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II.  Executive Summary

The Binghamton University Personal Safety Advisory Committee (PSAC) met several times throughout the 2014-15 academic year. In addition, the committee met for two evening safety tours (Campus-By-Night); November 2014 and May 2015.

The PSAC documented actions and concerns in the form of a Summary List and a Detailed Log; both included within this report. Both documents are also available on the PSAC web site: http://www2.binghamton.edu/personal-safety/index.html

The 2014-15 Committee also created an online Safety Concern Report Form, found here on Google Forms or at this full URL address: (https://docs.google.com/forms/d/1GL0YzkndgZOFbuzpaTZhAa7jg3crrnZTNa5OaTlzc/viewform?c=0&w=1&usp=mail_form_link).
III. Log of Concerns and Actions

Activity Summary
Incidents submitted to the PSAC as of FYE 6/30/2015:

- Open Systemic Concerns: 0
- Open Concerns: 8
- Pending Concerns: 2
- Long Term Concerns: 1
- Closed Concerns: 4
- Closed Systemic Concerns: 0
- TOTAL: 15
A. Open Concerns (not reviewed or no solution yet)

1. Health Center Going out East Drive – sidewalk (Existing Open)

2. Science 4 area Crosswalks/Lighting – poorly lit - Ralph Miller (Existing Open)

PSAC discussion: Professor Miller met with the PSAC for a site review.

CBN discussion: Locations A, B, C, D (see map below) are dark – need more illumination to cover the walk area, more light is needed to illuminate pedestrians IN the crosswalk.

PSAC RECOMMENDATION: Install additional fixtures on existing poles with light directed at these crosswalk locations. Also recommended to install a Speed Table at location E.

ADDITIONAL DISCUSSION: Option of relocating sidewalk in front of West Gym, see following mockup image. This would eliminate confusing, indirect and significant pedestrian-vehicle crossing and eliminate tendency for pedestrians to exit West Gym and walk straight out and across roadway. This would also call for gating off the Y-approach and using it only during high-traffic large scale events and for scheduled bus loading/off-loading.
3. **Lighting across campus - Nancy McGee**  (Existing Open)

Better lit crosswalks AND non-crosswalk corners. I cannot see many students in dark denim or popular black clothes as they approach the crosswalk. A cast shadow may save a life!

**PSAC discussion:** Crosswalks will be observed during the Campus by Night tour

**PSAC RECOMMENDATION:** Current lighting levels are low in many crosswalk locations. Additional lighting would enhance ability of pedestrians to be seen while in crosswalks.

4. **Crosswalk Lighting around campus – Nancy McGee**  (Existing Open)

And, I personally know a faculty member (Sidhartha) and a staff member (Iva Coleman) who were both injured horribly in separate hit & runs by drivers at night. Both were using crosswalks off of the Brain, one at Engineering and the other at Science 3.

**PSAC discussion:** The issue is addressed above and the PSAC supports installation of additional speed tables and better lighting at various locations.

5. **Lot Q1 diagonal crosswalk problematic - PEC-discussed concerns**  (Existing Open)

6. **East Access Connector Road - PEC discussed concerns**  (New and Open)

[The East Access Connector Road] should remain open all year and closed for salamander migration (approx. 3 weeks in spring) – this would relieve traffic congestion on the Parkway, traffic circle, main entrance and brain at various times by allowing bypass of some campus roadway.

**PSAC discussion:** Follows notes above.

**PSAC RECOMMENDATION:** That the access road be opened all year excepting salamander movement “season” and suggest curbs be cut and landscaped to enable salamander passage, instead of asphalt ramps which would need annual removal and placement.
7. Retaining walls present concern - PEC-discussed concerns (Existing Open)

1.) C4 – between C4 and O’Connor loading dock

PSAC discussion: The slope of the sidewalk and surrounding terrain lends to downward travel toward retaining wall, which represents a significant fall hazard.

