

**BINGHAMTON**  
UNIVERSITY  
STATE UNIVERSITY OF NEW YORK

**DIRECT DEPOSIT REACTIVATION FORM**

Name (Last, First, MI): \_\_\_\_\_

B#:    **B** \_\_\_\_\_    Last 4 SSN: \_\_\_\_\_

Email: \_\_\_\_\_    Cell Phone: \_\_\_\_\_

**Job Classification/Agency Code** (choose from *one* of the following):

- \_\_\_\_\_ **Faculty/Staff – 28020**
- \_\_\_\_\_ **Graduate Assistantship or Teaching Assistantship – 28029**
- \_\_\_\_\_ **Student Assistant -- 28021**
- \_\_\_\_\_ **Federal College Work Study – 28023**

Department: \_\_\_\_\_

**Is this for Current or Future employment?** (If FUTURE – Include Start Date)

\_\_\_\_\_ **Current**

\_\_\_\_\_ **Future**    **Start Date:** \_\_\_\_\_

I request reactivation of direct deposit **account information *currently on record*** for New York State payroll(s) at Binghamton University at the following:

**Bank Name:** \_\_\_\_\_

I understand that this form is only applicable for accounts that are open and active, and that I have not closed my bank account(s) with the listed bank(s).  
I understand that it is my responsibility to notify the Payroll office if any changes are made to my account(s) via a separate Direct Deposit Enrollment form, while employed and utilizing direct deposit.

The reactivation will take place in the next available payroll period for the agency code listed, and may not be the next paycheck date. Incomplete forms will delay processing.

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_