

BINGHAMTON UNIVERSITY
Department of History

APPLICATION FOR RESEARCH PORTFOLIO DEFENSE

Directions: (1) Complete Part I. (2) Verify that your file has been reviewed by the DGS and that you have completed at least 20 credits towards the MA degree. (3) Arrange with your Guidance Committee members for a mutually acceptable date and time for your portfolio defense. (4) Complete Part II, sign it and secure the signatures of your mentor and the DGS. (5) Deliver the completed application to the Graduate Secretary AT LEAST ONE MONTH IN ADVANCE OF THE SCHEDULED EXAMINATION. The Director of Graduate Studies will then issue a memo formally scheduling the portfolio defense. You will receive a copy of the memorandum which will be your official notification of the portfolio defense. Consult the Graduate School website for deadlines for filing for the MA degree.

(Part I) NAME _____

Date of entry into Graduate Program _____

Title of Research Paper: _____

Course & semester of original research paper _____

Title of Historiographical Paper: _____

Course & semester of original historiography paper _____

(Part II) I certify that I have completed at least 20 credits of the 32 required for the MA degree. I have consulted with all the members of my Guidance Committee and they have agreed to the following date and time for my research portfolio defense:

Date and Time: _____

Location: _____

Please initial:

1. _____ I have completed at least 20 of the 32 credit required for the MA degree.
2. _____ My research paper will be submitted to my Guidance Committee at least two weeks prior to the date of the defense.
3. _____ My historiographical paper will be submitted to my Guidance Committee at least two weeks prior to the date of the defense.

Student's signature: _____

Mentor's signature: _____

DGS's Signature _____ Date: _____

