

FACULTY SENATE
COMMITTEE ANNUAL REPORTS

2009-2010

Standing Committees

Budget Review
Bylaws Review
Convocations
Educational Policy and Priorities
EOP Advisory
Intercollegiate Athletics
Library
Professional Standards
University Undergraduate Curriculum

Joint Committees

Academic Computing and Educational Technology
Committee for the University Environment

Other

Committee on Committees
Evaluation Coordinating Committee
Intercollegiate Athletics Board

Faculty Senate Budget Review Committee Annual Report, 2009-2010

The Committee's purview includes the review of past all-funds budget expenditures and the discussion of future budget priorities for the University. The nature of the accounting and budget reconciliation process is such that the review of all-funds expenditures for a given fiscal year (which runs July 1-June 30) can begin only during the following fall or even as late as January of the following calendar year, because final budget reconciliation does not occur until the end of October. This report includes both the summary of 2008-09 budget year expenditures as well as the remainder of the Committee's activities during academic year 2009-10.

The Committee met five times during the academic year. In addition, the Committee chair reported on the budgetary situation at one meeting of the full Faculty Senate during the Fall semester and two meetings of the Faculty Senate during the Spring semester. The Committee chair also compiled information about expenditures by the athletics program from previous years in order to support the Executive Committee's ad hoc committee on academics and athletics during Spring semester.

Most of the Committee's attention during the 2009-10 year was focused on the budget cuts that have been enacted for the current academic year and proposed for the next academic year. This information has been widely circulated on campus. In addition, we discussed the Public Higher Education Empowerment and Innovation Act (or Empowerment Act as it is known in short form) and its potential implications for BU's budgetary future.

The net result of budget cuts is gradually becoming clearer as it impacts the campus' ability to fund operations or make nearly any hiring. In our periodic reports to the Faculty Senate, we attempted to explain the "big-picture" results of the cuts—basically reducing BU's "buying power" by some \$10.6 million for the current fiscal year as we face shortfalls in the funding to cover mandatory salary increases, inflationary cost increases, and campus contribution to graduate student stipends and tuition scholarships. The expected budget reductions for the upcoming '10-'11 fiscal year—when/if the Legislature and Governor agree on a budget—could result in another \$8.8 million reduction in necessary funding, and the probable result would be an actual reduction from our base allocations that were available in the 2008-09 fiscal year (despite multi-million dollar increases in necessary spending each year just to stay flat in meeting budgetary obligations). So as we've been learning throughout the year, the outlook is not good. On a positive note, faculty have been successful in obtaining more funding through research grants and University expenditures from the Binghamton Foundation have increased, offsetting a part of the overall budget shortfalls/cuts. And the Administration continues to work to put off immediately amortizing all of these cuts to base budgets through a variety of one-time expenditures and deferrals of some planned activities so that Deans and Departments can plan activities for the coming academic year.

Throughout the year, the Administration members of the Committee kept the rest of the Committee well informed of the best available budgetary numbers and how, in a general way, reductions were being distributed across campus. We do continue to seek more direct input into the decision-making (rather than decision-reporting) process, as we reported last year, but little headway has been made in changing the Committee from a group that receives information after decisions are made to a group that is consulted early in the decision-making process. In any case, the Committee was well informed about how the Administration is handling the expected budgetary reductions in 2010-11, including use of the Voluntary Separation Program that was made available this spring, continued limitations in hiring, and continuing use of reserves.

The Governor proposed the Empowerment Act as part of his budget proposal for 2010-11, and SUNY has aggressively lobbied to have the Legislature pass the Act. It would provide authorization for SUNY to raise tuition incrementally and reduce bureaucratic impediments to purchasing and entering into public-private lease partnerships. It remains unclear whether any of this proposal will become law, and it is also unclear what the short-term budgetary implications would be, though as proposed, the Act would allow some of the budget cuts to be offset by increased tuition.

The 2008-09 all-funds expenditure report illustrated graphically how the Administration has attempted to minimize the impact of budgetary reductions on Academic Affairs. Whereas the Academic Affairs portion of the State-funded budget increased by 5% during the 2008-09 fiscal year (compared with expenditures in 2007-08), most other divisions declined substantially (including a 4% decline in funds to the Administrative division)—at the same time that negotiated salary obligations were increasing by 4%, and other expenses were rising as well. The numbers for our current fiscal year will be less favorable, although again the cuts were distributed disproportionately to divisions other than Academic Affairs in order to minimize the impact on the core instructional mission. Yet most departments and divisions have seen reductions in faculty and/or non-tenure-stream instructors.

Budgets will continue to be very challenging for the foreseeable future, and lingering uncertainties due to the political process in Albany exacerbates the situation. But until New York State has a better revenue stream, it is unlikely that SUNY will see much recovery.

Respectfully submitted,

Peter L.K. Knuepfer, Committee Chair

Committee members, 2009-10: faculty members Serdar Atav, James Carpenter, Shelly Dionne, Robert Emerson, Peter Knuepfer, Donald Loewen, Ravi Palat, Ed Shepherd, Gary Truce; student members Adam Amit (undergraduate) and Patricia Graig-Tiso (graduate); ex-officio members Michael McGoff (Vice Provost for Strategic and Fiscal Planning and Undergraduate Education), Mary Ann Swain (Provost and Vice President for Academic Affairs), and James Van Voorst (Vice President for Administration)

Binghamton University Faculty Senate. The Faculty Bylaws Review Committee's Annual Report, 2009–2010

During the academic year 2009–2010, the Binghamton University Faculty Senate Bylaws Review Committee met three times — twice on 1-Oct (a committee-only breakfast meeting followed by a meeting with Provost Swain, Dean Ingraham of the College of Community and Public Affairs, and others), once on 30-Oct — to consider Provost Mary Ann Swain's request that “the College of Community and Public Affairs be allowed to have college-wide, rather than departmental, personnel committees,” a Bylaws change in line with the wishes of CCPA, as reflected in bylaws approved by the College 3 August 2009” (see attachments). It was the desire of CCPA to employ an inter-departmentalized approach to the formation and operation of initiating personnel committees, an approach diverging from the model laid out in the University's Faculty Bylaws as formulated under Article VII (regarding personnel cases). In addition, Dean Ingraham sought the Committee's advice more generally with regard to discrepancies between the Bylaws of, respectively, CCPA and Binghamton University's Faculty.

After extensive discussion both face-to-face and via E-mail, the Committee set forth its recommendations in a memorandum dated 4-Nov (attached), in which the Committee pointed out the preexisting departmentalized structure of CCPA as set forth in its Bylaws, and the importance of maintaining conformity between the University's Faculty Bylaws and those of its subunits. In recommending that conformity continue to be maintained, and that, therefore, CCPA continue to employ departmentalized IPCs as per University Faculty Bylaws, the Committee felt it important to acknowledge the interdisciplinary vision of the College. Yet the committee did not feel that that vision necessarily conflicted with maintaining *status quo* as regards IPCs. The committee also offered additional recommendations to CCPA regarding, on the one hand, resolution of apparent inconsistencies internal to CCPA's Bylaws, on the other hand, the formation of the College's senior personnel committees.

Respectfully Submitted,
Andrew Scholtz, Chair, Faculty Senate Bylaws review Committee

Committee Members, 2009–2010: Andrew Scholtz, Classics; Sara Reiter, School of Management; William Heller, Political Science; H. Stephen Straight, Anthropology; Alesia McManus, Libraries; Terrence Deak, president's ex officio appointee; Kelly Wemette, provost's ex officio appointee.

MEMORANDUM

DATE: May 14, 2009
TO: Sara Reiter, Chair of the Bylaws Review Committee of the Faculty Senate
FROM: Mary Ann Swain, Provost and Vice President for Academic Affairs *MAS*
SUBJECT: Composition of Personnel Committees in the College of Community and Public Affairs

I am writing to request that the College of Community and Public Affairs be allowed to have college-wide, rather than departmental, personnel committees.

The idea of having non-departmental personnel committees has been presented to and approved by a majority of the voting faculty of the College, and I support their request to change the Faculty Bylaws to accommodate their needs.

Thank you.

MEMORANDUM

TO: PROVOST MARY ANN SWAIN, DEAN PATRICIA WALLACE INGRAHAM

FROM: FACULTY SENATE BYLAWS REVIEW COMMITTEE

SUBJECT: PROPOSED CHANGES TO UNIVERSITY FACULTY BYLAWS VIS-À-VIS CCPA
PERSONNEL CASES

DATE: 4 NOVEMBER 2009

CC: DOUGLAS SUMMERVILLE, LEO WILTON, LAURA BRONSTEIN, NADIA RUBAIIBARRETT,
SHARON HOLMES, KATHY BOWMAN, DEBBIE DUNN

In a memo dated 14 May 2009, Provost Mary Ann Swain asked Sara Reiter, Chair of the Faculty Senate Bylaws Review Committee, to bring up before the Committee suggested changes to the Bylaws. Specifically, the Provost asked that “the College of Community and Public Affairs be allowed to have college-wide, rather than departmental, personnel committees,” a Bylaws change in line with the wishes of CCPA, as reflected in bylaws approved by the College 3 August 2009.

The Committee subsequently met with the Provost, the Dean of CCPA, and others to discuss the issues at hand (1 October). At that meeting, Dean Ingraham additionally solicited advice from the Committee with regard to reconciling the Bylaws of, respectively, the University Faculty and the College.

In what follows, the Committee presents its recommendations with regard to the requests of both the Provost and the Dean.

As to the Provost’s request, the Committee recommends that a departmentalized model continue to be employed by CCPA in the formation and operation of its Initiating Personnel Committees — that, in other words, CCPA continue to operate in conformity with Faculty Bylaws Article VII (regarding personnel cases) as currently formulated. One issue figuring prominently in discussion at the 1-Oct meeting had to do with the interdisciplinary vision of CCPA. That vision the Committee fully respects and endorses. Still, the Committee feels that the College’s Bylaws as currently configured, though they highlight just such a vision (see., e.g., CCPA Bylaws II.A. “Overview”), nevertheless reflect an overall departmentalized administrative structure (Article II, “Department Staffing,” *et passim*).

There is, however, the additional matter of the need, clearly articulated at the 1-Oct meeting, for certain subunits of the College to project a departmentalized structure in dealings with accrediting bodies. Thus it becomes apparent that the College, even if the proposed changes were approved, would likely approach personnel cases not in a purely

interdepartmental but a selectively “hybrid” fashion. Indeed, the current draft of the College’s Bylaws reflects just such an approach, insofar as it speaks of a college-wide IPC (e.g., Article VIII.I.A., B.), yet stipulates as well that “once a department within CCPA has a sufficient number of voting members (5) it is authorized to form a departmental IPC” (Article VIII.I.A.).

It is, furthermore, the feeling of members of the Committee that an overall interdepartmental approach modified where necessary could create inconsistencies complicating accreditation of individual subunits. Given the College’s desire to expand and diversify, it arguably behooves the College to make provision for diversification of committees handling promotion and tenure.

Nor could members of the Committee agree that CCPA presents a case warranting the proposed changes in other ways. So, for instance, a departmentalized college like Harpur has found that the Provost, in consultation with the Dean and departmental chairs, can typically form IPCs reflecting the disciplinary and interdisciplinary vision of departments too small to staff an IPC all on their own. If CCPA and its Dean feel that it would help to seek a memorandum of understanding regarding a similarly collegial approach to the staffing of the College’s IPCs, then that could well address concerns important to the College.

