

THE GRADUATE SCHOOL

Certificate of Completion Portfolio Form



The Graduate School
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binghamton.edu/grad-school

Use this form if you are currently enrolled in a Binghamton University graduate degree program and are finishing a certificate of completion in college/university teaching or in community college teaching. Submit this form and your portfolio to the Associate Dean of the Graduate School in Couper Administration Building Room 134 by the last day of classes in the semester in which you plan to graduate.

STUDENT INFORMATION

Last Name: _____ First Name: _____

B-Number: _____ E-mail Address: _____

Graduate Degree Program: _____

Certificate of Completion Program: _____

I certify that all information in this portfolio is true to the best of my knowledge. I understand that withholding information or providing false information may make me ineligible for or subject to dismissal from the certificate of completion program.

I understand that, during the semester in which I plan to graduate, I must submit the Certificate Processing Fees Form and pay the \$100 certificate processing fee by the certificate processing fee deadline.

Student Signature: _____ Date: _____

ASSOCIATE DEAN APPROVAL

I approve the addition of this certificate of completion program to this student's record.

Associate Dean Signature: _____ Date: _____