Detailed Admissions Instructions

The information requested below will be used to process formal admission to Binghamton University for the undergraduate dual diploma programs sponsored in partnership with Turkish universities, to establish the student record, and to prepare immigration documents. Therefore, it is very important that these instructions are followed carefully.

1. Please complete the **Dual Diploma Programs Admission Form** and **Code of Conduct Acknowledgement**. You can complete the initial questionnaire at any time after you have been admitted to the program in Turkey but you will not be fully admitted to Binghamton University until you submit all of the required documents, including the financial document, bank statement, and proof of English proficiency (TOEFL/IELTS).

2. You should complete the **International Student Financial statement** and add **Bank Statement certified funds of $35,300** (for 2014-2014, and please see sample bank statements). You should obtain two original copies of the required certified bank document; one of which will be sent to the DDP Office at Binghamton University and the other that you will need to show to the consulate to process your visa application.

3. **OFFICIAL/ORIGINAL copies of TOEFL/IELTS score report** is required for admission.

   - **METU Students:**
     Please bring your TOEFL/IELTS score report to Ms. Gulizar Karahan Balya at the International Cooperation Office. Ms. Balya’s email address is kgulizar@metu.edu.tr.

   - **ITU and Bilkent Students:**
     Please mail (preferably via UPS/FEDEX) your TOEFL/IELTS score report to:

     Valerie Chou  
     Dual-Diploma Programs, LSG-532  
     Binghamton University  
     4400 Vestal Parkway East,  
     Binghamton, NY 13902  
     U.S.A.

4. **A photocopy of the name/photo page of your valid passport** that you will use to travel to the US. It must be current for 6 months from the date of travel.

5. An official copy of your **High School Transcript**.