PSAC RECOMMENDATION: That approximately 50’ of fence be installed located next to downhill side of sidewalk, similar in design and materials to fence installed beyond loading dock area. See the photo below for a mockup.

2.) Digman sidewalk – this was a concern noted in Fall 2014

PSAC discussion: The dropoff from the sidewalk to the lower terrain represents a trip and fall hazard.

PSAC RECOMMENDATION: That in each location represented in the mockups below have railings installed next to sidewalk

8. Crosswalks Lot H to Lot I – David Stone (New and Open)

Need new crosswalk from Lot H to Lot I, west of McGuire Bldg

PSAC discussion: Mike Kukawa will follow up with David for clarification of exact location.
9. **Signage – David Stone**  
*(New and Open)*  
Improvement of signage and/or enforcement of current Yield signage for traffic traveling west from the parking garage area into the circle  
**PSAC discussion:** PSAC members will view this area and view the JC traffic circle to compare how road signs in JC facilitate traffic flow

10. **New SMS/Text Service – Nancy McGee**  
*(New and Open)*  
Enable students to TEXT Campus Police. A texting student on campus blends in beautifully. Who better to report crime in action or suspicious activity without calling harm to themselves.  
**PSAC discussion:** This would enhance ability of students to participate as “Bystander” in response to activity. An effort of this nature would require wholesale investment in staffing and equipment to provide consistent and sustainable response activity.  
**PSAC RECOMMENDATION:** suggest this concern be presented to Dispatch Supervisor for review and staffing/OTPS estimate.

11. **Limited Use Vehicle Concerns – Nancy McGee**  
*(New and Open)*  
Campus mini vehicles should ALL have flashing yellow lights on top that automatically turn on when the vehicle is running. They are often driving in strange places and are invisible to cars driving in parking lots. Electric cars make no noise to warn pedestrians! They need lights! I have been run off of the sidewalk by them!  
**PSAC discussion:** The issue of GEM and other Electric Vehicles was raised by another individual who spoke to the PSAC Chair on the basis of anonymity. It was suggested by this individual that these vehicles use a bicycle bell or small horn to gain pedestrians’ attention similar to what is found in airports. The issue of sidewalk safety is critical – Why are LICENSED vehicles operating on sidewalks (with the exception of snow removal machines)?  
**PSAC RECOMMENDATION:** That the Limited use Vehicle Policy be reviewed (Mike Kukawa to perform), and updated to reflect any necessary changes and to highlight the need for ongoing training of operators. Additionally it was recommended that each GEM, Electric and LUV be provided with a laminated card installed inside the vehicle with a list of operator’s duties and safety considerations.

12. **Paid Lot Stairs – Jen Bishop**  
*(New and Open)*  
1.) during winter the stairs have ice and snow covering them creating a slippery, uneven surface  
**PSAC discussion:** This issue raised by another individual – Susan Crane, Director of Parking Services. There is ongoing need for stairs in that area to get safely from the upper lot to the lower lot. The zig-zag sidewalk at the bottom of the lower lot presents concerns as well, with dim lighting and decrepit railings that are bent and unsafe.  
**PSAC RECOMMENDATION:** That the stairs be replaced this summer with similar construction/size materials (PT wood members and metal grate decking) PLUS a translucent canopy roof to keep majority of snow and rain off deck/tread surfaces. This would eliminate much of the need for winter shoveling and would reduce buildup of ice on surfaces.  
2.) the landings are wood which become slippery during the wet/rainy seasons  
**PSAC discussion:** A roof would keep the surfaces dry, eliminating the issue.

13. **“Otter Slide” – PEC-discussed concerns, ad hoc walking path from Appalachian Collegiate Center to the Upper Paid Parking Lot.**  
*(New and Open)*  
**PSAC discussion:** this is a heavily traversed pathway and should be addressed with a permanent solution allowing safe access.
PSAC RECOMMENDATION: That a stairway be constructed similar to that recommended for between the paid parking lots with wood members, steel grated tread, and a canopy roof to keep off precipitation. New lighting will likely be needed in this areas as well, suggest SOLAR lighting under the canopy to illuminate the steps and decking.

