

### APPOINTING DEPARTMENT MUST COMPLETE

Student's Name: \_\_\_\_\_ B#: \_\_\_\_\_  
Last First MI

Department Offering Award: \_\_\_\_\_

Graduate Degree Program of Student (if different): \_\_\_\_\_

Check all that apply:

Semester(s) of Tuition Scholarship Award: Fall \_\_\_\_\_ Spring \_\_\_\_\_

Assistantship Information:

Assistantship Stipend: \$ \_\_\_\_\_ as a Teaching/Graduate Assistant Research Project Assistant

Full-time Assistantship (20 hours per week) Part-time Assistantship (10 hours per week)

### REGISTRATION AND PERFORMANCE REQUIREMENTS

Graduate students holding tuition scholarships are required to be registered **full time** in a graduate degree.

- To be registered full time, Level 1 (first-year masters) students must register for 12 graduate credits. Level 2 (second-year masters) students, and Level 3 and 4 (doctoral) students must register for 9 graduate credits.
- Registration must be completed before the first day of classes each semester. Continuing students must register in advance.
- Students who decline or resign assistantships/fellowships or who allow their registration to drop below full time may become liable for repayment of tuition scholarship awards.
- Tuition scholarships will not be awarded for pursuit of multiple degrees at the same level, serially or concurrently, or for pursuit of a master's degree at Binghamton University when a student is currently, or has previously been, enrolled in a doctoral program at Binghamton University with tuition scholarship support.

Tuition scholarships are merit-based. Students must be making satisfactory progress toward degree.

- Recipients of tuition scholarships must maintain a grade point average of at least 3.0. A GPA of less than 3.0 results in probation; students on probation are not eligible to receive tuition scholarships.
- Students must not have a grade of Withdrawn or No Credit that causes registration to drop below full-time in a semester when University funding was received.
- Students should not have Incomplete grades.

### PAYMENT OF STUDENT ACCOUNTS BILL

Recipients of tuition scholarships are required to pay their bill in full (or return a zero balance bill) by the deadline advertised by the Office of Student Accounts (tuition may be deducted from the total amount due). Failure to do so will result in late fees and penalties.

### FEDERAL FINANCIAL AID

All qualified funded students are required to complete FAFSA (Free Application for Federal Student Aid).

All tuition scholarship support is used to establish financial aid loan and FederalWork Study eligibility. Students who have applied for financial aid assistance should be aware that a tuition award does affect the amount of loan eligibility. For more information about student financial aid eligibility or other financial aid related questions contact the Financial Aid Office at (607) 777-2428 or email [finaid@binghamton.edu](mailto:finaid@binghamton.edu).

**NEW YORK STATE RESIDENCY**

Tuition scholarship support normally covers tuition costs at New York State resident rates only. Immediately upon arrival, out-of-state residents who are U.S. citizens or permanent residents must take every appropriate action necessary to establish residency. To establish residency, student normally needs to obtain a New York voter registration card, a New York driver's license or state identification card and New York registration for his or her vehicle (if s/he owns one). Alternatively the student must pay the difference between in-state and out-of-state tuition beginning with the third semester of funded enrollment. For further information about establishing residency, consult the Student Accounts website at <http://binghamton.edu/student-accounts/residency.html>. If all appropriate and timely actions required to establish residency have been taken but the application is denied by the Student Accounts Office, the student may complete a "Tuition Scholarship Appeal" and submit it to the Graduate School for consideration.

Exceptions to this requirement are made for students who are not eligible to become residents of New York State, such as international students on temporary (F and J) visas.

**LIMITATIONS**

Tuition scholarship awards do not cover undergraduate courses, audited courses and physical education courses and repeated courses, nor will these courses count toward full-time status.

Tuition scholarship awards do not cover fees. Advanced students who have completed all required coursework or who are ABD may be eligible for reduced fees; see the Graduate School policy on payment of fees for more details.

The total number of semesters a graduate student may receive a tuition:

- Masters' candidates may receive a tuition scholarship for a maximum of 4 semesters.
- Doctoral students who enter a graduate program with a master's degree in the same field may receive a maximum of 8 semesters of support.
- Doctoral students who enter a doctoral program with a bachelor's degree may receive a maximum of 12 semesters of support.
- Some graduate programs have additional limits.

**TO BE COMPLETED BY GRADUATE STUDENT**

The Federal Government requires that the University collect students' ethnic data for reporting purposes. Although responding to this question is optional, we would appreciate your response. Your answer will not affect our offers to you.

Please choose the one category that best describes yourself (optional):

Black/African American

American Indian or Alaskan

Hispanic/Latino

White/Caucasian

Asian American

International (not permanent resident or US citizen)

Pacific Islander

Other \_\_\_\_\_

*The Graduate School is required to ensure that students meet the aforementioned terms and conditions. By signing this form, you agree to meet them; your failure to meet them may result in revocation of your tuition scholarship. In the event of revocation of your tuition scholarship, you may be held liable for repayment of the tuition scholarship award.*

**I have read and agree to abide by these terms and conditions, and I accept the tuition scholarship.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

RETURN PROMPTLY TO:

Academic Department offering award.