



2022-2023 PAYROLL DEADLINES FOR TIMESHEETS CODED: UUP-HRY, CLS-HRYA, & CLS-HRY

<u>Pay Period</u>	<u>Pay Period Begin</u> <u>Wednesday</u>	<u>Pay Period End</u> <u>Tuesday</u>	<u>Timesheet Due</u>	<u>IF EARLY DUE 9:00AM</u>	<u>Check Date</u>
11	8/17/2022	8/30/2022	8/30/2022	9:00 AM	9/14/2022
12	8/31/2022	9/13/2022	9/13/2022	12:00 NOON	9/28/2022
13	9/14/2022	9/27/2022	9/27/2022	12:00 NOON	10/12/2022
14	9/28/2022	10/11/2022	10/11/2022	12:00 NOON	10/26/2022
15	10/12/2022	10/25/2022	10/25/2022	12:00 NOON	11/9/2022
16	10/26/2022	11/8/2022	11/8/2022	9:00 AM	11/23/2022
17	11/9/2022	11/22/2022	11/22/2022	9:00 AM	12/7/2022
18	11/23/2022	12/6/2022	12/6/2022	12:00 NOON	12/21/2022
19	12/7/2022	12/20/2022	12/16/2022	NO LATER THAN 12:00 NOON*	1/5/2023
20	12/21/2022	1/3/2023	1/3/2023	9:00 AM	1/18/2023
21	1/4/2023	1/17/2023	1/17/2023	12:00 NOON	2/1/2023
22	1/18/2023	1/31/2023	1/31/2023	12:00 NOON	2/15/2023
23	2/1/2023	2/14/2023	2/14/2023	9:00 AM	3/1/2023
24	2/15/2023	2/28/2023	2/28/2023	12:00 NOON	3/15/2023
25	3/1/2023	3/14/2023	3/14/2023	12:00 NOON	3/29/2023
26	3/15/2023	3/28/2023	3/28/2023	9:00 AM	4/12/2023
1	3/29/2023	4/11/2023	4/11/2023	9:00 AM	4/26/2023
2	4/12/2023	4/25/2023	4/25/2023	12:00 NOON	5/10/2023
3	4/26/2023	5/9/2023	5/9/2023	12:00 NOON	5/24/2023
4	5/10/2023	5/23/2023	5/23/2023	12:00 NOON	6/7/2023
5	5/24/2023	6/6/2023	6/6/2023	12:00 NOON	6/21/2023
6	6/7/2023	6/20/2023	6/20/2023	9:00 AM	7/5/2023
7	6/21/2023	7/4/2023	7/4/2023	12:00 NOON	7/19/2023
8	7/5/2023	7/18/2023	7/18/2023	12:00 NOON	8/2/2023
9	7/19/2023	8/1/2023	8/1/2023	12:00 NOON	8/16/2023
10	8/2/2023	8/15/2023	8/15/2023	12:00 NOON	8/30/2023

* Timesheets due in AD-244 NO LATER THAN 12 Noon due to the early holiday deadlines. Please anticipate hours worked between 12/17-12/20/2022. Changes to hours submitted may be made in the following pay period by submitting a REVISED timesheet. You may continue to email your hourly timesheets to Laura Murphy at lmurphy@binghamton.edu, or you can hand deliver them to our office in the Couper Administration Building, Room 244.