Distance Learning Courses

Distance Learning refers to courses that have an on-line component. This should not be used for courses that are offered at off campus locations.

The Distance Learning Instructional Methods in Banner on the SSASECT form:

**OA - On-line Asynchronous** (direct instruction occurs under time delay; instruction is recorded/stored and accessed later).

**OS - On-Line Synchronous** (direct instruction occurs in real time without time delay).

**OC - On-Line Combined** (direct instruction combines both Synchronous and Asynchronous types).

**OH - On-Line Hybrid** (direct instruction is delivered both on-line and in a classroom).

OA, OS or OC (or 100% online) course should have a Session 7 code added with no meet pattern. Be sure to tab through the Meeting Dates and add a zero in the Hours Per Week field. Also, add DI for the building and LEARN for the room. To add the DI LEARN you will need to add the letter O in the Override Indicator field.

OH (online and classroom meetings) will not get a Session 7 (unless your using departmental space) and our office will assign a classroom to the course. Tab through the Meeting Dates and add the days/times.