

## Consortium Agreement Information

You have been pre-approved to submit a consortium to receive financial aid from Binghamton University for a specific school. If you want to transfer to a different school, you must first talk to the Binghamton University Financial Aid Office.

**Important:** If you are enrolling in SUNY-to-SUNY courses, follow the Cross Registration process at [suny.edu/crossregister](http://suny.edu/crossregister). **Do not submit this form.**

A **consortium agreement** for financial aid is a formal arrangement between two or more educational institutions that allows a student to receive financial aid while enrolled in courses at one school (the host school) and remain a student at another (the home school).

### Consortium Agreements Will NOT Be Approved If:

- You have met all degree requirements.
- You are retaking a course to improve your grade (grades will not transfer back to Binghamton).
- You prefer to take a course at another institution because it is perceived to be easier or less expensive.
- You are already enrolled full-time at Binghamton for the same term.

### Important Notes:

- Be aware of the other school's tuition and billing deadlines. Financial aid will be disbursed according to Binghamton's academic calendar.
- You are responsible for paying the other school upfront if necessary. Financial aid refunds will be sent to you, not the other school.
- Late fees at the other institution are your responsibility, not Binghamton's.

### What You Need to Know:

- **Course Requirements:** You must register for and complete the specific courses listed. If not, you may lose financial aid eligibility for future semesters and be liable to both Binghamton University and the host school. **Note:** Financial aid won't be released until Binghamton receives this completed and signed consortium agreement.
- **Disbursement of Aid:** Financial aid will be processed according to Binghamton's schedule, not the host school's deadlines. Any excess aid after covering what you owe Binghamton will be given to you. It's your responsibility to pay any costs at the host school.
- **Transcript Submission:** After finishing your coursework, ensure your transcript is sent to Binghamton. Your federal aid for courses taken elsewhere won't be processed until your transcript is received.

### Steps to Complete the Consortium Agreement:

1. **Fill Out the Student Section:**
  - Complete your section of the Consortium Agreement and have your academic advisor review and sign it. If you're off-campus, you still need to complete this step.
2. **Send to the Host School:**
  - After your advisor signs, send pages 2 and 3 of the agreement to the host school for them to fill out. Return the entire agreement to Binghamton University Financial Aid & Student Records.
  - Remember: No aid will be processed until the host school verifies your enrollment and returns the agreement.
3. **Refund Process:**
  - Binghamton's Student Accounts Office will issue a refund directly to you. It's important to set up direct deposit or arrange to receive refund checks.
  - All financial aid will first cover your obligations to Binghamton before any refunds are issued. Use any refunds to pay the host school.
  - For questions about direct deposit or refunds, contact the Student Accounts Office at (607) 777-2702.

# Consortium Agreement

## Section 1: Student & Courses Information

Student Name: \_\_\_\_\_ B-number: \_\_\_\_\_

Name of HOST School: \_\_\_\_\_

Indicate Semester:  Summer 2026  Fall 2026  Spring 2027

Current Cumulative GPA: \_\_\_\_\_ Dates of Enrollment: from \_\_\_\_\_ to \_\_\_\_\_

Course Title	# Of Credits	Binghamton Equivalent	Requirement Fulfilled (Major/Gen Ed/Other)

## Section 2: Justification for Approval

### Justification for Request:

- Medical Circumstances
- Course not offered at Binghamton
- Job/Internship
- Family or Child Care
- Other (please specify): \_\_\_\_\_

Please explain why the courses cannot be taken at Binghamton University. Attach a separate sheet if needed.

To use federal **loan** funding, you must be enrolled in at least 6 credits at the host school or in a combination of courses at the host school and Binghamton University in the same semester.

I certify that I plan to register for the specific courses approved by my academic advisor. I understand that not registering for or completing these courses may result in the loss of my financial aid eligibility and potential liability to both Binghamton University and the host school.

I allow the host school to share any information needed for this consortium agreement with Binghamton University. I know that no financial aid will be given to me until this agreement is fully completed and filed with Binghamton University Financial Aid & Student Records. All aid will be distributed according to Binghamton's schedules, regardless of the host school's payment deadlines.

I understand that the funds will go directly to me, and I am responsible for paying any fees or charges at the host school. These funds will first be used to cover my obligations to Binghamton University.

\_\_\_\_\_  
**Student Signature** *(handwritten signature required)*

\_\_\_\_\_  
**Date**

### **Section 3: Academic Advisor Approval**

To Be Completed by a **Binghamton University Academic Advisor**:

- I have verified that these courses are required and have not been taken or passed at Binghamton.
- Course(s) satisfy major requirements
- Course(s) satisfy GenEd or elective requirements
- Course(s) do not satisfy program requirements, and the consortium should be denied.

Name: \_\_\_\_\_ School/Department: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Section 4: Host School Information

**THIS SECTION IS TO BE COMPLETED BY THE HOST SCHOOL FINANCIAL AID OFFICE**

Student Name: \_\_\_\_\_ B-number/Date of Birth: \_\_\_\_\_

Name of HOST School: \_\_\_\_\_

HOST School Financial Aid Office Phone Number: \_\_\_\_\_

HOST School Financial Aid Office Email Address: \_\_\_\_\_

If the student is not currently registered at your school, please do not complete/return this consortium until they are.

Detailed Institutional Budget for Financial Aid for the Period of Enrollment		Course Title	# Of Credits
Tuition & Fees	\$		
Housing & Food	\$		
Books & Supplies	\$		
Transportation	\$		
Other (specify)	\$		
<b>Total Cost of Attendance</b>	<b>\$</b>		

### Certification

The host school confirms that the student is accepted and currently enrolled in the listed courses for the specified dates. The host school will not provide the student with a Pell Grant or any other Title IV financial aid during this enrollment period. If the student withdraws from any courses, the host school will inform Binghamton University.

Binghamton University will provide Title IV grant and loan funds directly to the student in accordance with its billing and disbursement procedures. Any funds that exceed what is owed to Binghamton will be given to the student, who is responsible for paying any charges and fees to the host school.

#### Host School Representative:

Name (Print): \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_