

Request for Approval of a NON-SUNY Financial Aid Consortium Agreement

If you are enrolling SUNY to SUNY you need to follow the Cross Registration process found at suny.edu/crossregister DO NOT SUBMIT THIS FORM.

A consortium agreement is a contract between two colleges/universities that recognizes the registration of a student at another site for financial aid purposes. It also certifies that only one of the two colleges/universities will process financial aid for the student. On a very limited basis Binghamton University may permit the use of financial aid for studying at another campus, but prior approval must be requested and approved by our office before such a contract will be entered into. Approval from your Academic Advisor must also be obtained.

A consortium agreement will NOT be approved for coursework you want to take elsewhere for the following reasons:

- You have met all of your degree requirements.
- You already took the course at Binghamton University but want to improve your grade (grades do not transfer back and thus your GPA will not change by taking coursework elsewhere).
- The course is taught at Binghamton University but the course is not as rigorous at another college than at Binghamton University.
- You will not be enrolled at least 6 credits combined between the other school and Binghamton University.
- If you are already enrolled full-time at Binghamton University for the same term you wish to take coursework elsewhere (you are already receiving the maximum financial aid possible and there is no need for a consortium, you would simply pay the other school out of any excess financial aid not used at Binghamton University).

In order to be considered for a Consortium Agreement you must complete the following steps:

1. Complete page two of this form with a detailed explanation of why you are requesting to take coursework elsewhere.
2. Contact the other college/university to find out if they would be willing to participate in this agreement (not all schools are willing to participate).
3. Understand that you, the student, are responsible to complete the actual consortium agreement itself (if approved) which includes: obtaining required information and signatures from your Binghamton University academic advisor and getting the consortium agreement to the other college/university for completion of their section. The other school should return the completed consortium to Binghamton University, and it is the student's responsibility to follow up to ensure this is done.

Once a decision has been made on your request for a consortium, our office will send you an email advising you of that decision. If you are approved, that email will contain the actual consortium agreement. You should immediately begin completion of this form with your academic advisor and then sending it on to the other school, in order to meet the applicable semester deadline below.

****Please Note:** You should be aware of the other school's tuition and billing deadlines and policies. Binghamton University will process financial aid according to our academic calendar and policies. Financial Aid will not be disbursed early or outside our normal timeframe, and any excess of financial aid funds will be paid directly to you and not to the other school. You, the student, are responsible to pay the other school according to their guidelines and this may mean you need to pay them up front and wait for financial aid to come through as scheduled at Binghamton University, or that you could incur late fees at the other school which are not the responsibility of Binghamton University.

Deadlines for submission of this request are:

Summer 2023:	July 7, 2023
Fall 2023:	September 15, 2023
Spring 2024:	February 9, 2024

Please note that any request submitted after the applicable semester deadline may be denied.

Request for NON-SUNY Consortium Agreement

Name: _____ B# _____

Semester of Request: _____ Summer 2023 _____ Fall 2023 _____ Spring 2024
(check only one)

YOUR TOTAL ENROLLMENT MUST BE AT LEAST 6 CREDITS FOR THE PERIOD CHECKED ABOVE, EITHER ALONE OR COMBINED WITH COURSEWORK TAKEN AT BINGHAMTON UNIVERSITY DURING THE SAME SEMESTER.

Full Name of School you plan to attend: _____

Has this school agreed to participate in a consortium agreement? _____ Yes _____ No

How many credits total do you plan to take at this other school? _____ credits

Will coursework be taken at Binghamton University at the same time? _____ Yes _____ No

If yes, how many credits during this same semester? _____ Credits

When do you plan to graduate from Binghamton University? _____

Please explain in full detail the extenuating circumstances why courses cannot be taken at Binghamton University. Please use a separate sheet if additional space is needed in order to give full detail.

By signing I signify I have read and understand the process outlined on the first page of this document.

Student Signature

Date

FOR OFFICE USE ONLY: Current Cumulative GPA: _____ Approved: _____ or Denied: _____
Details posted on RHACOMM: _____ Student notified via email: _____
Counselor Signature: _____ Date: _____