

search for books

1. On the Libraries' website, click **Advanced**
2. From there, click on **Advanced Search**
3. For search scope, select **Library Catalog**.
4. For material type, select **Books**.
5. Enter your search terms.
6. Click Search.

The screenshot shows the 'Search for:' section of a library website. Callout 3 points to the 'Library Catalog' radio button, which is selected. Callout 4 points to the 'Books' material type dropdown menu. Callout 5 points to the search field containing the text 'Any field contains'. Below the search field are options for 'AND' and 'Any' search modes, and a 'contains' dropdown. At the bottom of the search section are buttons for '+ ADD A NEW LINE' and 'CLEAR'. To the right of the search field are dropdown menus for 'Material Type' (set to 'Books'), 'Language' (set to 'Any language'), 'Start Date' (Day, Month, Year), and 'End Date' (Day, Month, Year).

find out where the book is

The screenshot shows a book record for 'The Hobbit and philosophy : for when you've lost your dwarves, your wizard, and your way' by Gregory Bassham and Eric Bronson. The record includes the title, authors, and publication information. Below the title, it says 'Available at Bartle Library Bartle Stacks (PR6039.O32 H6336 2012)'. Callouts point to 'Bartle Library' (building), 'Bartle Stacks' (collection), and '(PR6039.O32 H6336 2012)' (call number).

building

collection

call number

Collection locations at Bartle Library Bartle Library Stacks, Bartle Reference, Belle Margolis Holocaust Collection, Fine Arts Collection (including Fine Arts Oversize, Fine Arts Double Oversize, and Fine Arts Reference), Government Documents, Main Reserves, Oversize/ Double Oversize, Special Collections, Arabic Collection, Hebrew Collection, Persian Collection

Collection locations at the Science Library Science Library Stacks, Science Library Reference

Other collection locations Downtown Center (at the UDC Library), Electronic Resources (online), Collection Management Facility (CMF) (available on request), SUNY Shared Collection (available on request)

Finding Books

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The screenshot shows the library website's search interface. At the top, there are tabs: EVERYTHING, OUR CATALOG, JOURNALS, DATABASES, and SITE SEARCH. Below these is a search bar with the placeholder text "Expansive search for articles, books and more" and a SEARCH button. Below the search bar are radio buttons for "All Materials", "Books", "Articles", and "Media". To the right of these is a dropdown menu labeled "Advanced" (callout 1). Below the radio buttons is a link labeled "Advanced Search" (callout 2). Below the "Advanced Search" link is a section for "Search for:" with radio buttons for "Almost Everything", "Library Catalog" (selected, callout 3), "Articles and More", and "Course Reserves". Below this is a section for "Search Profile:" with a dropdown menu labeled "Library Catalog". Below the "Search Profile:" section is a section for "Search filters" with a dropdown menu labeled "Any field" and a dropdown menu labeled "contains" (callout 5). Below the "Search filters" section is a section for "Material Type" with a dropdown menu labeled "Books" (callout 4). Below the "Material Type" section is a section for "Language" with a dropdown menu labeled "Any language". Below the "Language" section is a section for "Start Date:" with dropdown menus for "Day", "Month", and "Year". Below the "Start Date:" section is a section for "End Date:" with dropdown menus for "Day", "Month", and "Year". Below the "End Date:" section is a section for "Any field contains Search here" (callout 6) and a SEARCH button.

Reading the ebook

The screenshot shows a book record for "Bilbo's journey : discovering the hidden meaning of the hobbit" by Joseph Pearce, 2012. The record includes a book cover, the title, author, and year. Below the title is a link labeled "Available Online" (callout 2) with a right arrow. To the right of the link is a text box that says "Click to open ebook platform" with an arrow pointing to the link.

The Libraries have access to ebooks across many different platforms. Most platforms allow you to read ebooks online or to download a copy to your computer. Below are instructions to read or download books on our two most popular ebook platforms, **ProQuest Ebook Central** and **EBSCOhost**. Reading online is the quickest and easiest way to access books, but downloading is best for offline access.

For more information and guidance on other ebook platforms, please see our in-depth [ebooks guide](#).

If you have any technical issues, try opening the books in another web browser or clearing your cache and cookies. If problem persists, report it via our [Technical Help form](#).

get the book

Library of Congress call number cheat sheet

PS 351 .I9 G8228 2014

alphabetical

A, B, C... P, PL, PN...

1

whole number

1, 2, 3... 10, 50, 105...

letter, decimal

.A1, .B2... .G5, .G577, .G8...

(may have more than one
"letter, decimal" pairing)

↑

year

(whole number)

2005, 2006...

to see which library location and floor the book is shelved on, check **Collection Location by Call Number** (available at <https://www.binghamton.edu/libraries/about/locations/floor-maps/>)

use your Binghamton ID to check out books at the Reader Services Desk

submit an ILL/Document Delivery request at illiad.lib.binghamton.edu/illiad for books held at the Library Collection Management Facility (CMF) or SUNY Shared Collection, or books not owned by the Libraries