Lastly as to the matter of the proposed changes, members of the Committee expressed the view that the Faculty Bylaws, though by no means inflexible or immutable, in principle seek to articulate policy that applies consistently across subunits of the University. It is, therefore, recommended that the proposed changes to the University Faculty Bylaws not be approved.

But the Committee also felt that Dean Ingraham, in seeking the Committee’s advice on a matter relating to CCPA’s Bylaws, may find helpful certain recommendations of the Committee regarding those same Bylaws. Here follow the committee’s recommendations:

1. That CCPA address apparent inconsistencies/ambiguities regarding the formation of IPCs. Chief among those inconsistencies would seem to be the dual vision ostensibly articulated in section I. of Article VIII (“hybrid” provisions discussed above), but would seem as well to include such matters as choosing a chair/chairs (?) for (college-wide? departmentalized?) IPCs (Art. VIII.I.C.).
2. That provision be made for associate professors to fill out the membership of Senior Personnel Committees for which a quorum of full professors is lacking. Thus CCPA Bylaws Art. VIII.I.B. (“Membership of Senior Personnel Committees”) should reflect provisions contained in the Faculty Bylaws Article VII.Title B.3.c.

Thank you for your attention. If you have any questions, please do not hesitate to address them to the Committee.

MEMORANDUM

TO: FACULTY SENATE
FROM: A. SERDAR ATAV, CHAIR, CONVOCATIONS COMMITTEE
SUBJECT: CONVOCATIONS COMMITTEE 2009-2010 ANNUAL REPORT
DATE: 9/3/2010

The committee used its charge as the major guide for funding decisions: “bringing programs to campus that enhance and support the intellectual, cultural, and artistic aspects of the academic curriculum, and to focus our efforts toward as diverse a university community as possible”. The committee traditionally has not funded events that did not fit the criteria above or requests for food, receptions, or parties. Publicity, speakers’ fees, or transportation are items that were specifically funded. In addition, events that cater to a variety of groups on campus in general, and undergraduate students in particular, were looked upon favorably by the committee.

The funding came from the Presidents’ Office (\$5,375) and the Student Association (\$5,375) for a total of \$10,750. Our available funds for the year, including the carryover from 2008-2009 (\$20,081) and new allocations, totaled \$30,831. Allocations this year totaled \$13,688 (including agency fee) leaving a remaining balance of \$17,143 forward into the 2010-2011 academic year.

The convocations committee is comprised of 3 faculty members, 3 administrative members (President’s office, Campus Life, and Provost’s office designees), 3 Student Association representatives, and a Graduate Student Organization representative. Each new funding request is discussed during committee meetings. Final decisions are made through voting by the committee members. In a great majority of cases, decisions are unanimous. Student members’ contributions are invaluable during discussions. As SA representatives, they are closely familiar with most events that request funding and provide unique perspective and insight that contribute to funding decisions.

The Convocations Committee applications to support 27 separate events. Of those 26 applications, 21 were funded. Allocations ranged from a minimum of \$350 to maximum of \$1,000. Four applications were denied by the committee, because the committee unanimously felt that these particular activities did not meet the committee’s criteria for funding. One application was resubmitted in May for reconsideration in Fall 2010.

Due to the abundance of funds, convocations committee advertised its function through various student association committees and meetings, resulting in an inflow of applications particularly in the Spring 2010 semester. We plan to continue our publicity efforts through the 2010-2011 academic year through the Student Association. If necessary, the committee feels Pipe Dream, BU Inside, Dateline may also be used for advertising.

The committee feels that housing the funds in David Hagerbaumer’s office continues to be a problem. Various efforts to streamline access to budgetary information have failed. The committee would like assistance from the Faculty Senate Executive Committee for a more efficient and streamlined process of bookkeeping and access to budgetary information.

A detailed documentation of funding sources and allocations is presented below.

Convocations Committee Funding and Allocations

Fall 2009 – Spring 2010

	BALANCE FORWARD		\$20,081
	New Allocations		
	President's Office	\$5,375	
	SA	\$5,375	
2009	TOTAL FUNDS AVAILABLE F08-S09		\$30,831
September	Agency fee	\$538	\$30,293
October	Frank Warren – Late night & Hillel	\$1,000	\$29,293
	BU Pride Week	\$0	\$29,293
	GCC in Algebra and Topology	\$700	\$28,593
December	Haitian Awareness Week	\$400	\$28,193
2010	MCRC Festival of Lights	\$750	\$27,443
February	Thurgood Marshall Pre Law Society Trip	\$0	\$27,443
	Medieval Studies Club - Underpinnings (Troubadours)	\$600	\$26,843
	CEMERS-Stanley Ferber Memorial Lecture	\$1,000	\$25,843
	Chabat - Purim Festival	\$1,000	\$24,843
	Charles Drew Minority Pre health (annual alumni banquet)	\$200	\$24,643
	Binghamton Review (Parker Lecture)	\$750	\$23,893
	Crossing the Boundaries	\$650	\$23,243
	Rainbow Pride Union (Kinsey Sicks Acapella)	\$350	\$22,893
	Shifting Tides, Anxious Borders	\$500	\$22,393
April	Chabad House - Shabbat 1500	\$750	\$21,643
	Haiti Fundraising Campaign	\$0	\$21,643
	BSU - Elaine Brown	\$1,000	\$20,643
	SA MCVP - Hooman Madj Lecture	\$500	\$20,143
	Phi Alpha Phi - Scholarship Pageant	\$0	\$20,143
	EDU 440 Speaking Diversity	\$500	\$19,643
	Hillel - Yom Ha Atzmaut	\$500	\$19,143
	Engineers without Borders - Bike Racks	\$1,000	\$18,143
	Indigenous Student Association - Return to Our Ancestors	\$500	\$17,643
	SA Programming Board - Joseph Sebarenzi Genocide Lecture	\$500	\$17,143
	Global Renaissance Inc - See Like Us, Be Like Us	\$0	\$17,143
	TOTAL ALLOCATIONS	\$13,688	
	BALANCE FORWARD		\$17,143

M. Alwood (SA)

Laura Anderson

Bruce Borton

Serdar Atav

Brian Crawford

Jennifer Keegan

J. Kirchenbaum (SA)

R. McGuire

D. Rabinowitz (SA)

Kent Shanise

Educational Policies and Priorities Committee (EPPC) summary for 2009-2010 academic year
Committee members:

Laura Anderson, Laura, Herbert Bix, Beth Brown, George Catalano, Benjamin Fordham, Michael McGoff, Daniel Rabinowitz, Adam Shamah, Nancy Stamp, Mary Ann Swain, Alvin Vos, Stephen Zahorian, chair

The committee met three times during the academic year

On October 1, 2009 the committee met to consider:

- 1) Proposal for graduate certificate in Professional Science Management
- 2) Proposal for Master of Arts degree in Asian & Asian American Studies and letter of intent
- 3) Proposal for dual degree program in Public Administration and Student Affairs Administration
- 4) Proposal for Student Affairs Department

Items 1, 3, and 4 from above were reviewed and discussed by the committee, and there were no suggestions for changes. The committee did review in more detail item 2, the proposal for Master of Arts degree in Asian and Asian American studies, and made several suggestions for edits in the wording. Dean Nancy Stamp took detailed notes on these suggestions and forwarded them to the faculty writing the proposal, for consideration in the proposal. Nevertheless, the EPPC voted unanimously in favor of the proposal, and recommended that it be forwarded to appropriate additional review bodies, with no need for the EPPC to review the proposal again.

Also, Ben Fordham gave a brief report on the activities of the SOOT task force. They have met once so far, and are in the process of collecting information from other universities to examine survey instruments and policies relative to student evaluation of teaching. One of the outcomes of the task force may be to improve the survey Binghamton uses.

The committee met again on March 8, 2010.

The only agenda item was to hear a presentation on ACTS given by Sean McKittrick. Sean reviewed his office's general education assessment system results from the time period 2006-2010. He provided detailed documents to the committee member summarizing results, which are available elsewhere. In general the assessment indicates Binghamton students are performing well in the general education areas. In the math area there is some concern that students are having difficulties applying math techniques to analyzing and solving real world (word problems), despite being good at manipulating formulas. In the area of foreign languages, it would be desirable to have more actual language labs. In the area of critical thinking as applied to writing, the students are performing very well. In the area of labs, students need to think more scientifically. The report by Sean can be viewed for many more details.

Also at this meeting, Beth Brown was selected to serve as EPPC chair, beginning with the 2010-2011 academic year.

The committee met again on May 14, 2010.

Three agenda items were discussed:

1. Professional Sciences Management (PSM) Graduate Certificate. These documents were discussed in some detail, and several edits suggested by Herb Bix and Al Vos, and other committee members. Dean Nancy Stamp took detailed notes and all agreed the wording changes helped to clarify the document. Overall the EPPC approved the document, with the changes. It was the understanding of the committee that the PSM needs no further approvals by faculty senate.
2. Changes in International Certificate Program to a Global Studies Minor. The EPPC evaluated these documents, and suggested a few changes to Provost Mary Ann Swain. The revised document was approved by the EPPC and the EPPC suggested Katharine Krebs make some additional clarifications and that the document be passed on to the faculty senate executive committee. The EPPC was assured that a leadership plan was in place for the program, given that Prof Straight has retired.
3. The committee briefly reviewed the May 5, 2010 memo from Prof. Westgate regarding summer session policies and contact hour and course workload as related to course credit. Provost Swain mentioned that a series of issues related to the meaning of “credit hour” are to be considered in more detail in the near future.

Faculty Senate Educational Opportunity Program Committee
Annual Report for 2009-2010

The Faculty Senate Educational Opportunity Program Committee meets four times during the academic year, twice during the Fall semester and twice during the Spring semester. Professor Leo Wilton, an associate professor in the Department of Human Development in the College of Community and Public Affairs, chaired the Committee during the 2009-2010 academic year. Professor Wilton is a Binghamton alumnus and Binghamton EOP alumnus.

Approximately 13 members actively participated on the Committee during the 2009-2010 academic year. The Committee members were as follows:

Leo Wilton, Committee Chair, Faculty Member, CCPA, Department of Human Development
Marilyn Gaddis Rose, Faculty Member, Harpur College
Nancy Um, Faculty Member, Harpur College
Masha Britten, Faculty Member, Decker School of Nursing
Dina Maramba, Faculty Member, CCPA, Department of Student Affairs
Randall Edouard, Director, EOP
Jennifer Jensen, Associate Dean, Harpur College
Valerie Hampton, Director, Affirmative Action
Dennis Chavez, Director, Financial Aid Services
Ricky DaCosta, Student Association Representative
Raymond Valentin, EOP Undergraduate Student Representative
Mandip Icaur, EOP Undergraduate Student Representative
Denise Yull, Graduate Student Representative

The Binghamton University Educational Opportunity Program, under the leadership of EOP director Randall Edouard, has provided strong program leadership in maintaining exceptional standards for academic excellence for students and strengthening core components of the program. The retention and graduation rates continue to be competitive on statewide and national levels (e.g., Binghamton University represents the strongest program in terms of retention in SUNY).

