SCHL 227: Leadership, Project Management & Service

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Course Description:  
This course will enable Binghamton University Scholars to develop their leadership, project management, and teamwork skills while planning, leading and participating in a community-based project. Scholars will have the option of several projects to choose from. A formal presentation and participation in a Binghamton University Scholars Program event is required. The particular service project you are selected to may require off campus travel. A minimum of 30 hours outside of the classroom is required for successful completion of the course and service project requirement.

Learning Outcomes:  
- Critically analyze role as a scholar while being a member of a variety of communities  
- Develop leadership skills that are transferable to both group and organizational success  
- Understand mission and vision of community partner which you are a part of  
- Learn how to use project management skills in the implementation of a service project  
- Understand how the importance of individual and group service impacts the greater community  
- Develop strategies in working as a team to accomplish short and long term goals of service project  
- Critically look at the importance of developing communication skills with a wide range of professionals

Course Expectations:  
1. **In Class Attendance:** The class only meets once a week, so attendance is mandatory. Therefore, more than one unexcused absence will affect your grade. In the event of an absence, it is required that you contact your teaching assistant prior to the start of the class. You will be required to provide a written medical excuse for an unexcused absence.

2. **In Class Participation/Weekly Updates:** Communication with the work you are doing with your organization and service project is very important. There, it will be required that a weekly update be given each week in class. Forms will be provided to each student to fill out prior to the start of class, and an in class update is expected as well.

3. **Mid-Semester Reflection:** This will be a 4 page reflection on your status of your project to date reflecting on experiences so far with both the site and service project. Details will be discussed at the
beginning of the semester. Specifications on the assignment will need to include the following: insights into
the site and project, challenges that you have faced as well as how these have changed their long term plans
for the project.

4. **End of Semester Reflection:** This will be a 6 page reflection on your status of your project to date
reflecting back on the entire semester in terms of how your group worked to accomplish the mission of the
service project, your work with the site/and site supervisor as well as impact on the project within the
community. Documentation of project will include if original need was accomplished and overall
experience. Final reflection will also include questions asked by community partner. Further details will be
discussed mid-semester.

5. **Service Hours:** It will be required to construct a timeline to show how you will accomplish both group
and individual goals within the project. This will highlight daily, weekly, monthly and semester goals and
activities planned. Your hours of service at the location and work outside of class will need to be recorded
and shared with the course instructor as well as signed by on site location. Service hours will be logged into
B Engaged as well for recording purposes.

6. **Poster Presentation:** Poster Presentation will be required for successful completion of course. This will
include design of poster and structure of how event is staffed. Required information on poster will include
the site, goals of project, intended outcomes and desired results. Photos are required as well as intended
outcomes and overall research to date. More details will be provided at the beginning of the semester.

**Grading:**
Grades will be comprised of the following components:

- In Class Participation/Updates 10%
- In Class Attendance 10%
- Service Hour Completion 20%
- Mid-Semester Reflection 15%
- End of Semester Reflection 20%
- Research Day’s/Poster Presentation 25%

**Academic Dishonesty:** “ALL MEMBERS OF THE UNIVERSITY COMMUNITY HAVE THE RESPONSIBILITY TO MAINTAIN AND FOSTER A
CONDITION AND AN ATMOSPHERE OF ACADEMIC INTEGRITY. SPECIFICALLY, THIS REQUIRES THAT ALL CLASSROOM, LABORATORY, AND
WRITTEN WORK FOR WHICH A PERSON CLAIMS CREDIT IS IN FACT THAT PERSON’S OWN WORK. THE ANNUAL UNIVERSITY STUDENT
HANDBOOK PUBLICATION HAS DETAILED INFORMATION ON ACADEMIC INTEGRITY. STUDENTS ASSUME RESPONSIBILITY FOR THE
CONTENT AND INTEGRITY OF THE ACADEMIC WORK THEY SUBMIT. STUDENTS ARE IN VIOLATION OF ACADEMIC HONESTY IF THEY
INCORPORATE INTO THEIR WRITTEN OR ORAL REPORTS ANY UNACKNOWLEDGED, PUBLISHED, UNPUBLISHED, OR ORAL MATERIAL FROM
THE WORK OF ANOTHER (PLAGIARISM); OR IF THEY USE, REQUEST, OR GIVE UNAUTHORIZED ASSISTANCE IN ANY ACADEMIC WORK
(CHEATING).” (CCPA ACADEMIC HONESTY POLICIES)

**Accommodations:**
If you are a student with a disability and wish to request accommodations, please notify the instructor by the second
week of class. You are also encouraged to contact the Office of Services for Students with Disabilities (SSD) at 777-
2868 or in Lecture Hall B51. The SSD makes formal recommendations regarding necessary and appropriate
accommodations based on specifically diagnosed disabilities. Information regarding disabilities is treated in a
confidential manner.