



**Please take a minute to make sure...**

- **You have included your doctor's signed prescription form and filled out the patient information on the front of the order form for each new prescription.**
- **You have either filled out the credit card section on the front of this order form or included a check or money order for the required co-payment.**
- **You have written your Enrollee ID number on any check or money order.**
- **You have filled out the Health, Allergy, and Medication Questionnaire. This information will help Medco better serve your prescription medication needs.**

**Medication delivery**

Your medication will be delivered to you within 7 to 11 days after you mail your order.

**\*Expedited shipping available**

For an additional fee, your order will be shipped overnight for next day delivery by an expedited service offered to your area. (Note: Orders for expedited shipping placed on Saturday will arrive on Monday.) This option must be chosen when you make the order, and cannot be applied after an order is already processed.

**Additional instructions**

If you elect to have this and all future orders automatically charged to your credit card by checking the box on the front or enrolling by phone, bear in mind that the automated payment plan feature will apply to all mail order pharmacy orders. Also note that we can only keep one credit card on record.

You may have a balance limit on your plan account. If you do, once your unpaid balance exceeds that limit, no additional orders will be processed until the balance is paid.

Ohio law allows a less expensive, generically equivalent medication to be substituted for certain brand-name medications unless you direct or your doctor directs otherwise.

The Empire Plan requires that when an equivalent generic is available, mandatory generic substitution applies. If a brand name prescription medication is dispensed when a generic equivalent is available, the enrollee will be required to pay the applicable copay plus the difference in cost between the brand name medication and the generic, not to exceed the full cost of the medication.

Get more information from [www.cs.state.ny.us](http://www.cs.state.ny.us).