### State University of New York

**Academic Course / Other Fee Budget Template**

**Campus Name:**

<table>
<thead>
<tr>
<th>Course ID</th>
<th>Course Name</th>
<th>Current Amount FY2014-15</th>
<th>Requested Change FY2015-16</th>
<th>Proposed FY2015-16</th>
<th>Percent Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>WILD340</td>
<td></td>
<td>$0.00</td>
<td>$0.00</td>
<td>#/N/A</td>
<td></td>
</tr>
</tbody>
</table>

**Check One:**

- [ ] New Fee
- [ ] Change to Existing Fee
- [ ] Additional Section of Existing Course

**Effective semester or date for change:**

**Department:**

**Date of last approval:**

**Note:** Please attach course description with fee request

### NET REVENUE

<table>
<thead>
<tr>
<th>Number of Students</th>
<th>Fee</th>
<th>Proposed Fee</th>
<th>Change</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>$0.00</td>
<td>$0.00</td>
<td>#/N/A</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

**Less: Overhead**

**Rate:** 13.00%

**Net Revenue:** $0.00

### EXPENDITURES

**Personal Service (describe positions)**

- **Personal Service Regular**
- **Personal Service Temp**

**Total Personal Service:** $0.00

**Fringe Benefit Cost**

- **Rate:** 56.86%

**Student Salaries**

**Total Salaries and Benefits**

**Total OTPS**

**Total Expenditures**

**$0.00**

### NET SURPLUS (NET REVENUE MINUS EXPENDITURES)

**Net Surplus**

**$0.00**

**IFR account where fee is deposited #:**

**Account Title:**

**Current account balance $**

**E-mail trail or other documentation between the persons listed above will be accepted in lieu of actual signatures.**

### Justification for new fee or change to existing fee. Include specific data for the cost of supplies and materials or other costs for each student.

### Campus Approvals

<table>
<thead>
<tr>
<th>Approved By</th>
<th>Name</th>
<th>Title</th>
<th>Signature</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Initiating department</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Department Chair</td>
<td></td>
<td></td>
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<tr>
<td>Dean</td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Provost</td>
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<td></td>
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<td></td>
</tr>
<tr>
<td>VP Finance/Admin.</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>President (or designee)</td>
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</tr>
</tbody>
</table>

**Note:**