Revised Program Proposal:
Title Change
Form 3C

Updated: 4 June 2019

PART A PROPOSAL FOR SED REGISTRATION

1. Institutional Information		
Institution's Official Name		Institution's 6-digit SED Code
Binghamton University		32752
2. Current Program Registration Information		
Current Title of Registered Program		SED Unit (OCUE or OP)
Student Affairs Administration		OCUE
SED Program Code	HEGIS Code	CIP 2010 Code
F59	0826.00	13.0406
Degree Award		Number of Credits
M. S.		45

Current Catalog Description of Registered Program

The Master of Science in Student Affairs Administration (MS SAA) degree program at Binghamton University prepares graduates for entry- to mid-level management positions in two- and four-year institutions of higher education. The MS SAA program is ideally suited for those who wish to pursue positions including academic advising, admissions and enrollment management, career development and placement, financial aid, health services, judicial affairs, leadership development, multicultural affairs, non-traditional and commuter student services, residential life, services for students with disabilities, student activities, and student development and involvement. Graduates of the MS SAA program may also acquire skills that are desirable in organizations outside of academia. The curriculum for the MS SAA degree program was designed to meet the American College Personnel Association (ACPA) Professional Preparation Commission Standards and the Council for the Advancement of Standards in Higher Education (CAS) Standards for Master's Level Student Affairs Professional Preparation Programs.

The MS SAA degree program is grounded in both student development theory and the concept of theory-to-practice-to-theory. Thus, an underlying goal of the program is to prepare professionals who have working knowledge of how student development theory is used in practice and how practice serves to inform future theory development. Graduates will be comfortable discussing research relevant to their selected areas of work within student affairs and feel qualified to contribute to knowledge production at a level appropriate to their experience. A secondary goal of the program is to prepare administrative leaders and personnel who are comfortable working with people of diverse backgrounds in positions that require decision-makers to respond to department/unit situations while taking into consideration how their decisions impact other systems (i.e., departments and/or divisions) within the institution. The MS SAA degree program, coupled with sufficient professional experience, may also serve as the foundation and entry point for persons desiring careers as deans of students and assistant vice presidents for student affairs.

3. Proposed Program Registration Information
Proposed Program Title
Higher Education and Student Affairs

Rationale for Proposed Title (i.e., demonstrate alignment between proposed title and program course content)
The proposed title more accurately reflects our field today as the line between what is and what is not student affairs becomes increasingly blurred. Even the CAS Standards for professional preparation in our field has changed its title from "Standards for Master's Level Student Affairs Professional Preparation Programs" to "Standards for Master's Level Higher Education and Student Affairs Professional Preparation Programs." The title change also should make the program easier for prospective students to find. Many of our courses (core and elective) contain both higher education and student affairs content. Notably, two of our core courses are: SAA 513: Organization and Administration of Higher Education and SAA 514: Law of Higher Education.
Proposed Catalog Description
The Master of Science in Higher Education and Student Affairs (MS HESA) degree program at Binghamton University prepares graduates for entry- to mid-level management positions in two- and four-year institutions of higher education. The MS HESA program is ideally suited for those who wish to pursue positions within higher education including academic advising, admissions and enrollment management, assessment, career development and placement, student conduct, leadership development, multicultural affairs/Diversity, Equity and Inclusion, residential life, services for students with disabilities, student activities and involvement, student success, and new student programs. The curriculum for the MS HESA degree program was designed to meet the Council for the Advancement of Standards in Higher Education (CAS) Standards for Master's Level Higher Education and Student Affairs Professional Preparation Programs. The MS HESA degree program is grounded in both student development theory and the concept of theory-to-practice-to-theory. Thus, an underlying goal of the program is to prepare professionals who have working knowledge of how student development theory is used in practice and how practice serves to inform future theory development. Graduates will be comfortable discussing research relevant to their selected areas of work within student affairs and feel qualified to contribute to knowledge production at a level appropriate to their experience. In addition, a goal of the program is to prepare administrative leaders and professional staff who are comfortable working with people of diverse backgrounds in positions that require decision-makers to respond to department/unit situations while taking into consideration how their decisions impact other systems (i.e., departments and/or divisions) within the institution. The MS HESA degree program, coupled with sufficient professional experience, may also serve as the foundation and entry point for persons desiring careers as deans of students and assistant vice presidents for student affairs.

