

HUMAN RESOURCES
Couper Administration Building



TO: Students, Faculty & Staff Paid via NYS Payroll

FROM: Cheryl Robinson, Payroll Manager

DATE: January 30, 2025

SUBJECT: **2024 414-H Reporting**

Faculty, staff and students paid via the NYS payroll system who are making *mandatory contributions* to a public retirement system, including NYS Employees Retirement System (ERS), NYS Teachers Retirement System (TRS), and NYS Police & Fire Retirement System (PFRS), as well as the SUNY Optional Retirement System (ORP), are **required** to report these contributions as income in the appropriate line on their NY State personal income tax return. The dollar amount of these contributions is indicated in Block 14 of the 2024 W-2 form as 414(h). Failure to include this amount before filing your NY State tax return can result in additional tax payments and interest due. If your 2024 W-2 form **does not** include a 414(h) code in block 14, ***please disregard this reminder.***

Final paychecks for the year 2024 for Faculty/Staff and GA/TA payrolls were issued on 12/31/2024, and final paychecks for Federal Work Study and Student Assistant payrolls were issued on 12/26/2024. These include final gross salary for the year 2024, and if applicable, total health insurance premiums and union dues paid in 2024. Please retain final paystubs with tax records, or access via the [SUNY portal](#) by clicking the icon "view paycheck". Faculty, staff, and student employees who are currently in active status on the payroll may access their W-2 by clicking on the icon "NYS Payroll Online" and signing up via the [SUNY portal](#). However, you must use your N# which is found on your pay stubs or within the "view paycheck" icon.