

TIMETABLE FOR PERSONNEL CASES – 2027-2028

Non-Mandated Decisions	Mandated Decisions		
All promotions to full professor or cases for early decision (1,2)	Renewal and Tenure decisions for faculty whose term expires in August 2028 (3) & Librarian faculty whose term expires between May 30 and November 30	Renewal and Tenure decisions for faculty whose term expires December 31, 2027 or earlier & Librarian faculty whose term expires between December 1 and May 29	
May 3, 2027	September 13, 2027	April 26, 2027	Latest date by which IPC initiates action as outlined in Article VII, Title E, 2b of <u>Faculty Bylaws</u> For mandated cases requiring external letters, it is strongly recommended that potential reviewers are contacted well in advance of this date.
December 13, 2027 (4)	February 7, 2028	September 27, 2027	Report and recommendation of IPC must be submitted to Dean or Director by this date.
January 10, 2028	February 28, 2028	October 11, 2027	Dean/Director after review and consultation specified by Article VII adds own report and forwards case to the Provost and to the University Personnel Committee by this date.
April 3, 2028	April 3, 2028	November 1, 2027	The University Personnel Committee will consider the case and will send their recommendations to the Provost by this date.
The Provost will send notification of his/her recommendation to the President.			
April 17, 2028	April 17, 2028 (5, 6)	November 15, 2027 (5)	The Provost will send notification of his/her recommendation to the President by this date.
	August 31, 2028 (7)	December 15, 2027 (7)	Mandated date for President to notify faculty member

All Parties Must Forward Their Recommendations in Accordance with this Timetable

1. Faculty wishing to initiate consideration for non-mandated promotion must petition the IPC in writing no later than May 3, 2027 (1st Monday in May). IPCs may also initiate such considerations with the approval of the candidate.
2. IPCs should consider proposed promotions at the same time they consider contract renewals, especially when such situations relate to calendar-year appointments that do not commence on September 1.
3. Decision for terminal year or further extension.
4. Non-mandated cases not sent from the IPC to the Dean/Director by the deadline, December 13, 2027 (2nd Monday in Dec), may be deferred until the next academic year.
5. If recommendations of University Personnel Committee are not received in the President's Office by this date, the President may have to act without the benefit of this advice.
6. All Library cases requiring notification any time between May 30 and August 31, 2028 are included in this group. Other Library cases should be timed to enable the UPC recommendation to be submitted to the President one month prior to notification date.
7. Date mandated by Policies of the Board of Trustees and UUP Agreement.