4. Placeholder for Current Program	
Currently enrolled students must be able to complete the program under the title that was in effect when they first enrolled. SED will create a 'placeholder' program with its own SED code under the old title which will be that is discontinued when the last currently enrolled student graduates. The revised title applies only to new students entering after the revision has been registered.	Need a placeholder? Yes ☒ No ☐ If yes, when in the future should the placeholder be discontinued? Date: 5/31/2029
5. Any branch campus offering the proposed program	
Name: N/A SED Institution Code: SED Program Code:	Will title change at this campus? Yes ☐ No ☐ Need a placeholder? Yes ☐ No ☐

	If yes, when in the future should the placeholder be discontinued? Date:
6. Any Partner Institutions jointly offering the program (List all)	
Name: N/A SED Institution Code: SED Program Code:	Will title change at this campus? Yes ☐ No ☐ Need a placeholder? Yes ☐ No ☐ If yes, when in the future should the placeholder be discontinued? Date:
7. Campus Contact	
Name (first, last): Gretchen Mahler Interim VP and Dean of the Graduate School	Phone:607-777-2070 Email: gmahler@binghamton.edu

ATTESTATION BY CHIEF ADMINISTRATIVE OR ACADEMIC OFFICER/PROVOST

CHIEF ADMINISTRATIVE OR ACADEMIC OFFICER/PROVOST

On behalf of the institution, I hereby attest to that the proposed title of the registered program accurately reflects and aligns with the registered program's course content and does not impact the program's alignment with institutional goals and objectives and its ability to meet all statutory and regulatory requirements, including but not limited to Parts 50, 52, 53 and 54 of the Regulations of the Commissioner of Education.

I also affirm that this proposal has met all applicable campus administrative and shared governance procedures and that the institution has committed to support the proposed program.

Name:
Signature:
Phone Number:
Email Address:
Date:

PARTNER INSTITUTION'S CHIEF ADMINISTRATIVE OR ACADEMIC OFFICER/PROVOST

My signature confirms support of the proposed program title change.

Partner Institution Name:
Name and Title of Chief Administrative or Academic Officer/Provost of Partner Institution:
Signature:
Email Address:
Phone number:

Date:

PART B PROPOSAL FOR SUNY REVIEW AND APPROVAL

Instructions:

- Separate form into Parts A and B.
- Title Part A "InstitutionName-ProgramName-Award-TitleChange-SED"
- Title Part B "InstitutionName-ProgramName-Award-TitleChange-SUNY"
- Send both parts in a single email to Program.Review@SUNY.edu and copy your institutional reviewer.

a. Institution's Official Name		Institution's 6-digit SED Code
Binghamton University		
b. Current Program Title	Number of credits	SED Program Code
Student Affairs Administration	45	F59
c. Proposed Program Title		
Higher Education and Student Affairs		
d. Does special funding support the development or delivery of this program, e.g., PIF, High Needs, or grants? If yes, describe the requirements of that funding. Include funding completion date, if applicable.		Yes ☐ No ☒
e. Curriculum Chart (see below)		

1. Current Curriculum Include prerequisite, core, specialization (track, concentration), internship, capstone, and any other relevant component requirements. Do *not* list each General Education course. Please Insert additional lines, if necessary.	**2. Transfer Path (provide Path name):** If an undergraduate course, demonstrate how the proposed courses fulfill the transfer pathway. Note: If transfer-path course content is taught across multiple courses, articulate what content each course addresses. Note: Transfer path course content must be taught in courses required for the *major*, not electives.	**3. Credits**
Use Prefix, Number, and Title from your institutional catalog, e.g., ENG 231, Literary Theory	Use Transfer Path Course Name, e.g., Conventions of the Discipline	3
SAA 510, Introduction to Student Personnel Services		3
SAA 511, College Student Development: Theory, Research, and Practice		3
SAA 512, Equity, Diversity, and Inclusion in Student Affairs		3
SAA 513, Organization and Administration of Higher Education		3
SAA 514, Law in Higher Education		3
SAA 515, Research Methods in Higher Education		3
SAA 524, New Student Affairs Professionals		3
SAA 595, Internship		3
Elective Courses		21
Total Credits		45