

# ROSS FUND APPLICATION PREVIEW

This is a preview of the grant application. This is NOT the actual grant application.

## PROJECT NAME

## PROJECT GOAL(S) IDENTIFICATION

- Describe the **goal(s)** and/or **need(s)** to be met by the project.
- Identify **target population(s)** to be served by the project.

## PROJECT OUTCOME(S) AND OBJECTIVE(S)

- Detail the **measurable outcome(s)** or **objective(s)** the project hopes to achieve based on the goal(s) stated above.

## STRATEGIES/TIMELINE

- Outline selected **strategies** and/or **action steps** that you will take to achieve the **project outcome(s) and objective(s) listed above. Provide at least one strategy or action for each outcome and/or objective.**
- Describe the **timeline** for the project.
- Outline the **plan for the continuation** of this project, including future funding sources.

## EVALUATION OF OUTCOME(S)

- Explain how **project outcome(s)** will be **monitored**. (E.g. data/information collection on the progress of this project.)
- Describe the **assessment process** for the project — how will you **evaluate outcomes/findings**: effectiveness of project, “lessons learned,” etc.

## UNIVERSITY AND COMMUNITY PARTNERSHIP

- Detail the **degree of collaboration** and **cooperation** between the community organization and University unit in areas such as financial resources, decision-making policies, information or other resources.

## ADDITIONAL INFORMATION — OPTIONAL

- This section may be used to provide information not yet covered.

## PROJECT SUMMARY

- Brief statement of project and how the University and community will be involved

## GEOGRAPHIC AREA SERVED

- Numbers served by project
- Date funds needed
- Project timeline
  - Start date
  - End date
- Total project costs
- Amount requested

## FUNDING SOURCES

If you answer yes to any of the first three questions below, you must be prepared to list sources. Please indicate if funds are actual, in-kind or potential funding sources.

- Have you committed existing resources to this project? \_\_\_Yes \_\_\_No
  - (If yes, please list)
- Have you applied for matching funds for this project? \_\_\_Yes \_\_\_No
  - (If yes, please list)
- Have you applied for funding from other sources? \_\_\_Yes \_\_\_No
  - (If yes, please list)
- Are you relying solely on funds from the Ross Fund for your project? \_\_\_Yes \_\_\_No
- Project budget (one-page maximum) Include in-kind contributions and other resources available for the project (one-page maximum)

## COMMUNITY PARTNER

- Name of Organization
- Contact Person
  - Title
- Address
- Telephone
- Fax
- Email
- Mission of community organization
- Does your organization have 501(c)(3) status? \_\_\_Yes \_\_\_No

- (If yes, please be prepared to submit one copy of certification of tax-exempt status.)
- Principal sources of support for organization (Indicate approximate amounts)
  - United Way
  - Corporations
  - Government agencies
  - Earned income/fees
  - Foundations
  - Individuals
  - Others (specify)
- Has the organization had a deficit in the last three years? \_\_\_ Yes \_\_\_ No
  - (If yes, please prepared to submit explanation)
- Attachments from Community Organizations
  - Annual report/summary of current activities or projects
  - Board of Directors list

### **UNIVERSITY PARTNER**

- Name Of Campus Unit or Organization
- Contact Person for grant process
  - Title
- Address
- Telephone
- Fax
- E-Mail

### **PROJECT LEAD PARTNER IDENTIFICATION**

\_\_\_ Community organization \_\_\_ University unit

Please indicate which partner will be responsible for all questions and will serve as main contact for financial information and reports related to this grant application and project, if funded.

- Contact Person for Grant Process
  - Title
- Address
- Telephone
- Fax
- E-Mail

## **SIGNATURES**

- Please download the [document here](#) and upload once completed with appropriate signatures.

## **PROJECTS WILL BE EVALUATED ON THE FOLLOWING FACTORS**

- The project is innovative and creative.
- The project provides equal partnership between University and Community.
- The project will make effective use of University and Community resources.
- The project serves the Broome County community.
- The project budget is appropriate for the benefits envisioned.
- The project budget includes funding from partners and/or matching gifts.
- The project has a reasonable action plan and timeline.
- The project proposes an effective evaluation method.