



Educator Preparation Programs: Proposal to Deactivate and/or Discontinue a Program

EPP-K
1/2016

To propose to deactivate and/or discontinue a registered academic program, a campus Chief Executive or Chief Academic Officer must submit **a signed a cover letter and this completed form** to the SUNY Provost at program.review@suny.edu. This form may be modified as needed for multiple programs.

Item	Response (Type in the requested information.)
a) Name of Institution(s)	Institution Name: Binghamton University <u>SED Institution Code</u> : 211000 If applicable, list name(s) of branch campus(es) with SED institution codes:
b) Chief Executive or Chief Admin. Officer Approval	Signature affirms that the proposal has met all applicable campus administrative and shared governance procedures for consultation. Name and title: Signature and date: <hr/> For programs that are registered jointly with another institution, all participating institutions must confirm their support of the deactivation and/or discontinuance. <hr/> Partner institution: Name and title of partner institution's CEO or CAO: Signature of partner institution's CEO or CAO (or append a signed letter indicating approval of this proposal):
c) Contact for this Proposal	Name and title: Terrence Deak, Vice Provost and Dean of the Graduate School Telephone: 607-777-2070 E-mail: tdeak@binghamton.edu

NOTES: Each deactivation and discontinuance must be approved by the SUNY Provost. If a proposed discontinued program is the sole program in a [HEGIS disciplinary area](#) at a campus, discontinuance [requires approval of the SUNY Board of Trustees](#), but the campus retains its master plan authority in that HEGIS disciplinary area; therefore, the re-introduction of programs in that HEGIS disciplinary area would not require a Master Plan Amendment.

Definitions

Deactivation: A campus decides not to admit any new students to a program but wishes to maintain the program's registration. This may be done to reassess the need for the program, to restructure the program, or to allow currently enrolled students to graduate. This action is internal to SUNY and limited in duration to no more than three years, by which time the program must be reactivated or discontinued.

Deactivation Effective Date: The first regular admission date for which new students will no longer be permitted to enroll in the program.

Discontinuance: A campus decides to stop offering a program and awarding a credential for its completion. After SUNY's review and approval, the program is removed from the State Education Department's *Inventory of Registered Programs* after all continuing students have completed it.

Discontinuance Effective Date: The last graduation date for which a credential for completion of the program is awarded ([Memorandum to Presidents, Vol. 83, No. 11](#)).

Section 1. Request

Specify the request for approval by checking (X) the appropriate box(es).

☐ **Deactivate a program:** The institution will not accept new students into the program as of the deactivation effective date entered in the table in Part II. The institution will contact the SUNY Provost at program.review@suny.edu within three years of the deactivation effective date to officially discontinue or reactivate the program.

☒ **Deactivate and Discontinue a program:** The institution will not accept new students into the program as of the deactivation effective date entered in the table in Part II, and all continuing students will have completed the program by the later discontinuance effective date entered in the table in Part II. **NOTE:** *If a campus finds that all continuing students will not have completed the program by the discontinuance effective date in the table in Part II, the campus will contact the SUNY Provost at program.review@suny.edu to revise the discontinuance effective date.*

☐ **Discontinue a program:** The institution is prepared to discontinue the program on the discontinuance effective date entered in the table in Part II, at which time there will be no students enrolled in the program.

Section 2. Program List

Complete the table below, expanding it as needed for more programs.

PROGRAM TITLE	AWARD (e.g., BS, MA, Cert)	SED PROGRAM CODE	HEGIS CODE	CERTIFICA- TION(S)	DEACTIVATION EFFECTIVE DATE	DISCONTINUANCE EFFECTIVE DATE
1. Educational Studies, Track in Community Schools	MS	22085	0801		January 1, 2025	January 1, 2025
2.						
3.						
4.						

Section 3. Reason(s) for Request(s)

Provide reason(s) for requesting each deactivation and/or discontinuance. Address local, regional and System impact and, if applicable; describe any extenuating circumstances that may require additional accommodations for enrolled students (e.g., providing a teach-out agreement with another institution).

Since its inception, the Community Schools track of the Educational Studies MS degree has only had one student enrolled who recently completed their degree in fall 2024.

We anticipate that, if enrolled in this track, students would struggle to complete their degree requirements due to a lack of sufficient online courses being offered. In addition, Teaching Learning and Educational Leadership (TLEL) courses often require field experience hours, which poses a significant barrier for students who are not currently working in schools. We anticipate that students, many of whom are employed full-time in other capacities, would find it difficult to meet the fieldwork requirements, hindering their ability to progress in the program.

Since there are no current students and no applicants for upcoming terms, we request to deactivate and discontinue this track. The Educational Studies MS degree will continue to be offered.