14. West Gym, northwest exterior steps – PSAC discussed (New and Open) needs an additional wall pack light as steps are dark and treads are not easily seen after dark.

B. Pending Concerns (solution in progress)

1. Crosswalk between ITC and Main Campus (Murray Hill Rd.) (Pending)

2. Engineering Bldg dock area dark (Pending)

3. Lot Q1 Exit to UU no crosswalk (Pending)

4. Institute for Child Development – Walking to West Gym no lighting (Pending)

5. Hinman Commons to Paid Parking Lot (Pending)

6. Crosswalks Lot F2 to Facilities – David Stone (Pending)

   Between bus stop at F2 to Physical Facilities – needs a PERMANENT sign alerting drivers to stop for pedestrians

   PSAC discussion: Permanent sign in the roadway is not viable due to need for plowing and no extra road width to create neutral lane space. Did the Traffic Study address this area?

   PSAC RECOMMENDATION: Previous PSAC recommendation to install electronic speed sign. Current PSAC suggests that a Traffic Speed Table is installed at this location. A Speed Table would result in slowing of traffic in that area where traffic speeds through and drivers are focused on merge actions and less on pedestrians.
7. Lighting behind Events Center – Mike Cherry (New, now Pending)
need some lights in the parking area and around back of the Events Center toward 201
PSAC discussion: This area lighting is on the 2015 Physical Facilities Summer project list, and should fully address this concern.

8. WiFi – Nancy McGee (New, now Pending)
Eliminate all WiFi dead zones. Excellent for ambush or rape.
PSAC discussion: PSAC members interpret this to mean “cellular/3G” type service which is currently lacking in several locations in campus buildings. Telecom/ITS/Physical Facilities are currently investigating implementing cellular service delivery to these areas through an outside vendor. Signal surveys are underway, with a possible rollout in FY 2016-17.

C. Long-Term Concerns (included in other initiatives)

1. Health Services, New Construction lacks marking for crosswalks     Closed
2. Newing College, lighting along East Drive -       Closed
3. Residence Hall Crosswalks, New Newing/Dickinson/Hinman College Areas     Closed
4. East Campus – New Dickinson/Newing Crossing and Dickinson/Mohawk     Closed
5. Speed Limit - Open – Nancy McGee (New Long Term)
Consider lowering the CAMPUS WIDE speed limit to 15 mph like SUNY Geneseo already does. I honestly expect to die between Science 3 and the arena - my husband and I were almost hit by a speeder on the cell phone while on the crosswalk there today at 12:50pm.
PSAC discussion: Reducing the overall speed limit to 15 MPH would accomplish the desired result, however, it would likely create other issues such as backup of traffic during high-concentration time such as move-in day, Commencement, and other large scale event days.
PSAC RECOMMENDATION: The campus should install speed tables where practicable.
IV. SUNY Board of Trustees Charge to the PSAC

Policy Title: Establishment of Campus Safety Advisory Committees
Effective Date: July 1, 2004
This policy item applies to: State-Operated Campuses

Summary:
It is the policy of the State University of New York (University) to comply with legal requirements of Article 129-A of NYS Education Law §6431 (Regulation of Conduct on Campus and Other College Property Used for Educational Purposes). Accordingly, the Board of Trustees of the State University of New York has adopted written rules requiring campuses to establish campus safety advisory committees. These committees will provide advice and written reports on issues relating to personal safety on the campus as well as perform identified requirements of 20 USC §1092(f), also known as the “Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act.” (See the University procedure on Campus Security Policy and Campus Crime Statistics Reporting for information regarding the requirements and format for reporting official crime statistics.)