Several of the academic components of the Binghamton Enrichment Program (EOP), EOP's four-week summer program for incoming EOP students, were strengthened considerably (e.g., academic programming, academic schedule, implementation of mandatory study hours, etc). Specifically, it was noted that the EOP director facilitated an academic session each day for the students in the evening. In addition, EOP in conjunction with the Harpur Dean's office worked to implement a new W (Writing emphasis) course for EOP students during the academic year.

Most notably, EOP worked assiduously in providing leadership in securing book stipends for students. This represented an exemplary yet challenging task that was accomplished. In addition, the Committee will need to work in partnership with University to develop strategies for continuing to raise funds for book stipends for EOP students since this has been an ongoing challenge for EOP.

Another ongoing challenge for EOP has been the budget cuts, particularly which has had an impact on the enrollment of new students into the program. More discussion and emphasis will need to be placed regarding this issue.

Future discussions on the Committee will also need to continue to focus on the best mechanisms for supporting EOP in securing academic credits for EOP students that participate in the four week BEP summer program. One of the complexities involves the costs for tuition that would be incurred for students receiving academic credit.

Intercollegiate Athletics Committee
2009 – 2010 Report to the Faculty Senate
14 May 2010

After the initiative last year to eliminate then rather to suspend the IAC, the committee was, as directed by the Executive committee, to begin deliberations this year as to whether it should continue, suspended or otherwise. Then the chair received a request that he appear at an Executive Committee meeting because they had received a motion to suspend the IAC. All the while the news originating from and around our Athletic Department became increasingly troublesome.

Now from a number of sources, aside from the IAC or its chair, there is growing consensus that there should be an independent committee, the IAC, in addition to the IAB or other administrative or oversight individuals and groups.

Because of these developments, the chair had asked if the Executive Committee cared to provide particular issues that the IAC should be concerned with - was told that these would be forthcoming, which they were not - which is explained by the formation of the Special Committee which has now made its report.

The chair was interviewed by Judge Kaye and her people, and among other issues, reiterated the position that the IAC, as a function of the Faculty Senate should continue. It appears that the structural conditions for a transparent and successful administration and oversight of the Athletics Department, is being invigorated. A concern that lingers is that there were a number of participants during these developments, whom having advocated the elimination of the IAC, have made a full turnabout and are stepping forward to continue in various roles integral to athletics and our academic mission. There needs to be new contributors, an important task for the Committee on Committees.

Jim Stark, Chair of the IAC

Members: James Stark, Chair, Art
Michael Lewis, Computer Science
Edward Corrado, Library
Candace Mulcahy, School of Education
Sandra Michael
James Norris
Emily Dinkel, undergraduate student
Jared Kirschenbaum, undergraduate student

MEMORANDUM

DATE: October 21, 2010
TO: Faculty Senate Executive Committee
FROM: Gerald E. Kadish, Chair, Faculty Senate Library Committee
SUBJECT: Annual Report, 2009-2010

The Faculty Senate Library Committee met but once during the 2009-2010 academic year, that on October 13, 2009.

1. Library Director John Meador reported on the staff losses the libraries had suffered and anticipated a further budget cut at mid-year. He reported organizing two task forces to re-examine the organization of the libraries.

2. Erin Rushton, chair of the User Interface Steering Committee, reported on the rebuilding of the web site and gave a demonstration of its workings. Director Meador noted that this was not a finished product.

3. Director Meador reported in greater detail the budget losses the libraries have suffered. They are renegotiating the contract with Elsevier in order to reduce our costs. There was uncertainty whether the budget reductions would allow acceptance of an even reduced commitment. Budget moves included canceling \$100,000 in journals.

4. Ed Shephard, Head of Collection Development, provided some details on the cancellation project. One approach was to reduce duplicate expenditures for the same content. The other was to reduce, as noted above, serial expenditures by at least \$100,000. This was to be done with faculty consultation. The proposed 2010 journal cancellations were being posted on the Library Web Site.

5. Director Meador distributed the results of an undergraduate user survey which showed a 96% satisfaction rating.

6. Other matters arising:

a. New NIH guidelines for access to NIH-funded research mss. Information is available on the Library web site. The Libraries are a member of the Scholarly Publishing and Academic Resources Coalition (SPARC) which supports open access.

b. One member of the committee raised the question of the elimination of VCRs from classrooms, so that library tapes she uses for her courses are no longer usable. Director Meador had consulted with the provost about this and set up a committee to look into the matter.

c. There has been some student complaint about the slowness of the printers in the libraries, a circumstance that has led to unnecessary multiple copies. The Computer Center

has responsibility for the printers and the paper supplied for them. All the Vice Presidents have been apprised of the situation.

d. One member raised the question of the shelving of returned books. Director Meador indicated that some 60,000 volumes have been moved to the Conklin annex. A process has been initiated to clean up the shelving situation.

e. Group Study Rooms: Microforms have been removed to the Newcomb Reading Room; conversion of the convert the former microform area into eight study rooms is dependent on funding. No decision had been made as yet about the use of the space freed up in the Fine Arts Library created by the removal of the audio equipment.

Respectfully submitted,

Gerald E. Kadish

Committee members: Pam Stewart-Fahs (DSON)
Michael Lewis (Watson)
Rosemary Arrojo (Comp Lit)
Pamela Smart (Anthropology)
Jill Dixon (Libraries)
Carrol Coates (Romance Languages)
Kaitlyn Flatly (UG student)
Stephanie Berman (UG student)
George Bobinski, SOM (ex-officio)
John Meador, Libraries (ex-officio)

Memorandum

To: Faculty Senate
From: Arieh A. Ullmann, Chair Professional Standards Committee
Date: May 7, 2010
Re: Annual Report Academic year 2009-10

During the past academic year three inquiries were submitted to the PSC. All three concerned difficult issues. In one case, after extensive deliberations involving other entities on campus, a recommendation was forwarded to the Faculty Senate. In a second case, other events on campus occurring concurrently led the PSC not to pursue the matter any further. In a third case the faculty was referred to another unit on campus. One person upon further reflection decided not to submit a formal request.

I wish to thank all of the committee members for their valuable participation and thoughtful contributions. On behalf of the entire university community I extend a special thank you to the resigning committee members Sandra D. Michael and John Vestal for their superb service. On behalf of the committee I also wish to thank Kathy Bowman for outstanding support provided to the committee. We wish her all the best for the future; we will miss her.

Committee Members: Sandra D. Michael (Biology), Marilyn Gaddis Rose (Comparative Literature), Susan Strehle (English, spring semester), Gale Spencer (DSON, fall semester), John Vestal (Theatre)

Report of the University Undergraduate Curriculum Committee 2009 – 2010

During the 2009-2010 academic year, the UUCC continued its work certifying courses that meet Binghamton University General Education requirements and deciding on student petitions related to General Education requirements.

Additional committee activities included:

- Considerable discussion of the foreign language requirement for transfer students – specifically, whether we should continue to hold transfer students to the one-semester SUNY minimum foreign language requirement, or whether we should require transfer students to meet the same foreign language requirements as students entering as freshmen. This discussion has been tabled while the University analyzes how to respond to SUNY System’s proposals on transfer student mobility and General Education. Also, the committee considered the possibilities for proficiency testing in foreign languages; which languages, scores etc.
- Discussion of SUNY System’s proposal/directives for transfer student mobility, (transfer and articulation), and initial formation of what our concerns and possible responses to the expansion of the circumstance where BU is or will be granting two qualitatively different undergraduate degrees should be.
- Discussion of SUNY System’s proposal for changes in the SUNY-wide General Education curriculum.
- Consideration of whether (and if so, how) to standardize across schools the way CLEP (College Level Examination Program) examinations are used to fulfill General Education requirements. We expect this discussion to continue into the 2010-11 academic year.

The Chair and the committee would like to express its gratitude to Liz Abate, our coordinator of General Education and Assistant for Undergraduate Education, for the outstanding assistance and coordination she always provided. And the Chair would like to express his appreciation to the members of the committee who consistently worked through our agenda with collective acumen and good judgment.

Attached, as required, is this year’s report on university-wide course offerings under the following rubrics: UNIV, SCHL, GLST, and CDCI.

Committee Members: James Stark, Chair, Art
Katharine Bouman, Library
Leslie Lander, Computer Science
Sara Reiter, School of Management
Laura Anderson, Mathematics
Mark Reisinger, Geography
Carolyn Pierce, Decker School of Nursing
Lubna Chaudhry, Human Development
Rosmarie Morewedge, German and Russian Studies
Lisa Hrehor, Health and Physical Education
Daniel Rabinowitz, undergraduate student
Jennifer Jenson
Terrence Deak
Michael McGoff

Report on University-Wide (UNIV) Course Offerings - 2009-2010 Academic Year

Attached please find a complete listing of all courses offered during the 2009-2010 academic year under the following rubrics:

- Binghamton Scholars Program – SCHL
- Global Studies Minor – GLST
- Career Development Center Internships – CDCI

No courses were offered under the UNIV rubric during the 2009-2010 academic year.

Courses under the CDCI rubric during the 2009-2010 academic year were all permanent courses previously approved by the UUCC. Courses offered under the GLST rubric were either previously approved by the UUCC or were reapproved as experimental (X) courses for the 2009-2010 academic year. Courses offered under the SCHL rubric were either previously approved permanent courses or topics courses approved by the UUCC.

Semester	Subject	Course Number	Course Reference Number	Offering Number	Max Credits	Primary Instructor		Max Enr	Title Short Desc
						First Name	Primary Instructor Last Name		
Fall 2009	CDCI	385	96072	04	4.	Jeffrey	Horowitz	15.	Prof Internship Pgm Oral Comm
Fall 2009	CDCI	385	96073	05	4.	Margaret	Mitzel	15.	Prof Internship Pgm Oral Comm
Fall 2009	CDCI	395	96064	04	12.	Robert	Pompi	15.	Professional Internship Pgm
Fall 2009	CDCI	395	96065	06	12.	Martha	Wygman	15.	Professional Internship Pgm
Fall 2009	CDCI	395	96066	07	12.	Martha	Wygman	15.	Professional Internship Pgm
Fall 2009	CDCI	395	96067	08	12.	Daniel	McCormack	15.	Professional Internship Pgm
Fall 2009	CDCI	395	96068	09	12.	Daniel	McCormack	15.	Professional Internship Pgm
Fall 2009	CDCI	395	96071	13	12.	Kenneth	Roon	15.	Professional Internship Pgm
Fall 2009	CDCI	395	96121	14	12.	Erik	Colon	15.	Professional Internship Pgm
Fall 2009	CDCI	395	96070	17	12.	Bridget	McCanesaunders	25.	Professional Internship Pgm
Fall 2009	CDCI	395	96069	18	12.	Felicia	Moreira	15.	Professional Internship Pgm
Fall 2009	CDCI	491	96079	05	4.	Margaret	Mitzel	1.	JC Mentor UG Teaching Asst
Fall 2009	CDCI	496	96195	02	2.	Monica	Perry	25.	Johnson City Mentor Program
Fall 2009	CDCI	496	96075	06	2.	Monica	Perry	25.	Johnson City Mentor Program
Fall 2009	CDCI	496	96076	35	2.	Daniel	McCormack	25.	Johnson City Mentor Program
Fall 2009	CDCI	496	96077	36	2.	Daniel	McCormack	25.	Johnson City Mentor Program
Fall 2009	CDCI	496	96078	40	2.	Daniel	McCormack	25.	Johnson City Mentor Program
Fall 2009	GLST	392	94555	01	1.	H	Straight	20.	In-Country Study Abroad Sem
Fall 2009	GLST	392	94558	02	1.	Suronda	Gonzalez	20.	In-Country Study Abroad Sem
Fall 2009	GLST	490A	96036	01	2.	H	Straight	8.	Global Studies Capstone Sem
Fall 2009	GLST	490A	96040	02	2.	H	Straight	8.	Global Studies Capstone Sem
Fall 2009	GLST	490A	96044	03	2.	H	Straight	11.	Global Studies Capstone Sem
Fall 2009	GLST	490A	96046	04	2.	H	Straight	11.	Global Studies Capstone Sem
Fall 2009	GLST	490B	96038	01	4.	H	Straight	4.	Global Studies Capstone Sem
Fall 2009	GLST	490B	96042	02	4.	H	Straight	4.	Global Studies Capstone Sem
Fall 2009	SCHL	127	10101	01	1.	Kristie	Shirreffs	40.	Discovering The Scholar Within Leadership And Achieving
Fall 2009	SCHL	227	15476	50	1.	Kristie	Shirreffs	18.	Goals
Fall 2009	SCHL	227	15478	51	1.	Milton	Chester	18.	Leadership And Achieving

