Your Financing CHECKLIST

☐ Check BMail account Weekly
  - University sends all official communications electronically to your Binghamton email account (BMail) at bmail.binghamton.edu

☐ Check financial aid application status online
  - Log in to the portal at my.binghamton.edu and click the BU BRAIN icon. Click on “Financial Aid” tab
  - “Unsatisfied requirements” may result in aid not being credited on bill.

☐ Complete requirements to receive loan credit
  - If you wish to have your federal loans applied as credit on the bill, you must accept loans via BU Brain. Then, first-time borrowers must go to studentaid.gov and:
    - Complete Entrance Counseling
    - Complete a Loan Agreement for a Subsidized/Unsubsidized Loan (MPN)

☐ Proxy Access
  - “Proxy access” is the ability students have to grant others access to view their financial aid information in BU BRAIN. BU BRAIN is where students go to perform transactions.
    - For more information on “proxy access” please visit binghamton.edu/financial-aid/resources/proxy-access.html

☐ Submit your final high school transcript
  - All students must submit a FINAL high school transcript to:
    Binghamton University
    Office of Undergraduate Admissions
    PO Box 6001
    Binghampton, NY 13902-6001.
    Financial aid recipients must have a transcript on file for funds to credit the bill.

☐ New York State aid
  - (New York State residents only)
    - To apply for New York State grants and scholarships - including the Excelsior Scholarship, TAP, NY-STEM, MERIT, etc. - go to the New York State Higher Education Services Corporation (HESC) website at hesc.ny.gov
    - Excelsior application deadlines may be found at hesc.ny.gov
    - Make sure to indicate SUNY BINGHAMTON (UNDERGRAD)
    - New York state aid will appear as credit on the bill if verified and approved by HESC
    - For more information about New York state aid, contact HESC at 1-888-697-4372 or visit their website at hesc.ny.gov

☐ Confirmation of Enrollment
  - All students are required to complete Confirmation of Enrollment via BU BRAIN every semester; available at least two weeks prior to the start of classes
  - Failure to confirm results in all courses being cancelled, whether or not your semester bill is paid. If courses are cancelled, re-enroll via BU BRAIN, but course availability varies.
  - Financial aid recipients must confirm enrollment for financial aid funds to be credited to the bill and to generate a refund (if applicable)
  - Confirming enrollment acknowledges the student was presented with and reviewed financial aid, billing and refund policies as required by federal and state agencies, SUNY and Binghampton University.
  - Complete details and how-to steps at binghamton.edu/registrar/student/course-registration/enrollment.html

☐ Reminders for parents
  - Parent (PLUS) Loan Information at binghamton.edu/financial-aid/types-of-aid/loans/parent-plus-loan.html
  - Parents/stepparents apply for a Federal Parent (PLUS) Loan by going to studentaid.gov
  - If approved, parent must go to parentaid.gov and click the “Parent Borrowers” tab, then “Complete a Loan Agreement for a PLUS Loan (MPN)”

☐ Find a job
  - Employers hire quickly at the start of each semester for on- and off-campus jobs
  - View all part-time jobs at hireBING: binghamton.edu/ccpd/hirebing.html
  - Proof of identity and work eligibility required (original social security card and photo ID)

Helpful Links

Financial Aid: binghamton.edu/financial-aid
Financial Aid Admitted Student FAQs: binghamton.edu/financial-aid/award-n/index.html
Student Records: binghamton.edu/registrar
Student Accounts: binghamton.edu/student-accounts
Undergraduate Admissions: binghamton.edu/admissions
hireBING: binghamton.edu/ccpd/hirebing.html
Center for Career and Professional Development: binghamton.edu/ccpd

Financial Aid and Student Records
finaid@binghamton.edu