Policy:
I. Establishment of Campus Safety Advisory Committee
   It is the policy of the State University of New York (University) to comply with legal requirements of Article 129-A of NYS Education Law §6431 (Regulation of Conduct on Campus and Other College Property Used for Educational Purposes). Accordingly, the Board of Trustees of the University has adopted written rules requiring campuses to establish campus safety advisory committees.
   A. Committee Composition – The committee shall consist of a minimum of six members:
      1. at least half of the committee shall be female;
      2. one-third of the committee shall be appointed from a list of students that contains at least twice the number to be appointed, which is provided by the largest student governance organization on the campus;
      3. one-third of the committee shall be appointed from a list of faculty members that contains twice the number to be appointed, which is provided by the largest faculty organization on the campus; and
      4. one-third of the committee shall be selected by the president.
   B. Committee Responsibilities - The committee shall review current campus security policies and procedures and make recommendations for their improvement. It shall specifically review current policies, plans and procedures for:
      1. educating the campus community, including security personnel and those persons who advise or supervise students, about sexual assault pursuant to §6432 of Article 129-A of NYS Education Law (connects to an external link);
      2. educating the campus community about personal safety and crime prevention;
      3. reporting sexual assaults and dealing with victims during investigations;
      4. referring complaints to appropriate authorities;
      5. counseling victims; and
      6. responding to inquiries from concerned persons.
   C. Written Annual Reporting - The committee shall report in writing, at least once (June 15) each academic year to:
      1. the campus president;
      2. the entire campus including faculty, staff, administrators and students in publications or appropriate mailing; and
      3. when requested, applicants for enrollment or employment.
This annual written report does not constitute the mandatory reporting of official crime statistics (see the University procedure on Campus Security Policy and Campus Crime Statistics Reporting).
V. 2014-2015 PSAC Committee Composition

The Personal Safety Advisory Committee is structured to align with the charge of the Trustees, including the Male/Female requirement (as per committee charge of at least 50% female). For 2014-15: 3 males and 6 females (1 additional ex-officio female).

Faculty
Carrie Moylan, Assistant Professor, CCPA Social Work cmoylan@binghamton.edu
Donald Brister, Senior Catalog Librarian, University Libraries dbrister@binghamton.edu
Kevin Wright, Professor, CCPA Human Development wright@binghamton.edu

Appointed by the President
CHAIR: Eric Backlund, Risk Management and Administrative Compliance backlund@binghamton.edu
Madeline Bay, Deputy Chief, Binghamton University Police mbay@binghamton.edu
Mike Kukawa, Director of Operations, Physical Facilities mkukawa@binghamton.edu

Student Members
Megan Barry mbarry5@binghamton.edu
Sarah Glose sglose1@binghamton.edu
Bridget Murphy bmurph10@binghamton.edu

Ex officio Members
William Ziegler, Associate Professor Watson School of Engineering, ziegler@binghamton.edu
Executive Director Binghamton University Scholars,
Executive Director President’s Scholars
Renee Andrews, Project Coordinator, Physical Facilities randrews@binghamton.edu

The PSAC Website
Contains safety information useful to students, staff, faculty, and visitors:
http://www2.binghamton.edu/personal-safety/index.html

PSAC Detailed Log of Actions and Concerns
Tracks each concern in more detail, as reported to the PSAC. The PSAC Log is available for public review on the PSAC website and is also included within this report.

VI. Binghamton University Security, Safety, Policies and Procedures

A. Clery Act Information

As per the requirements of the Clery Act, on an annual basis all faculty and staff are informed of the website containing information about crime statistics at the University. A copy of Binghamton University’s Annual Security Report is available by accessing the following website: http://asr.binghamton.edu/ (2013 ASR is the most current available as of this date).

This report includes statistics for the previous three years concerning reported crimes that occurred on-campus; in certain off-campus buildings or property owned or controlled by Binghamton University; and on public property within, or immediately adjacent to and accessible from, the campus.
The report also includes institutional policies concerning campus security, such as policies concerning sexual assault, and other matters. This report is the responsibility of the Binghamton University Police and University Counsel – Barbara Westbrook-Scarlett

**B. Mandatory On-line training for employees**


**C. Voluntary Safety Training for Students and Employees**

Safe Zone Training: The Binghamton University Safe Zone was established to provide a visible institutional support network for gay, lesbian, bi-sexual, transgender and questioning individuals. Its mission is to create a safe, supportive and welcoming environment for all LGBTQ people.

The Safe Zone initiative is consistent with Binghamton University's anti-discrimination policy and its commitment to building an inclusive community. Allies of the Safe Zone are committed to providing an environment in which every student and University employee can live and work in a community based on respect. Allies of the Safe Zone have undergone training and are supportive of LGBTQ individuals.

**D. Employee-centered reports/policies include:**

- Clery Act reporting: [http://www2.binghamton.edu/human-resources/policies/clery-act.html](http://www2.binghamton.edu/human-resources/policies/clery-act.html)
- Campus and Workplace Violence Prevention: [http://www.binghamton.edu/human-resources/policies/workplace-violence.html](http://www.binghamton.edu/human-resources/policies/workplace-violence.html)
- The Employee Assistance Program (EAP) can provide information and referral assistance to faculty and staff dealing with drug or alcohol-related problems. Our Associate Director of EAP Ada Robinson-Perez (arobins@binghamton.edu), EAP Coordinators, Diane Campbell (dcampbell@binghamton.edu) and Mary Ellen Niefer (mniefer@binghamton.edu) can be reached at x7-6655.
- Domestic Violence in the Workplace Policy at [http://www.binghamton.edu/human-resources/policies/domestic-violence.html](http://www.binghamton.edu/human-resources/policies/domestic-violence.html). Refer to the contact information included within the policy.

**E. Campus Safety Resources**

- Campus Safety – General: [http://www.binghamton.edu/about/campus-safety.html](http://www.binghamton.edu/about/campus-safety.html)
- Environmental Health and Safety (fire, general, lab safety): [http://www.binghamton.edu/ehs/](http://www.binghamton.edu/ehs/)
- Campus Safety - Specific Measures and Activities: [http://www.binghamton.edu/occ/safety.html](http://www.binghamton.edu/occ/safety.html)
- Facilities Master Plan [http://www.binghamton.edu/physical-facilities/facilities-master-plan.html](http://www.binghamton.edu/physical-facilities/facilities-master-plan.html), includes many safety features
- Binghamton University Emergency Management website at [http://emergency.binghamton.edu](http://emergency.binghamton.edu)
- Safe Ride: [https://buescorts.wordpress.com/](https://buescorts.wordpress.com/)
• Walking Escorts: [https://buescorts.wordpress.com/walking-escort-on-campus/](https://buescorts.wordpress.com/walking-escort-on-campus/)

**F. Emergency Alert System and Emergency Communications**

There is no single communication method capable of reaching 100% of the campus community 100% of the time. To maximize the ability of reaching the largest possible percentage of people on campus, Binghamton University utilizes multiple methods of communicating emergency information. Available techniques for communicating critical information include the following methods:

