

**OPTIONAL PRACTICAL TRAINING  
ACADEMIC ADVISOR'S RECOMMENDATION FORM  
BINGHAMTON UNIVERSITY  
INTERNATIONAL STUDENT AND SCHOLAR SERVICES**

**Post-Completion OPT** is for students who will graduate this semester or for graduate students that have completed all degree course work and only have a final project, thesis or dissertation to finish. NOTE: If the program end date on your I-20 (under "Program of Study") is beyond your graduation date, then the ISSS office must shorten it to match your graduation date.

**Pre-Completion OPT** is for students that wish to receive employment authorization before the completion of study. If you wish to begin working on OPT before you graduate, then you must apply for pre-completion OPT. This employment authorization will end on your graduation date.

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**STUDENT COMPLETES THIS SECTION:**

Student Name: \_\_\_\_\_ B Number: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_ Phone: \_\_\_\_\_

**By signing this form, I agree that I will comply with the regulations governing OPT and F-1 Status.**

\_\_\_\_\_  
**Student's Signature**

\_\_\_\_/\_\_\_\_/\_\_\_\_  
MM DD Year

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**ACADEMIC ADVISOR/DEPARTMENT COMPLETES THIS SECTION:**

The student named above will complete/has completed all degree requirements for:

\_\_\_\_\_ Bachelor's      \_\_\_\_\_ Master's      \_\_\_\_\_ Doctorate

Student's Field of Study: \_\_\_\_\_

**I have had a discussion with the student named above. I confirm that the student will complete all degree requirements for the current program of study during the following semester:**

Fall 20\_\_\_\_ Spring 20\_\_\_\_ Summer 20\_\_\_\_ Winter 20\_\_\_\_ (Undergraduate Students Only)

\_\_\_\_\_ Student is course complete (ABD, Final Project or Thesis to complete)

**NOTE: If the student does not graduate by the above date, and has applied for Post-Completion OPT, they must contact ISSS immediately to apply for an Extension of Stay and discuss the loss of OPT.**

\_\_\_\_\_  
Advisor's Signature

\_\_\_\_\_  
Print Name and Title

\_\_\_\_\_  
Department

\_\_\_\_\_  
Telephone

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date

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**To Submit Application:** Login to <https://is.binghamton.edu/>. Click on the blue "LOGIN" button on the left side of the screen and enter your PODS username and password. Click on "F-1 Employment Services" and then "OPT Application".