							Goals
Fall 2009	SCHL	227	15490	52	1.	Kristen Greco	18. Leadership And Achieving Goals
Fall 2009	SCHL	227	15493	53	1.	Kristen Greco	18. Leadership And Achieving Goals
Fall 2009	SCHL	227	91305	55	1.		10. Leadership And Achieving Goals
Fall 2009	SCHL	280A	91216	01	4.	George Catalano	25. Peace A Historical Perspective
Fall 2009	SCHL	280B	95658	01	4.	Michael Conlon	15. Modern Satire
Fall 2009	SCHL	280C	91218	01	4.	John Fillo	18. Energy and...You!
Fall 2009	SCHL	280F	92878	A 0	4.	Anthony Preus	20. Plato and Aristotle Prof Internship Pgm Oral
Spring 2010	CDCI	385	96981	04	4.	Jeffrey Horowitz	15. Comm
Spring 2010	CDCI	395	98011	02	12.	Suronda Gonzalez	15. Professional Internship Pgm
Spring 2010	CDCI	395	96970	04	12.	Robert Pompei	15. Professional Internship Pgm
Spring 2010	CDCI	395	98007	05	12.	Thomas Oconnor	15. Professional Internship Pgm
Spring 2010	CDCI	395	96971	06	12.	Martha Wygmans	15. Professional Internship Pgm
Spring 2010	CDCI	395	96972	07	12.	Martha Wygmans	15. Professional Internship Pgm
Spring 2010	CDCI	395	96973	08	12.	Daniel McCormack	15. Professional Internship Pgm
Spring 2010	CDCI	395	96975	09	12.	Daniel McCormack	15. Professional Internship Pgm
Spring 2010	CDCI	395	96982	10	12.	Patricia Wrobel	15. Professional Internship Pgm
Spring 2010	CDCI	395	97938	11	12.	Laura O'Neill	15. Professional Internship Pgm
Spring 2010	CDCI	395	96979	13	12.	Kenneth Roon	15. Professional Internship Pgm
Spring 2010	CDCI	395	97043	14	12.	Erik Colon	15. Professional Internship Pgm
Spring 2010	CDCI	395	96977	17	12.	Bridget McCanesaunders	32. Professional Internship Pgm
Spring 2010	CDCI	395	96976	18	12.	Felicia Moreira	15. Professional Internship Pgm
Spring 2010	CDCI	491	96990	05	4.	Margaret Mitzel	1. JC Mentor UG Teaching Asst
Spring 2010	CDCI	496	96985	02	2.	Monica Perry	25. Johnson City Mentor Program
Spring 2010	CDCI	496	97594	03	2.	Erin Jennings	25. Johnson City Mentor Program
Spring 2010	CDCI	496	97885	04	2.	Joanna Cardona	25. Johnson City Mentor Program
Spring 2010	CDCI	496	96986	06	2.	Monica Perry	25. Johnson City Mentor Program
Spring 2010	CDCI	496	96987	35	2.	Daniel McCormack	25. Johnson City Mentor Program
Spring 2010	CDCI	496	96988	36	2.	Daniel McCormack	25. Johnson City Mentor Program
Spring 2010	CDCI	496	96989	40	2.	Daniel McCormack	25. Johnson City Mentor Program
Spring 2010	GLST	392	96759	01	1.	Suronda Gonzalez	20. In-Country Study Abroad Sem
Spring 2010	GLST	490A	97832	01	2.	H Straight	12. Global Studies Capstone Sem
Spring 2010	GLST	490A	97842	02	2.	H Straight	15. Global Studies Capstone Sem

Spring 2010	GLST	490B	97833	01	4. H	Straight	3. Global Studies Capstone Sem
Spring 2010	SCHL	227	15476	50	1. Kristie	Shirreffs	19. Leadership And Project Mgmt
Spring 2010	SCHL	227	15478	51	1. Milton	Chester	18. Leadership And Project Mgmt
Spring 2010	SCHL	227	15490	52	1. Kristen	Greco	18. Leadership and Project Mgmt
Spring 2010	SCHL	227	15493	53	1. Joseph	Picalila	18. Leadership And Project Mgmt
Spring 2010	SCHL	227	91305	55	1. Elizabeth	Carter	10. Leadership And Project Mgmt
Spring 2010	SCHL	280B	96061	01	4. George	Catalano	20. The Other America
Spring 2010	SCHL	280C	91218	01	4. Peter	Knuepfer	20. Sci&Politics of Climate Change
Spring 2010	SCHL	280D	94955	01	4. Robert	Pompi	16. Great Ideas of Physics
Spring 2010	SCHL	280E	91986	01	4. Joseph	Morrissey	20. Industrial Organization Psych
Spring 2010	SCHL	280H	96152	01	4. David	Campbell	20. Philanthropy & Civil Society
Summer							
2009	GLST	394	10365	01	1. Suronda	Gonzalez	19. Study-Abroad Experience
Summer							
2009	GLST	394	11339	02	1. Suronda	Gonzalez	19. Study-Abroad Experience
Summer							
2009	SCHL	280E	10179	01	4. George	Catalano	25. Revolutions of the Heart
Winter 2010	CDCI	395	10009	01	12. Jeffrey	Horowitz	60. Professional Internship Pgm
Winter 2010	GLST	394	10193	01	1. Suronda	Gonzalez	14. Study-Abroad Experience
Winter 2010	GLST	394	10203	02	1. Suronda	Gonzalez	14. Study-Abroad Experience

Academic Computing & Educational Technology (ACET) Committee Annual Report for AY 2009-10

AY 2009-10 was a challenging year for the University, with the State facing severe budget deficits and passing on large budget cuts to the University. Although declining state support and funding cuts impact the University's operations and ability to focus on new initiatives, technology continues to change rapidly, offering both challenges and opportunities to the University in terms of support for its mission. Although Information Technology Services was hit with a budget cut of close to one million dollars, the ACET committee oversaw or participated in several initiatives which will strengthen the University's teaching and learning environment.

Challenges:

- Continuing Funding Cuts: The effort to provide technology to support teaching and learning faced several funding-related challenges this year.
 - The state exacted an across-the-board, base budget cut in state funds, resulting in a permanent \$900,000 cut in ITS funds. The reduction target was met through the cumulative results of the hiring freeze, retirements, and the elimination of hardware and software costs associated with the old BUSI student system's replacement with Banner.
 - The coming year poses even more of a challenge, with additional, required reductions to the ITS base budget of \$1.1 million dollars in state funds.
 - About half of the budget cuts so far have been made via encouraging retirements, which does reduce costs but also takes away people with highly-developed technical skills, deep institutional history, and long-established working relationships with faculty and other staff.
- Academic Computing Governance and decisions affecting faculty and student technology resources: An upgrade of the Blackboard course management system in the Fall of 2009 did not go smoothly, and raised questions among the faculty about how decisions to upgrade software are made, scheduled and promulgated. The ACET, which is a joint Faculty Senate / Administration committee, spent considerable time discussing how decisions affecting widely-used software should be handled. Please see the discussion under "Blackboard", below.

Initiatives:

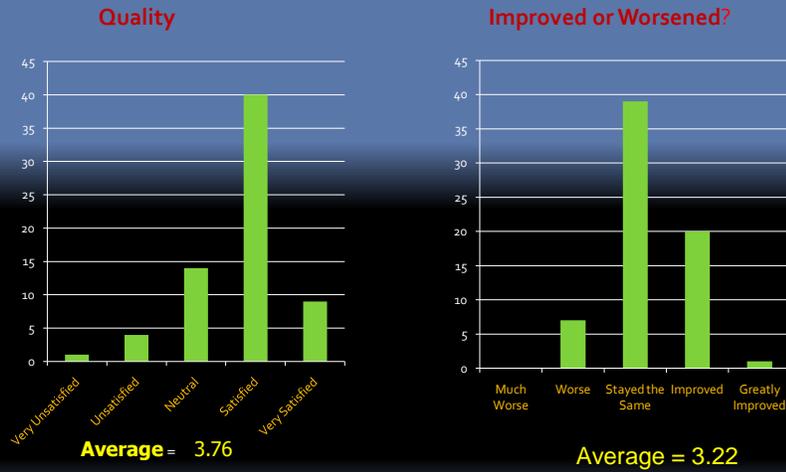
- BMail/Gmail: In fulfillment of the ACET's major recommendation of the previous year, and in a decisive move to take advantage of "cloud" computing, ITS converted students and most faculty and staff from the Mirapoint email system to the new campus "Bmail" system, provided via contract by Google and Gmail. Once the contract was approved by SUNY and announced to the campus at the beginning of January, 2010, Binghamton accomplished the conversion in just over 2 months ending in mid-March. The conversion went smoothly, and the suite of associated software, "Google Apps for Education", including calendaring, Google Documents, Google Sites and Google Groups is now available to all Binghamton University users. This moves these major applications, and Email, to the "cloud", and provides software with efficiencies and features the campus could not afford to provide on its own. It is planned that users who are currently on the Exchange email system will be converted during the coming year.

- Blackboard:
 - In an attempt to keep pace with the growing use and interest in new features of Blackboard on campus, and following on several past uneventful upgrades, in May 2009 the Blackboard Advisory Group (made up of faculty, ITS and Center for Professional Development staff) recommended the upgrade of Blackboard to version 9.0 before the beginning of the Fall 2009 semester. Although faculty were notified of the planned upgrade through Blackboard, and a test version of the software was available during the summer, a major bug in performance went undetected and many faculty were unprepared for changes in the user interface when the software was upgraded. The problems encountered and the disruption of classes that resulted raised many questions from the faculty about how changes to the IT environment that affect teaching and learning are decided upon and by whom.
 - As the ACET is the official governing committee providing guidance to ITS on faculty and student needs for the technology environment, this question was discussed, and a suggestion from the faculty that the various committees involved in these decisions be combined in some way was considered. Specifically, the ACET considered whether ACET members should be assigned also to participate in a number of “special topics” committees that provide IT and the ACET with advice about particular technology resources which support the academic environment (Note: these committees are:
 - Pods Committee - deals with software and policies in the pods & Info Commons
 - Learning Environment Committee – sets standards for classroom equipment, creates the schedule for classroom renovations
 - Blackboard Advisory Committee – makes recommendations about changes and upgrades to Blackboard
 - Banner Steering Committee – makes recommendations about changes, policies and initiatives related to Banner
 - After consideration, the ACET decided that the ITS staff who sit on these committees will report back to the ACET on issues of interest, but that ACET members will not be assigned to additional committee tasks.
 - The ACET discussed the proposed Blackboard upgrade (to version 9.1) for the Summer of 2010. The ACET agreed that the system should be made available for testing as early as possible in the summer, and that feedback from faculty should be sought on timing and suitability. The committee also agreed that it saw no good alternative to proceeding with the upgrade as soon as faculty could be comfortable with it, either before the start of the Fall semester 2010, or over the subsequent winter break.
- Planning: The ACET reviewed the “Horizon Report”, an annual, joint publication of Educause Learning Initiative and the New Media Consortium, which identifies short- and medium-term technology developments likely to affect higher education in a 1-to-5 year timeframe. The “Report” identified “mobile devices” and “open content” as technologies likely to have effect this year, with “electronic books” and the “simple augmented reality” having impact over the next 2-3 years and “gesture-based computing” and “visual data analysis” having impact in 4-5 years. Student representatives, particularly, are rapidly acquiring and using mobile devices, and

the ACET agreed that the move to G-Mail and the virtual desktop pilot (described below) were good initiatives in support of mobile devices and in the use of cloud computing.

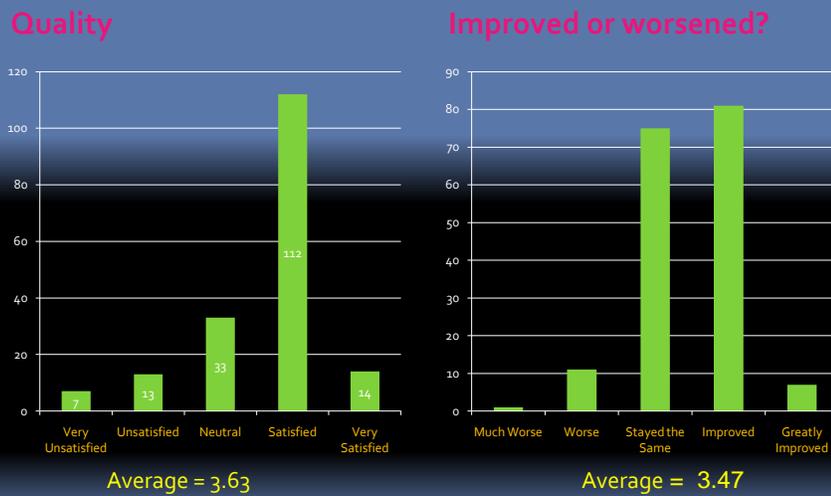
- Modems: ITS proposed to the ACET that the University end support for modem dial up to the University. Data on users indicates that fewer than 100 people still use the modems, and the cost of supporting the lines is considerable for the University. After discussion, the ACET agreed to support the phase out of the modems, assuming notification of remaining users to give them time to find alternative methods of connection. The target for disconnecting modem service is 6/30/10.
- Virtualization: The Desktop Virtualization Interface (VDI) represents another initiative to take advantage of virtualization and cloud computing. The VDI was started last year as a pilot project, but this year was put into production. Many faculty and students need access to common statistical packages or specialized software that is very expensive to license individually. The idea behind the VDI is to take such packages and make multiple copies available via the network to the user's PC. The VDI is available directly on the web at <bingview.binghamton.edu>, or from off-campus via the SSL/VPN. Packages available on the virtual desktop are Stat, SPSS, Matlab, ProE, and MSOffice, as well as new qualitative statistics programs like nVivo and Atlas TI. The VDI is expected to be particularly valuable in the coming year, when IBM, which has acquired SPSS, has forecasted a tenfold increase in SPSS module prices. The virtual desktop will offer departments an alternative to purchasing copies of the software for each faculty members' desktop.
- Classroom Response Systems: More and more faculty are using classroom response systems to get instant feedback from students as a means of assessing learning. However, as more systems were acquired by faculty, students had to purchase different "clickers" to work in different classes. Students, faculty and Deans asked us to standardize on one system to reduce the expense to students and provide consistency to the faculty. In December the Learning Environment Committee (LEC) selected a response system (called iClicker) to be the exclusively supported system on our campus, and recommended that system to the ACET, which has accepted that recommendation. Software and hardware to enable iClicker use will be installed this summer in many classrooms, and the iClicker devices will be available in the Bookstore for the Fall semester.
- ITS Satisfaction Survey: The ITS conducts an on-line survey each semester to gauge the satisfaction of faculty, students and staff with ITS services. The survey is sent to a large sample of almost 2000 faculty, students and staff members, and rates overall satisfaction, along with the importance and satisfaction with particular services. Almost 70 faculty responded to the survey. In spite of a significant decrease in satisfaction with the Blackboard package, no doubt in reaction to the difficult upgrade of Blackboard at the beginning of the Fall 2009 semester, overall satisfaction with ITS services remained high, with people seeing an improvement over services in the past six months numbering more than those seeing services less favorably. Results for the faculty and students are shown below, and the full survey can be viewed at www.bingweb.binghamton.edu/~jwolf

Overall Satisfaction (Faculty)

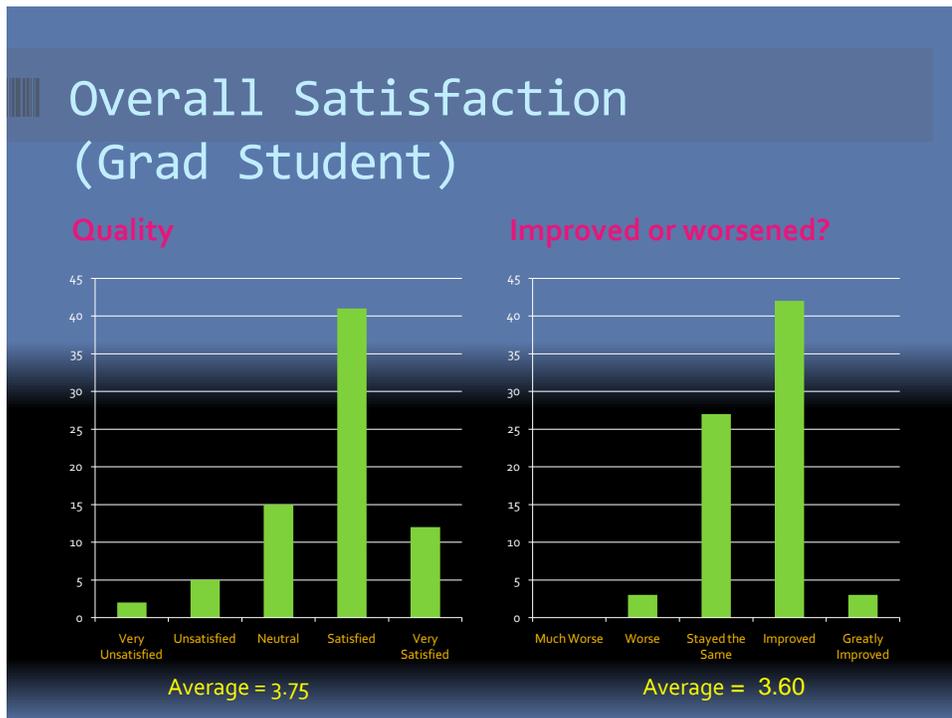


Results for Undergraduate students were similarly positive, with many more indicating that they saw the technology environment improving over what was available just 6 months ago.

Overall Satisfaction (Student)



And results for Graduate students were more positive than those for undergrads:



- Misc: Over the Summer of 2009 and during the academic year following several other improvements were made to IT support for teaching and learning on campus:
 - The Information Commons was expanded by 29 computers, and Science Library and Information Commons machines were upgraded;
 - 10 new general purpose classrooms were built in the University Union, but VHS devices were changed out in favor of DVD-only players. Many faculty complained about the loss of VHS tape capability in the new rooms, so this summer the rooms will be retrofitted with new, dual, DVD/VHS players to restore the ability to play VHS tapes;
 - 4 classrooms were renovated in LH, AA and FA, and 4 classrooms rooms were outfitted with Echo360 “rich media” systems;
 - iTunes U was implemented. Courses and material from DSON and EVOS are available in iTunes U, and the first true “open content” course, from Geography, is available there as well;
 - Binghamton joined the “TeraGrid Champions” program, which provides faculty researchers with assistance and tools to connect to the national high-performance computing TeraGrid.

The ACET held its last meeting of AY2009-10 on 5/13/10. Initiatives expected to continue next year are: Governance, the move of the administration and remaining faculty/staff to BMail, and long-range planning as the new president and provost begin to plot the future course of the University.

Committee Members: Mary Ann Swain, Chair
Sungdai Cho, Asian and Asian American Studies
Edward Corrado, Library
Stephen Zahorian, Electrical and Computer Engineering
Bandula Jayatilaka, School of Management
Bruce White, Physics
Jennifer Stoever-Ackerman, English
Kenneth Chiu, Computer Science
Elahd Bar-Shai, undergraduate student
Sylvia Rabeler, undergraduate student
Stephen Gilje
Thomas Kowalik
James VanVoorst
Mark Reed

Committee on the University Environment (CUE)
Annual Report 2009-2010

The Committee on the University Environment (CUE) met three times during the academic year 2009-10. Scheduling in Fall 2009 proved to be a problem and meetings took place during March, April, and May, 2010.

The primary issues discussed were:

- A. Decreasing car use and promoting bike use on campus. CUE heard reports from SEAC on surveys of student bike use and bike needs on campus. While bike racks are being installed on mid-campus areas, the residential communities seem to be in need of more racks. It was suggested that some of the Campus Enhancement funds be used. The Car Share program also needs more promotion, as it is not being used.

- B. Campus conservation and preservation of natural areas:--CUE discussed several ongoing or planned projects including
 - a. Lake Lieberman's effectiveness in reducing runoff (still under study by Hawk Engineering at the last meeting) and possibility of new wetland areas to control runoff in other areas,
 - b. a wind turbine project to produce energy to charge GEM cars—still being designed, plan to install.
 - c. Campus ground water wells-existing one produces water for playing fields; more possible in future

- C. Future goals for a greener campus (all topics for 2010-11 year):
 - a. Discussion of future elimination of pesticide use as a "Green campus"
 - b. Recommendation that University establish a more comprehensive land use policy
 - c. Recommendation for reduced mowing to enhance natural flora, provide more field areas for classes, reduce energy and manpower costs
 - d. Campus enhancement project ideas.

- D. A procedure for review of Nature Preserve Research Proposals, using Blackboard.
- E. CUE members voted that the Steward of the Nature Preserve be made a full

voting member of CUE. This will need to be changed by Faculty Senate.

