

<http://harpur-advising.binghamton.edu>
 harpweb@binghamton.edu
 607-777-6305

Instructions for completion:

1. Review Harpur Transfer Guidelines and Policies <http://harpur-advising.binghamton.edu/transfer/guidelines.htm>
2. Submit **two copies** of your completed petition form to your **MAJOR or MINOR department**
3. Once reviewed, please submit both copies of the **department approved** petition to Harpur Academic Advising, AB G18
****Only department evaluated petitions will be accepted by Harpur Advising****

Student Name: _____

B Number: _____

Student Email Address: _____

The coursework is (please check one):

Already appearing on my record _____ Future coursework _____

Institution offering the course: _____

Semester of Attendance (ex: Fall 2012) : _____

Transfer Course Information (To be completed by student):

Department & Course #	Course Title	Credit Hours	Requirement to be Fulfilled	Repeated Course?

Approved	Denied	BU equivalency

I have read and understand the Harpur College Transfer Credit Policy. I have read and understand the policy on duplicate course work. I understand that courses must comply with Harpur College Transfer Credit Policy in order to transfer.

Student Signature: _____

Major/Minor Department Signature: _____
 Date: _____

Comments: