

TIMETABLE FOR PERSONNEL CASES – 2025-2026

All Parties Must Forward Their Recommendations in Accordance with this Timetable

Non-Mandated Decisions		Mandated Decisions	
All promotions to full professor or cases for early decision (1,2)		Renewal and Tenure decisions for faculty whose term expires in August 2026 (3) & Librarian faculty whose term expires between May 30 and November 30	Renewal and Tenure decisions for faculty whose term expires December 31, 2025 or earlier & Librarian faculty whose term expires between December 1 and May 29
September 15, 2025	IPC initiates action as outlined in Article VII. Title E, 2b of <u>Faculty Bylaws</u>	September 15, 2025	April 28, 2025
December 15, 2025 (4)	Report and recommendation of IPC must be submitted to Dean or Director by	February 2, 2026	September 22, 2025
January 12, 2026	Dean/Director after review and consultation specified by Article VII adds own report and forwards case to the Provost and to the University Personnel Committee by	February 23, 2026	October 13, 2025
April 6, 2026	The University Personnel Committee will consider the case and will send their recommendations to the Provost by	April 6, 2026	November 3, 2025
	The Provost will send notification of his/her recommendation to the President		
April 20, 2026	University Personnel Committee recommendations must be made to the President through the Provost by	April 20, 2026 (5, 6)	November 17, 2025 (5)
	Mandated date for President to notify faculty member	August 31, 2026 (7)	December 15, 2025 (7)

1. Faculty wishing to initiate consideration for promotion must petition the IPC in writing no later than September 9, 2025. IPCs may also initiate such considerations with the approval of the candidate.
2. IPCs should consider proposed promotions at the same time they consider contract renewals, especially when such situations relate to calendar-year appointments that do not commence on September 1.
3. Decision for terminal year or further extension.
4. Non-mandated cases not sent from the IPC to the Dean/Director by the deadline, December 9, 2025, may be deferred until the next academic year.
5. If recommendations of University Personnel Committee are not received in the President's Office by this date, the President may have to act without the benefit of this advice.
6. All Library cases requiring notification any time between May 30 and August 31, 2026 are included in this group. Other Library cases should be timed to enable the UPC recommendation to be submitted to the President one month prior to notification date.
7. Date mandated by Policies of the Board of Trustees and UUP Agreement.