

## STATE UNIVERSITY OF NEW YORK AT BINGHAMTON

ANNOUNCEMENT OF VACANCYDATE: April 9, 2026TITLE: Maintenance Assistant ElectricianDEPARTMENT: Facilities ManagementGRADE/SALARY RANGE: SG-9 \$42,641Number of Positions: 1

**BRIEF JOB DESCRIPTION:** A Maintenance Assistant Electrician performs a variety of semi-skilled maintenance, repair and related activities as assigned in the Electrical Department. The initial work assignment for this position will consist of modification and maintenance of facilities typically associated with the electrical trade. Typical assignments include, but are not limited to, working from plans, diagrams, oral and written instructions; site lighting repair and replacement; assist in the repair/installation of fire alarm systems; performing routine maintenance, repair, and installation in the electrical trade under the direct or indirect supervision of a journeyman electrician. Maintenance Assistant Electricians use hand and portable power tools, shop equipment and measuring and testing instruments appropriate to the electrical trade. This individual may need to develop computer skills to operate the departments facilities management system (MAXIMO), KRONOS time management system, and purchasing system as implemented in their area and on their level. They may occasionally operate trucks and light construction equipment associated with regular license. Additional typical assigned duties may include, but are not limited to:

- Install or assist in installation of wire and conduit to include drilling holes and bending conduit.
- Replace faulty switches, fuses, plugs, sockets and other minor elements of electrical systems.
- Repair electrical equipment such as vacuum cleaners, motors, and general controls.
- Install and maintain electrical fixtures..

**MINIMUM QUALIFICATIONS:** This is a non-competitive position. Candidates must have two years of full-time experience of electrical work under the supervision of a skilled electrician or the completion of an appropriate two-year technical school and possess the following additional job skills:

- Working knowledge of the methods, materials, tools and equipment used in the electrical trade.
- Ability to use the tools, machines, equipment, and material of the electrical trade.
- Must be licensed to operate a motor vehicle in New York State.
- Ability to perform moderate to heavy manual labor.
- Ability to understand and carry out written and verbal instruction.
- Ability to supervise the activities of a subordinate staff.
- Ability to climb ladders and work at heights on scaffolds and platforms.
- Ability to read and interpret construction plans.

**SPECIAL INFORMATION:** The initial assignment for this position will be in the Electrical Department on the 7:00 am to 3:30 pm shift. Position works Monday through Friday with Saturday and Sunday as pass days. Since the nature of the campus requires continuous service and emergencies may arise during other than normal work hours, employee in this position will be required to provide a home telephone number and be willing to accept emergency call-ins and overtime work when necessary. The candidate for this position will be deemed a university essential employee.

**ADDITIONAL INFORMATION:** The successful candidate for this position must be able to perform the duties and responsibilities of the position satisfactorily. Since the welfare of students and activities of other employees depend upon the performance of the employee in this position, reliable attendance is a factor that the employer will consider when filling this vacancy.

Internal candidates interested in the above position should indicate their interest by completing a PA-81 form; obtainable in the Office of Human Resources. All other applicants should complete the HR-001 Binghamton University Employment Application; obtainable at [www2.binghamton.edu/human-resources/forms](http://www2.binghamton.edu/human-resources/forms). Completed forms are to be returned to the Office of Human Resources, Binghamton University, P.O. Box 6000, Binghamton, NY, 13902. Applications will not be accepted in Facilities and must be returned to Human Resources no later than April 19, 2026.