Respectfully submitted,



Anne B. Clark, Chairperson

CUE membership 2009-2010: Berling, Juliet; Brister, Donald; Clark, Anne (Chair); Coderre, Rene; Faulstich, Lawrence (undergrad Rep); Graney, Joseph; Kutas, Danielle (undergrad rep); Lewis, Susan; Lu, Shuxia Susan; Ma, Tongshu; Miles, Carol; Miller, Ralph; Oaks, Sally; Shepherd, Julian; VanVoorst, James (Vice-Chair)

DATE: June 15, 2010
TO: Faculty Senate Executive Committee
FROM: Angelique Jenks-Brown, Chair of the Faculty Senate Committee on Committees
RE: Faculty Senate Committee on Committees 2009-10 Annual Report

Committee Members:

Beth Burch, School of Education
Manus Chatterji, School of Management
J. David Hacker, Harper/Social Science/ History
Scott Henkel, Harper/Humanities/English
Gary James, Decker School of Nursing
Angelique Jenks-Brown, Libraries
Leslie Lander, Watson/Computer Science

In Fall 2009 there were only a few vacancies which needed to be filled, this was done by the chair. Also in Fall 2009, the committee chair submitted a request to the Faculty Senate Executive Committee to remove a position that had been vacant for at least five years, possibly more. The request passed and the position was removed. The committee members met on February 11, 2010. Angelique Jenks-Brown agreed to continue as chair of the committee. At the meeting, committee members volunteered to fill committee vacancies using the faculty survey: *Results of Survey of Faculty Interest in Serving on Committees in 2010-2011*. All other committee work was done via email.

There are a few vacancies that remain and will be filled Fall 2010.

Respectfully submitted,
Angelique Jenks-Brown
Chair, Committee on Committees

Faculty Senate Evaluation Coordinating Committee (FSECC)

The Faculty Senate Evaluation Coordinating Committee (FSECC) convened in November, 2010 and elected Tom Sinclair as its chair. Using the precedent of reviewing administrators on a regular schedule, the committee scheduled reviews of two administrators, Gerald Sonnenfeld, Vice-President for Research, and Thomas Kowalik, Director of Continuing Education and Outreach.

As is the precedent, FSECC elected to use the on-line survey web site SurveyMonkey to conduct all surveys. Documents summarizing the accomplishments and job responsibilities for Gerald Sonnenfeld and Thomas Kowalik were collected. From these documents and through review and discussion, the FSECC constructed surveys that were administered electronically by Kathy Bowman, Secretary to the Faculty Senate. The committee received a request to have the Human Subjects Review Committee review the surveys, but instead we requested and received a waiver that because these surveys are not research, participants are not subjects and the Human Subjects Review Committee waived jurisdiction over them. The surveys were conducted in the Spring 2009 semester. The departure of Gerald Sonnenfeld from Binghamton University made the completion of his report moot. The final report on Thomas Kowalik was sent to him, his immediate supervisor and the Faculty Senate Executive Committee on October 4, 2010.

Faculty Senate Evaluation Coordinating Committee Members (2009-2010):

A. SERDAR ATAV

WAYNE JONES

CLIFF KERN

SARAH MAXIMIEK

SARA REITER

TIMOTHY SINGLER

THOMAS SINCLAIR, CHAIR

ANTONIO SOBEJANO-MORAN

**Binghamton University
Intercollegiate Athletics Board
& Faculty Athletics Representative
2009/2010 Annual Report**

This annual report is a combination of an overview of the activities of the IAB for 2009/2010, activities of the Faculty Athletics Representative, and of information deemed to be of general interest to the Faculty Senate and the BU community. The IAB has a dual reporting structure, to both the University President and to the Faculty Senate.

Intercollegiate Athletics Board Annual Report

Members

6 Faculty

Sandra D. Michael, SUNY Distinguished Service Professor, Dept. Biological Sciences (IAB chair and FAR)
Karen M. Bromley, SUNY Distinguished Teaching Professor, School of Education
J. Koji Lum, Associate Professor, Dept. Anthropology
Michael Lewis, Associate Professor, The Watson School of Engineering & Applied Science
Norman E. Spear, SUNY Distinguished Professor, Dept. Psychology
James A. Stark, Associate Professor, Dept. Art

4 Students (recommended by Assoc. Dir. of Athletics for Student Services):

Robert Nolte, Senior, history, SALI, SAAC President, men's swim/dive
Michelle McDonough, Junior, CCPA, SALI, Captain-women's volleyball
Andrea Holmes, Sophomore, undecided, women's basketball
Yusuf Yusuf, Junior, political science, SALI, SAAC secretary, Leader-men's soccer

1 Designee of the VP for Student Affairs:

Suzanne E. Howell, Director of Residential Life and University Housing

1 BU Alumni Association Member:

Rico Dicamillo, '80 SOM, Andrew Mancini & Associates

Ex Officio with Vote:

Adam Amit, SA President
Matthew Allwood, SA VP for Finance

Ex Officio without Vote:

James Norris, Interim Athletics Director (Initially Joel Thirer AD)

Regular Intercollegiate Athletics Department Participants

Senior Associate Athletic Director: Jason Siegel (External Development)

Associate Athletic Directors: David Eagan (Compliance)
Aida McInnis (Finance/SWA)
Edward Scott (Student Services)

Assistant to Director of HPEA: Gerilyn Harris, Assistant to the Director

Functions: The IAB conducts *broad-based* reviews and gathers information as necessary on matters related to:

- Standards and policies for student participation in intercollegiate athletics to ensure conformance to the University's mission, goals, and practices
- Standards and policies of conferences and NCAA Division I athletics
- Academic data on student-athletes (SAs)
- Programs and policies to ensure overall welfare and academic success of student-athletes
- Title IX/Gender Equity and minority participation
- Funding for intercollegiate athletics

Meetings: The IAB met 4 times during the academic year. In addition to reports from the IAB Chair/FAR (see below), the athletics director, associate athletics directors, and senior associate athletics directors were regularly invited to each meeting. They shared a range of items related to teams, coaches, athletics department personnel,

student-athletes, compliance, academics, fund raising, facilities and operations. Also, the academic sub-committee was activated and met twice. Major items for presentation, discussion, consideration or action:

- General compliance issues, academic summaries, academic progress rate, athletic performance program, graduation success rate, transfer policies, minor violation self reports, and eligibility waivers. IAB members received explanation and documents. Team and coach updates, reports on department disciplinary policies and Code of Conduct.
- Overview of Department organizational charts, NCAA Manual, Student-Athlete Handbook, NCAA journals the FAR receives, and the range of pamphlets available to student-athletes, including information on eating disorders, nutrition, substance abuse, etc.
- Reports from the student-athlete IAB members on a variety of academic and athletics issues. The president of the Student Athlete Advisory Committee (SAAC) was a member of the IAB, and also the chair of the America East Conference (AEC) SAAC and represented America East at the national SAAC level. He gave regular reports on SAAC activities, including volunteer activities, community service, fund raising, and interactions with area children at BU athletic contests. Also described were career-building activities, such as mock interviews with members of the BU Athletics Committee, a community group which functions in support of athletics.
- Received regular updates on athletic and academic achievements of our SAs. The major achievements are listed below under separate sections.
- The NCAA mandates that each school appoint a Senior Woman Administrator. She provided the IAB with an overview of her role in the management of BU's intercollegiate athletics program and her role in support of women's interests. BU is in full compliance on all Title IX issues.
- Overview of the BU intercollegiate athletics budget. Athletics has received the same across-the-board cut as other divisions at BU (except for the Division of Academic Affairs that has received lesser cuts). The budget includes funds for salaries, benefits, scholarships, operating funds, etc. Only approximately a third of the budget is derived from state monies. Most of the budget is derived from a combination of ticket sales, fundraising, marketing, and student fees. IAB received an overview of the full range of revenue and expense categories. Several measures are continuing to reduce expenses: eliminate glossy team media guides, induce restrictions on travel including range of locations, reduce size of travel teams, restrictions on over-night stays, scale back recognition events, use local referees as much as possible, among others cost containment strategies.
- The senior associate AD for external operations regularly gave updates on marketing, development, ticket sales, fund raising and programs to enhance school spirit. Of note is the continued increase in support of our teams and programs by both students and community members.
- The associate AD for compliance regularly reviewed required compliance issues. These included methods to certify initial and continuing SA eligibility, financial aid, progress towards degree, academic progress rate, and graduation success rate, among others. Sample information was explained.
- The former AD and interim AD gave regular reports on media and public relations issues related to men's basketball. The interim AD outlined the development of operational and transition plans for men's basketball. They also reported on general team activities/records, staffing changes, drug testing, sports medicine, cost containment, facilities, and special projects. The IAB Chair/FAR gave the Faculty Senate Executive Committee related updates.
- A major regular activity of the IAB was to work with the associate director of athletics for student services to review past practices related to faculty awareness and notification of student-athlete participation in BU sponsored athletic events, and the process for academic progress reporting. IAB members critiqued current practices and suggested ways to improve athletics department and student-athletes interaction with faculty. A result was another modification of the travel letter. Student services continue to closely monitor SA notification of competition times to faculty through the travel letter. The letter now lists all away travel for the sport with the student required to note which times will result in a particular missed class period. The faculty member keeps a copy of the letter and signs one which the SA returns to student services. The missed class time is only for competition, never practice as per NCAA policy. The student is to arrange with the faculty member how to make up the absence; waiver of requirements is not expected or appropriate. The IAB chair/FAR related discussions with deans on handling potential conflict or grievances (see below). [The America East Conference is in the process of discussing potential policies on this issue. Under consideration is the possibility of developing a policy on maximum percent time an SA may miss a class.]
- A major activity of the prior academic year was to work with the administration to restore limited priority registration for BU's student-athletes (in parallel to the Binghamton Scholars Program). With reinstatement,

BU now joins all the other America East schools with this practice, and our coaches can again recruit on a more even plane with these schools. The associate director of athletics for student services and his staff have worked with the registrar's office to coordinate student-athlete registration priority. By all accounts from student services, coaches and student-athletes, the current process is working well.

- Discussion continued about the redundancy of the IAB with the Faculty Senate Intercollegiate Athletics Committee as it is currently configured. The IAB Chair/FAR related discussions within the Faculty Senate Executive Committee and with the Provost wherein she suggested on several occasions a need for faculty to look into the whole process of special admissions, not just for student-athletes. This would seem an excellent agenda item for the IAC.
- During the 2008/09 academic year and prior years, the IAB met as one body. During 2009/10, an academic subcommittee was activated. The subcommittee was composed of faculty only so that more detailed review of sensitive individual and team academic data could be reviewed and monitored. During the first meeting, the associate AD for compliance provided a comprehensive overview of the data sets collected by BU, America East and the NCAA. Also described were processes used to collect the data, maintain and update the data, and input the data. The Compliance Assistant Internet (CAI) is used for some of the data. The second meeting was devoted to reviewing individual and team data, and discussing strategies with the associate AD for student services on plans and strategies to improve performance where warranted. Monitoring data include academic progress rate, GPA, progress toward degree, eligibility checklists, financial aid squad lists, team rosters, and graduation success rates. The group also discussed the suspended men's basketball players, including how their statistics will figure into BU's overall data. Also discussed was their current status as students and as financial aid recipients.

