I. CALL TO ORDER:
Dean Susan Strehle called the meeting to order at 3:03 pm.

II. MINUTES
The minutes from the December 12, 2016 were approved as written.

III. COMMITTEES

**Academic Standards Committee** This committee has not met.

**Advisory Committee for Scholarship and Research** A sub-part of this committee met on January 23, 2017 to discuss the TAE proposals that have been submitted. ACSR will start formal spring meetings February 1.

**Student Affairs/Budget Advisory Committee** This committee has not met.

**Clark Advisory Committee** This committee has not met.

**Curriculum Committee** This committee met on January 23, 2017. The first item discussed was the M.P.A./M.A. or M.S. in Sustainable Communities. The dual degree program prepares students for administrative positions in organizations such as local and state governments, non-profit organizations, and private industries with demands in Sustainability. Students will be enrolled in a dual degree program that will double count up to 14 graduate credits for both degree programs. This proposal was unanimously approved.

The second item for discussion was the combined BA History/MPA program. This allows students to double count 5 of the graduate courses in the MPA program toward both the BA in History as well as the MPA program, allowing students to complete both programs in 5 years. This program was unanimously approved.

The final item discussed was the M.S. in Ed Studies, the last of the proposals to move from 4 credits to 3 in education. No questions were raised and the committee unanimously approved.

Associate Dean Lam updated the committee on the combined BA/MA in Comparative Literature. A question had been raised regarding foreign language requirements at the prior graduate council meeting. The department confirmed that the foreign language requirements for the degree do not change.

**Strategic Planning Committee** This committee has not met.
IV. NEW BUSINESS

Dean Strehle discussed enrollments for the fall semester. With the impact of the prohibition of immigrants from the 7 countries listed in the Presidential ban from Muslim-majority nations, we can expect that our international enrollment will be down. One of the things we can do to help our enrollments for next fall is to admit the best candidates in the pool, early.

Associate Dean Sarah Lam discussed the Clark Fellowship. Previously, each new Clark was funded in the first year fully on Clark money, followed by a 50/50 split between Clark money and department funding. We have funded between 17 to 18 new Clark fellows since the year 2014. We have a total of 54 Clark fellows funded for the current academic year. We anticipate having 15 to 18 new Clarks for the new academic year. If we change the cost share model for master’s students to a 50/50 split for the entire two years, we expect to gain 2 to 4 more new Clarks in addition.

V. ADJOURNMENT

The meeting was adjourned at 3:42 p.m. after a motion by Libby Tucker, seconded by Pam Sandoval.

Minutes recorded by Melissa Spencer, Secretary to the Vice Provost and Dean of the Graduate School