

2019-2020 PAYROLL DEADLINES FOR TIMESHEETS CODED: UUP-HRY, CLS-HRYA, & CLS-HRY

<u>Pay Period</u>	<u>Pay Period Begin</u> <u>Wednesday</u>	<u>Pay Period End</u> <u>Tuesday</u>	<u>Timesheet Due</u>	<u>IF EARLY DUE 9:00AM</u>	<u>Check Date</u>
11	8/21/2019	9/3/2019	9/3/2019	9:00 AM	9/18/2019
12	9/4/2019	9/17/2019	9/17/2019	12:00 NOON	10/2/2019
13	9/18/2019	10/1/2019	10/1/2019	12:00 NOON	10/16/2019
14	10/2/2019	10/15/2019	10/15/2019	12:00 NOON	10/30/2019
15	10/16/2019	10/29/2019	10/29/2019	12:00 NOON	11/13/2019
16	10/30/2019	11/12/2019	11/12/2019	9:00 AM	11/27/2019
17	11/13/2019	11/26/2019	11/26/2019	12:00 NOON	12/11/2019
18	11/27/2019	12/10/2019	12/10/2019	12:00 NOON	12/25/2019
19	12/11/2019	12/24/2019	12/20/2019	NO LATER THAN 12:00 NOON*	1/9/2020
20	12/25/2019	1/7/2020	1/7/2020	12:00 NOON	1/22/2020
21	1/8/2020	1/21/2020	1/21/2020	12:00 NOON	2/5/2020
22	1/22/2020	2/4/2020	2/4/2020	12:00 NOON	2/19/2020
23	2/5/2020	2/18/2020	2/18/2020	12:00 NOON	3/4/2020
24	2/19/2020	3/3/2020	3/3/2020	12:00 NOON	3/18/2020
25	3/4/2020	3/17/2020	3/17/2020	9:00 AM	4/1/2020
26	3/18/2020	3/31/2020	3/31/2020	12:00 NOON	4/15/2020
1	4/1/2020	4/14/2020	4/14/2020	9:00 AM	4/29/2020
2	4/15/2020	4/28/2020	4/28/2020	12:00 NOON	5/13/2020
3	4/29/2020	5/12/2020	5/12/2020	12:00 NOON	5/27/2020
4	5/13/2020	5/26/2020	5/26/2020	12:00 NOON	6/10/2020
5	5/27/2020	6/9/2020	6/9/2020	12:00 NOON	6/24/2020
6	6/10/2020	6/23/2020	6/23/2020	9:00 AM	7/8/2020
7	6/24/2020	7/7/2020	7/7/2020	12:00 NOON	7/22/2020
8	7/8/2020	7/21/2020	7/21/2020	12:00 NOON	8/5/2020
9	7/22/2020	8/4/2020	8/4/2020	12:00 NOON	8/19/2020
10	8/5/2020	8/18/2020	8/18/2020	12:00 NOON	9/2/2020

*** Timesheets due in AD-244 NO LATER THAN 12 Noon due to the early holiday deadlines. Please anticipate hours worked between 12/23-12/24/2019. Changes to hours submitted may be made in the following pay period by submitting a REVISED timesheet**