IAB Chair/FAR: The IAB chair also functions as BU's NCAA Faculty Athletics Representative (FAR), a position required for every NCAA participant school. Thus, during the IAB meetings the IAB chair/FAR reported on a range of activities related to a combination of both roles. In addition to those activities described in the FAR duties document (*attached*) the following activities were undertaken with many of the activities also given as reports to the IAB:

- The IAB bylaws were revised and accepted by the President. The major modifications were to conform to actual practice and to respond to recommendations of the Faculty Senate Executive Committee (FSEC). *See attached.*
- The FAR again attended the annual meeting of the FAR Association on a continuing quest to define the role of the FAR according to FARA recommendations and best practices. A document to define the role of the BU FAR was developed and accepted by the President. *See attached.* The role of FAR has expanded considerably over the years.
- Along with the President and BU senior administrators, attended a meeting with the Chancellor and her senior staff to discuss aspects of BU's athletics program issues. Presented the Chancellor with a memo from the FSEC indicating confidence in the leadership of the President.
- Had two meetings with members of the law firm of Skadden, Arps, Slate, Meagher & Flom of New York City who were commissioned to undertake a comprehensive review and investigation of BU's athletics program under the leadership of the Honorable Judith Kaye, Retired Chief Judge of the New York Court of Appeals, our State's highest court. The final report was sent to the Board of Trustees without opportunity for review. Filed a response to correct distortions, and to provide background, context and fuller explanation of certain events.
- As a regular member of the FSEC, provided group with information about some on-going issues within Athletics and initiated meeting of FSEC with former AD J. Thirer. AD Thirer gave a candid update on issues and concerns within the athletics program.
- As part of a series of discussions within the FSEC about athletics, suggested on several occasions that the FSEC or one of its committees undertake the study of the whole topic of special admissions for various types of students, including student-athletes. The rationale here was that as admissions increasingly became an activity undertaken by non-faculty, it seems appropriate for faculty to learn about current practice, especially the level of deviation of special admits from those admitted under standard conditions.
- As a member of the faculty governance leaders group that met regularly with the President and Provost, received updates on the various local investigations and changes within the athletics program.
- Faculty governance leaders group meeting with the Provost also included discussion of the proposed division of HPEA into Health and Wellness Studies and the Department of Intercollegiate Athletics (now completed). This

division was partially intended to conform to the organization more typical of a Division I school, deemed especially important for conducting a search for a new Athletics Director.

- Served on the Athletics Director search committee. The search was discontinued and is delayed until after the appointment of the new President.
- Discussed BU's missed class policy with the Provost on several occasions and urged the need to refine and clarify this policy. Shared those policies current in other schools within our America East Conference. In this regard, surveyed the deans to determine how they wished any conflicts to be handled. Reported to the Provost, IAB and FSEC that all deans preferred using their unit's standard processes rather than creating a special practice.
- Reviewed several of the practices and resources of the Student-Athlete Success Center with the Associate AD for Academic Affairs. Fully support the need to upgrade the facility. The physical space of the Center is not adequate to serve the needs of approximately 450 student-athletes. The ideal space would contain quiet study rooms, tutorial rooms, computer pod, main group study area, and lounge. Among other benefits would be the enhancement of SA academic success, for example, enhanced space would allow for the creation of required study hall for freshmen and transfer students.
- Shared items of interest gleaned from the 2009 Annual Faculty Athletics Representatives Association meeting, including possible enhancements to IAB activities in the future. Also, provided various athletics department staff with new resource materials obtained at the meeting.
- Over the course of year, participated in America East FAR and AD teleconferences, and attended the America East annual meeting in June 2010. Major activities included the development of a new strategic plan for the Conference; served on the Competitive Quality Committee. Participated in the discussion to create an FAR Core Responsibilities document of minimum institution-specific responsibilities; all duties are currently performed by BU's FAR along with additional ones typical at Division I schools (*see attached document on FAR duties*). The Conference is continuing to discuss standards for missed class policies, standards for 'institutional control', and whether there should be a role for the FAR in admissions. Conference presidents will vote to adopt an America East 'Academic Integrity Report: Admissions Policies Guidelines for Conference Schools.' This document will have the final decision on the FAR role, if any, in admissions. [BU does not have a role for the FAR in admissions, except as part of an appeal process that is detailed in BU's most recent NCAA certification.]
- Served second year on the NCAA Eligibility Committee for International Students, a committee that has a weekly teleconference to discuss requests for waivers from Division I schools.
- Had several discussions with Dr. C. Roger Westgate, BU Vice Provost for Compliance and appointee of Chancellor as special adviser for academics and athletics for the SUNY system. Mutual sharing of information and documents. For example, provided him with the recent 'Principles of Institutional Control' prepared by the NCAA Committee on Infractions.

BU Intercollegiate Athletics Program

Status: The NCAA has more than 400,000 student-athletes participating in 23 sports at more than 1000 member institutions. BU participates at the NCAA Division I level, the highest level of collegiate competition. Currently there are 342 schools in Division I. BU has around 450 student-athletes.

History: In the fall of 2001, Binghamton completed a 5 year transition from Division III, through Division II, and finally into Division I of the NCAA. Simultaneous to its admission into Division I, Binghamton secured membership in the America East Conference (AEC). BU now fields teams in 21 sports, 19 of which participate in the AEC: men's and women's basketball, cross country, lacrosse, soccer, swimming and diving, tennis, indoor track and field, outdoor track and field; baseball; softball; women's volleyball. BU is a member of 2 other athletics conferences: America Sky Conference (ASC) for men's golf, and Colonial Athletic Association (CAA) for wrestling. BU student-athletes are nicknamed 'Bearcats' and wear dark green, black and white colors. The school mascot is named 'Baxter.'

BU Student-Athletes: Approximately 450 BU students participate in intercollegiate athletics, of which about 60% receive some level of athletics-related financial aid. The SAs who have declared majors were in schools as follows: Harpur (264), SOM (78), CCPA (42), Watson (41), Decker (4), Education (2) = 431 total; others undeclared.

New Mission Statement for Intercollegiate Athletics:

Intercollegiate Athletics is an integral component of the educational experience at Binghamton University. The Department exists to provide all student-athletes an opportunity to achieve excellence in their academic, athletic, and personal pursuits. In this pursuit of excellence, the Department offers equitable opportunities for all student-athletes and embraces the NCAA principles of sportsmanship, integrity, amateurism, compliance, diversity and inclusion, and institutional control.

As part of its mission, the Department embraces the following core values: Excellence, Integrity, and Service.

Athletics Achievements: There were many 2009/10 athletics achievements including these highlights:

- All-American selection for a wrestler (4th, NCAA Championship)
- Nationally ranked teams – men’s tennis (43rd), wrestling (21st); individual national ranking for one men’s tennis player and one women’s tennis player
- America East Coach of the Year designation – men’s cross country, men’s tennis, women’s tennis, baseball, and wrestling (CAA),
- America East Conference Champions – volleyball, men’s cross country, men’s tennis, baseball (regular season), wrestling (CAA)
- Individual America East Conference Champion – 1 in men’s cross country, 2 in men’s indoor track, 1 in men’s swimming, 3 in men’s indoor track, 2 in women’s indoor track, 6 in men’s outdoor track, 4 in wrestling (CAA)
- MVP selections - America East Conference (4), CAA (1), America East Championship (5), In-Season Tournament (1)
- Individual NCAA Qualifiers (9), and Individual Regional Qualifiers (4)
- Individual Statistical Rankings in national top 50 (16)
- Team Statistical Rank in national top 50 or top 20% (9)
- America East Championship All-Tournament Team (8)
- America East All-Conference Honors (89)
- America East Athlete of the Week (46)
- America East Rookie of the Year (4)
- BU 4th of 9 schools in America East Commissioner’s Cup standings (the Cup annually recognizes the strongest athletic program in America East as determined by a scoring system which rewards a school for success both during the regular season and championship competition in the conference’s 20 sports)

Academic Achievements: Academic majors of student-athletes reflect those of the overall student body. More than two-thirds of BU’s student-athletes have posted a cumulative GPA of 3.0 or higher for the 15th time out of the 18 semesters since moving to Division I. This year BU placed 3rd for the America East Academic Cup with a cumulative GPA of 3.11 [BU’s average for all undergraduates for Fall 2009 was 3.12]. BU’s Cup ranking is behind Vermont with a 3.19 GPA and New Hampshire with a 3.16 GPA. Other student-athlete academic highlights include:

- SAs with 4.0 GPA (16 in Fall; 15 in Spring)
- SAs with semester GPA of 3.5 or greater [128 (29%) in Fall; 148 (30%) in Spring]
- SAs with semester GPA of 3.0 or greater [272 (61%) in Fall; 287 (67%) in Spring]
- Teams with semester GPA or greater [14/19 (74%) in Fall; 15/19 (79%) in Spring]
- SAs with semester GPA of less than 2.0 [32 (7%) in Fall; 16 (3.8%) in Spring]
- SAs with cumulative GPA below 2.0 [13 (2.9%) in Fall; 13 (3.0%) in Spring]
- SUNY Chancellor Scholar-Athlete Award (4)
- Sven Vloedgraven (Men’s Tennis) named top America East Male Scholar-Athlete of the Year (Vloedgraven’s selection gives Binghamton three of the last four male Scholar-Athletes after Rory Quiller won in both 2007 and 2008. Vloedgraven is the first tennis player to receive the honor since 1998)
- Highest GPA within America East for *all sports* – men’s tennis (3.7 GPA)
- Highest GPA within America East for sport - men’s cross country, women’s indoor track, men’s lacrosse, softball
- BU had the most SAs named to America East Honor Roll achieving a 3.0 GPA or higher (272)
- BU had the most SAs named to the America East Commissioner’s Honor Roll achieving a 3.5 or higher (146)

- SAs on America East All-Academic Team (23) [the All-Academic Team is comprised of student-athletes that excel both academically and athletically in each of the conference's 20 sports; voted upon by a committee consisting of FARs, academic advisors and sports information directors]
- Men's Soccer Team achieved Top 5 in NCAA Division I Honors
- NCAA Public Recognition Award (Division I teams with an Academic Progress Rate in the top 10% of all squads in their respective sports): Women's Cross Country; Men's Soccer
- 35 student-athletes were inducted into the 2010 National College Athlete Honor Society (Chi Alpha Sigma) that requires a GPA of 3.4 or above. Their majors by school: Harpur (17), SOM (10), Watson (6), CCPA (2). None from Decker or Education (Education is a graduate only program)
- 155 student-athletes added to the National College Athlete Honor Society since 2006

Student Services, Academics and Other Programs:

- **Academic Support:** BU offers student-athletes academic support services through the Student-Athlete Success Center. The support services are organized to provide all student-athletes an opportunity to achieve excellence in their academic, athletic and personal pursuits. The academic success of the student-athletes is the Center's top priority. The Center operates in conjunction with student support personnel across campus, including the Writing Center, Discovery Center, and Career Development Center. Student-athletes participate in an NCAA Life Skills Program that includes a mandatory course for all first year student-athletes, emphasizing academic excellence, personal and career development, and community service. The Center provides tutoring services, monitors study hall, generates competition travel letters for faculty, and emphasizes the need for adherence to BU's Student Academic Honesty Policy.
- **Student Governance:** The Student-Athlete Advisory Committee (SAAC) provides a forum for communication between Binghamton University's student-athlete population and the athletics administration. The organization serves as a vehicle for education and the dissemination of information in an attempt to develop and maintain positive student-athlete, staff, and faculty relations. SAAC also seeks to promote mutual support for student athletes on campus, to become politically active when needed, and to arrange social events for all student-athletes.
- **SALI:** The Athletics Department offers The Scholar-Athlete Leadership Institute (SALI), the goal of which is to provide education outside of the normal classroom setting that is aimed at developing a young person's skill and confidence as a leader. SALI provides opportunities for expressing that leadership in both campus and community settings.
- **Honor Society:** The National College Athlete Honor Society, Chi Alpha Sigma, was founded at DePauw University, Greencastle, IN, on May 17, 1996, as a student-athlete honor society for the recognition of high academic achievers and sport letter winners at the collegiate level. The student-athlete must have achieved at least junior standing by the fifth semester, and must have achieved a cumulative grade point average of 3.40 (on a 4.00 scale) by the time of the selection process.
- **Student-Athlete Success Center Internship Opportunity:** Provides traditional internships through the Career Development Center's (CDC) Academic Internship.
- **BU Career Series Program:** This program is targeted for those who are sophomores to seniors and includes resume writing, how to find an internship and mock interview workshops.

