, 6)	November 16, 2026 (5)	University Personnel Committee recommendations must be made to the President through the Provost by this date.
	August 31, 2027 (7)	December 15, 2026 (7)	Mandated date for President to notify faculty member.

1. Faculty wishing to initiate consideration for non-mandated promotion must petition the IPC in writing no later than May 4, 2026 (1st Monday in May). IPCs may also initiate such considerations with the approval of the candidate.
2. IPCs should consider proposed promotions at the same time they consider contract renewals, especially when such situations relate to calendar-year appointments that do not commence on September 1.
3. Decision for terminal year or further extension.
4. Non-mandated cases not sent from the IPC to the Dean/Director by the deadline, December 14, 2026 may be deferred until the next academic year.
5. If recommendations of University Personnel Committee are not received in the President's Office by this date, the President may have to act without the benefit of this advice.
6. All Library cases requiring notification any time between May 30 and August 31, 2027 are included in this group. Other Library cases should be timed to enable the UPC recommendation to be submitted to the President one month prior to notification date.
7. Date mandated by Policies of the Board of Trustees and UUP Agreement.