

BINGHAMTON
UNIVERSITY
STATE UNIVERSITY OF NEW YORK

DIRECT DEPOSIT REACTIVATION FORM

Name (Last, First, MI): _____

B# or N# : _____ Cell Phone: _____

Email: _____ @binghamton.edu

Job Classification/Agency Code (choose from *one* of the following):

_____ Faculty/Staff – 28020
_____ Graduate Assistantship or Teaching Assistantship – 28029
_____ Student Assistant -- 28021
_____ Federal College Work Study – 28023

Is this for Current or Future employment? (If FUTURE – Include Start Date)

_____ **Current**

_____ **Future** **Start Date:** _____

I request reactivation of direct deposit **account information *currently on record*** for New York State payroll(s) at Binghamton University at the following:

Bank Name: _____



GO PAPERLESS- I would like to opt out of receiving a paper copy of my pay stub. I understand that I can view it online, or opt back in via NYS Payroll Online at any time.

I understand that this form is only applicable for accounts that are open and active, and that I have not closed my bank account(s) with the listed bank(s).

I understand that it is my responsibility to notify the Payroll office if any changes are made to my account(s) via a separate Direct Deposit Enrollment form, while employed and utilizing direct deposit.

The reactivation will take place in the next available payroll period for the agency code listed, and may not be the next paycheck date. Incomplete forms will delay processing.

Signature: _____

Date: _____