

SABBATICAL REPORT

Name _____ School/Department _____

Period of Leave _____

Within six months of the return from sabbatical leave, a report required by the *Policies of the Board of Trustees* must be submitted to the president through channels.

Handbook for Faculty and Professional Staff

Please attach report.

I did not earn additional income during the period of my sabbatical leave

from _____ (*specify leave period*).

Signature

Date

I did have earned income during the period of my sabbatical leave

from _____ (*specify leave period*).

A detailed, comprehensive statement of such income is attached or will be submitted separately.

Signature

Date