Community Service/Outreach: The athletics department coaches, student-athletes, administrators and staff have maintained a long tradition of reaching out to the Broome County community and beyond. Activities range widely, including volunteering for the Special Olympics, Empire State Games, and Habitat for Humanity, to participating in reading programs, blood drives, collections for CHOW and underprivileged youth, sports clinics, and fund-raising for breast cancer research, among others. Student-athletes and staff volunteered more than 30,000 hours in the community in 2009-10.

Benefits of Intercollegiate Athletics Program: BU's intercollegiate athletics program encourages excellence in athletics, academic success, health and personal development among its participants. Competitive success is a source of recognition and pride for the student body, faculty, staff, alumni, and the region. This, in turn, contributes to the University's initiatives in student recruitment, sustaining school spirit, fundraising, branding of BU, and in building community and alumni relationships.

Strategic Plan: Since being elevated to director of athletics in the fall of 2009, James Norris has initiated department-wide strategic planning and efficiency standards. Under his direction, coaches, staff and student-athletes participated in committee work on a wide range of topics. That committee research and other administrative initiatives have set a "roadmap" for the department's future, and resulted in a new strategic plan entitled 'Game Plan'. The Plan 'describes who we are, where we want to go, and how we're going to get there.' Specifically, it identifies the mission and core values of the Department, and what the approach will be in selected areas of emphasis: diversity, compliance, academic excellence, athletic excellence, student-athlete welfare/experience, financial resources, human resources, facilities, and campus/community relations.

In Sum: The University and its Athletics Department are at a critical juncture as we strive to develop a first rate NCAA Division I program. The media coverage surrounding the men's basketball program has created many challenges for many people. By all accounts and observations the athletics staff and student-athletes are committed to moving on using the core values of Excellence, Integrity, and Service as beacons.

Attachments:

- *New IAB Bylaws*
- *FAR Job Description*

Amended 2009/2010

BINGHAMTON UNIVERSITY
INTERCOLLEGIATE ATHLETICS BOARD

BYLAWS

I. NAME

This Board shall be called the Binghamton University Intercollegiate Athletics Board, hereinafter referred to as “the Board.” The Board is responsible to and reports to the President.

II. MEMBERSHIP

- a. The Board shall consist of twelve voting members appointed by the President. The NCAA Faculty Athletics Representative shall act as chair of the Board. The voting members consist of six full-time faculty members recommended by the Faculty Senate Committee on Committees and approved by the Faculty Senate Executive Committee (including the Faculty Representative to the NCAA). One member of the Alumni Association of Binghamton University, recommended by the Association (preferably a resident of the area who participated in intercollegiate athletics while a student at Binghamton). Four full-time enrolled undergraduate students in good academic standing, including the Student Association President (or designee); the chair of the Student Athlete Advisory Committee (or designee); and two student-athletes selected by the Athletics Director in consultation with the Associate AD of Student Services (one must be a member of a men’s varsity athletic team, and one a member of a women’s varsity athletic team). In addition, the designee of the Vice President for Student Affairs. The Director of the Department of Athletics (or designee) shall serve *ex officio* without vote. Associate Athletics Directors and Senior Woman Administrator will be invited to attend meetings and participate as needed.

- b. Terms of membership: The Administrators shall serve for the duration of their terms of office, as shall the Faculty Representative to the NCAA; terms of other faculty members shall be two years, with reappointment possible for one additional term (terms should be staggered as possible). Student members may serve for a maximum of two years. The alumni member shall serve a two-year term.

III. DUTIES

The Board shall conduct *broad-based* reviews and gather information as necessary to enable it to advise the President on such matters:

- a. Standards and policies for student participation in intercollegiate athletics as not to conflict with the University's mission, goals, objectives, and practices;
- b. Review academic data for student athletes (A subcommittee of three faculty will be formed to undertake in-depth reviews and make a presentation each semester to the full IAB);
- c. Planning the intercollegiate athletics program to include considerations for Title IX/Gender Equity, minority participation and NCAA Division I Legislation. Funding for intercollegiate athletics (see IV below);
- d. Preparation of an Annual Report on the Intercollegiate Athletics Program for the President and Faculty Senate;
- e. Other matters referred to it by the President.

IV. FUNDING OF INTERCOLLEGIATE ATHLETICS

The Board's responsibilities in III. c. include:

- a. Formulating and recommending to the President the annual intercollegiate athletics budget. In arriving at such formulations, the Board shall base its determinations upon all sources of athletics funding for the prior year, taking into account changes in enrollment, fee increases, inflation, and changes in the athletics program;

- b. In contemplating changes in the range of intercollegiate athletics, the Board must weigh budgetary implications of such changes;
- c. In the event of a shortfall of receipts or allocations, the Board shall develop and recommend to the President a revised budget;
- d. The Board shall oversee expenditures for intercollegiate athletics, ensuring that such expenditures follow SUNY System and as applicable NCAA, University and Conference fiscal and accounting procedures.
- e. A finance subcommittee may be formed in order to facilitate this responsibility

V. STANDARDS AND POLICIES FOR STUDENT PARTICIPATION IN INTERCOLLEGIATE ATHLETICS

The Board shall take necessary steps to ensure that NCAA and applicable University and Conference policies regarding student eligibility for participation in intercollegiate athletics are followed.

VI. PLANNING THE INTERCOLLEGIATE ATHLETICS PROGRAM

The Board shall be the recommending body for additions to or deletions from the varsity intercollegiate sports engaged in by Binghamton University. In making such recommendations, the Board shall consider the mission of the institution, budgetary resources, the availability of appropriate physical facilities, and likely demand for the sport over an extended period of time as primary criteria.

VII. THE BOARD SHALL HAVE THE AUTHORITY TO ASSEMBLE AD HOC COMMITTEES AS NEEDED

Ad Hoc Committee members may include members from outside the Board membership if needed.

Binghamton University
NCAA Faculty Athletics Representative Job Description
(June 2010)

Function. To comply with NCAA requirements that NCAA member institutions appoint a Faculty Athletics Representative (FAR); to ensure the academic integrity of the University athletics program by representing the University and its faculty to the NCAA and; to provide advice to the President and Athletics Director; and to promote a balance between academics, athletics and the social lives of student athletes (SA) to ensure they enjoy the full spectrum of collegiate experiences.

Qualifications. The FAR must be a full-time tenured faculty member. The FAR may not be a member of the Athletics Department. The FAR is appointed by, and reports directly, to the President.

Administrative Duties.

- Represent the University as a delegate to the annual conventions of the NCAA, Faculty Athletics Representatives Association, and America East Conference. Consult with the President and Athletics administrators regarding voting positions on proposed NCAA legislation. Represent the University at other conferences or meetings as needed.
- Serve as one of the five recognized individuals authorized to make contact with NCAA legislative services and staff.
- Participate in searches for senior Athletics Department administrators (Athletics Director and Associate Athletics Directors) and head coaches.
- Review and certify academic eligibility and counters/non-counters; certify eligibility for practice, competition and financial aid.
- Regular review of information that relates to the academic standing and wellbeing of sports teams and individual student-athletes, and communicate matters of interest or concern to the President, Athletics Director and faculty. Review all statistical reports on the student-athletes, such as APR, Progress to Degree, Graduation Success Rate, and other measures of academic integrity of the athletics program.
- Review and approve NCAA waiver petitions and reinstatement requests.
- Receive copies of, and review, all violations self-reports and NCAA responses to those reports. Play a major and direct role in matters that potentially involve significant NCAA infractions (i.e., major violations).
- Serve on athletics appeals committees – the bodies that hear appeals regarding scholarship non-renewal and transfer release issues.
- Review the results of NCAA-mandated SA exit interviews and discuss issues, as appropriate with athletics staff.
- Attend Athletics Department and Head Coaches meetings whenever possible and review Athletics Department meeting minutes. Attend Athletics Directors Cabinet conference calls whenever possible.
- Chair the Intercollegiate Athletics Board meetings and communicate to the President matters relating to intercollegiate athletics on campus.
- Serve as liaison between athletics and faculty; report to faculty on athletics matters.
- Be knowledgeable in NCAA and institutional rules governing athletic eligibility. Periodically attend NCAA Regional Rules Seminars.
- Help assess the general effectiveness of the compliance effort.
- Meet periodically with the Athletics Director and President to discuss the athletics program regarding matters of academic integrity, SA welfare, and institutional control.

- Facilitate communication among various campus entities, in particular between the athletics department and the faculty governance structure.
- Prepare an annual IAB Report for both the President and the Faculty Senate.
- Participate in self-study and on campus review for NCAA certification.

Student Support Duties.

- Generally promote an appropriate balance between athletics and academics to ensure that the athletics program reflects the values of the University.
- Attend Student-Athlete Advisory Committee meetings and participate in events and discussions as appropriate.
- Participate in the nomination process for awards and coordinate the nominations for postgraduate scholarships.
- Vote in America East selections of student-athlete academic recognition, such as All Academic Team, Scholar Athlete for each team, Scholar Athlete of the Year for men and women.
- Participate in BU academic and sports recognitions, such as induction into honor societies, awards banquets, senior banquets, etc.
- Monitor academic services provided by the Student Success Center to ensure that they are available to SAs as needed. Recommend changes or enhancements as appropriate. Serve as resource person for academic services, including providing faculty perspectives and suggestions.
- Work closely with advisors and counselors on travel letters and other protocols to ensure academic integrity.
- Serve as a secondary advisor to the SAs and be available to discuss matters of concern.
- Administer NCAA or other appropriate surveys as requested.
- Meet annually with the athletic teams to educate the SAs on the role of the FAR. Each academic year attend at least one of each type of SA orientations (compliance, sports medicine, etc.).
- Participate in the preparation of requests for NCAA waivers or appeals, and be involved with reporting and investigations of major rules violations.
- Be aware of major SA conduct violations and/or team trends in conduct violations within the confidential guidelines set by the University.
- Assist coaches when requested with SA recruitment by talking with parents and prospective SAs about the University's academic program, or assist with arranging for another professor to do so.
- Attend home contests at least once per academic year in all sports, whenever possible, in order to demonstrate support for the SAs.
- Engage in other responsibilities as requested by the President or Athletics Director.

FAR Required Institutional Support:

- Acknowledgment from the President of the time commitment and importance of providing this service to the University, as required by the NCAA.
- Access, through the FAR's office computer, to the academic and financial aid records of SAs.
- Travel support through the President's office for travel to NCAA Conventions, meetings of the FARA and America East Conference, NCAA Regional Rules Seminars, and additional meetings or contests necessary to carry out the role of the FAR.
- Other expected University responsibilities for NCAA regulatory compliance must be clearly delegated by the President or Director of Athletics.
- The FAR should be appointed for an initial 5 year term in order to carry out the duties described, and to establish a working relationship with the President, Athletics Director, Athletics Department staff, student athletes, and conference members.