

**OPTIONAL PRACTICAL TRAINING
ACADEMIC ADVISOR'S RECOMMENDATION FORM
BINGHAMTON UNIVERSITY
INTERNATIONAL STUDENT AND SCHOLAR SERVICES**

Post-Completion OPT is for students who will graduate this semester or for graduate students that have completed all degree course work and only have a final project, thesis or dissertation to finish. NOTE: If the program end date on your I-20 (under "Program of Study") is beyond your graduation date, then the ISSS office must shorten it to match your graduation date.

Pre-Completion OPT is for students that wish to receive employment authorization before the completion of study. If you wish to begin working on OPT before you graduate, then you must apply for pre-completion OPT. This employment authorization will end on your graduation date.

STUDENT COMPLETES THIS SECTION:

Student Name: _____ B Number: _____
E-Mail Address: _____ Phone: _____

ACADEMIC ADVISOR/DEPARTMENT COMPLETES THIS SECTION:

The student named above will complete/has completed all degree requirements for:

Bachelor's Master's Doctorate

Student's Field of Study: _____

I have had a discussion with the student named above. I confirm that the student will complete all degree requirements for the current program of study during the following semester:

Fall 20____ Spring 20____ Summer 20____ Winter 20____

****Please note, only Undergraduate Students can graduate in the winter session****

Student is course complete (ABD, Final Project or Thesis to complete)

NOTE: If the student does not graduate by the above date, and has applied for Post-Completion OPT, they must contact ISSS immediately to apply for an Extension of Stay and discuss the loss of OPT.

Advisor's Signature	Print Name and Title	Phone
Department	Email	Date

To Submit Application: Login to <https://is.binghamton.edu/>. Click on the "LOGIN" button under "Current Students, Faculty or Staff" and enter your BU login information. Click on "F-1 Employment Services" and then "OPT Application Request".