

## PROGRAM APPROVAL FORM

Name \_\_\_\_\_ Semester/Year \_\_\_\_\_

B# \_\_\_\_\_

Enrollment Instructions: Meet with your adviser to discuss course options. Once s/he has signed the program approval form, meet with the Director of Graduate Studies for review. The DGS will then submit the completed form to the Graduate Secretary, who will enroll students in their selected courses. Changes to registration require the written approval of both adviser and DGS.

Enter proposed courses:

<u>Course Number</u>	<u>Title</u>	<u># of credits</u>	<u>Instructor</u>

APPROVED BY: \_\_\_\_\_ Date \_\_\_\_\_  
Chair of Guidance Committee (or) Interim Mentor

APPROVED BY: \_\_\_\_\_ Date \_\_\_\_\_  
Director of Graduate Studies

### GRADUATE SCHOOL REGULATIONS

1. All level-one students on financial support who have completed fewer than 24 credit hours of graduate work must register for a minimum of twelve credit hours each semester as a condition of their financial assistance. Note: these twelve hours may NOT include 100, 200, or 300-level courses, audited courses, or 400-level courses that have not been individually approved by the Graduate School for graduate credit for the particular student. Requests for graduate credit for 400-level courses must be accompanied by a detailed justification; students are allowed only two such courses toward their degree.

2. Graduate students on financial support who have completed 24 or more credit hours towards a degree must register for at least 9 credit hours each semester, but will ordinarily register for 10 or 12 credit hours, depending on individual progress. Students on financial support who have completed all course requirements for the Ph.D. and are within one year of ABD should register for one credit of HIST 698 (Pre-dissertation) and eight credits of GRD 701 (full time certification credits). Funded students who are ABD should register for one credit of HIST 699 (Dissertation) and eight credits of GRD 701 (full time certification credits). Non-funded students who have completed all course requirements for the Ph.D. and are within one year of ABD should register for one credit of HIST 698 (Pre-dissertation) and eight credits of GRD 700 (full time certification credits). Non-funded students who are ABD should register for one credit of HIST 699 (Dissertation) and eight credits of GRD 700 (full time certification credits) in order to hold fulltime status. See Graduate Secretary for further information.