- **Text / electronic messaging.** Text messaging allows emergency messages to be sent directly to your mobile device. *This service is the only service which requires individuals to register for this service.* Emergency text messages will not be delivered to people who have not registered for this service. Registration is available to all students, staff and faculty through the BU Brain ([https://bubrain.binghamton.edu/](https://bubrain.binghamton.edu/))
- **Outdoor siren.** Binghamton University operates an outdoor siren capable of being heard from all outdoor spaces on the Vestal campus. See Outdoor Siren procedures for additional information.
- **BU Alert line (607-777-7700).** Calling this number will provide a recorded message with updated information regarding all emergency incidents and weather related information for the Binghamton University campus.
- **Electronic LED message boards & TV Screens.** The university manages a series of electronic message boards and TV screens that are placed at various locations throughout the campus. Common locations for these types of signs include the entrances to campus as well as dining facilities. These boards may be quickly ‘captured’ and programmed to display emergency messages whenever necessary.
- **Campus voice mail.** All university-owned hard wired phones are capable of receiving voice mail messages. During an emergency incident, a recorded message containing critical information can be distributed to all campus phones.
- **University web page.** The university web page ([www.binghamton.edu](http://www.binghamton.edu)) is the official site of Binghamton University. This page will contain important information regarding critical incidents.
- **University cable channel 42.** On campus televisions may tune to cable channel 42 to receive important information during emergency events.
- **University e-mail listserves (i.e. B-Line and Dateline).** The university manages several listserves that may be utilized during emergency incidents. B-Line is the official listserv for students and Dateline is the official listserv for staff and faculty. The listservs may be utilized to provide updates and critical information during emergency situations.
- **Campus & local television and radio.** Binghamton University will continue to work with traditional media outlets to distribute information regarding emergency events and weather cancellations.
- **Mobile public address systems (vehicle mounted).** Emergency vehicles on the Binghamton University campus are equipped with public address systems which may be utilized to convey emergency messages when other methods may not be available or appropriate.
- **Social media.** Follow Binghamton University to stay up-to-date on all things Binghamton ([Facebook](https://www.facebook.com), [Twitter](https://twitter.com), [Instagram](https://instagram.com))

Please see the [Binghamton University Emergency Alert Policies and Procedures](https://www.binghamton.edu) document for details regarding the use of these emergency communication methods.

**G. Other Safety Initiatives**
Tied to this are two annual surveys, the Risk Assessment Survey, which is intended to solicit workplace safety concerns and input from department heads and the All-Employee Workplace Violence Survey, intended to solicit workplace safety concerns and input from ALL Employees.

H. University Committees/Groups/Departments that Address Safety Issues on Campus

- Alcohol and Other Drug Committee (AOD) - Smart Choices - [http://www.binghamton.edu/smart-choices/](http://www.binghamton.edu/smart-choices/)
- Diversity, Equity, and Inclusion - [http://www.binghamton.edu/diversity-equity-inclusion/](http://www.binghamton.edu/diversity-equity-inclusion/)
- Environmental Health and Safety (fire, general, lab safety) - [http://www.binghamton.edu/ehs/](http://www.binghamton.edu/ehs/)
- Greek Life - [http://www.binghamton.edu/greek-life/](http://www.binghamton.edu/greek-life/)
- Green Dot - [https://www.binghamton.edu/cce/ccedatabase/vieworg.php?oid=M0M2RDk4](https://www.binghamton.edu/cce/ccedatabase/vieworg.php?oid=M0M2RDk4)
- ISSS - [http://www.binghamton.edu/issss/](http://www.binghamton.edu/issss/)
- New York State University Police - [http://www.binghamton.edu/police/](http://www.binghamton.edu/police/)
- OCC/Dave Husch works with the Binghamton Coalition - [http://www.binghamton.edu/occ/safety.html](http://www.binghamton.edu/occ/safety.html)
- Office of Student Conduct - [http://www.binghamton.edu/student-conduct/](http://www.binghamton.edu/student-conduct/)
- Ombudsman - [http://www.binghamton.edu/ombudsman/](http://www.binghamton.edu/ombudsman/)
- Personal Safety Advisory Committee - [http://www.binghamton.edu/personal-safety/index.html](http://www.binghamton.edu/personal-safety/index.html)
- Residential Life - [http://reslife.binghamton.edu/staff.html](http://reslife.binghamton.edu/staff.html)
- Sexual Assault Programs – see [Team20:1](https://www.binghamton.edu/counseling/services/sexual-assault-peer-education/about.html)
- Student of Concern Committee, Chair, Dean of Students: [dos@binghamton.edu](mailto:dos@binghamton.edu), also see Dean Of Students web page at: [http://www.binghamton.edu/dean-of-students/emergency.html](http://www.binghamton.edu/dean-of-students/emergency.html)
- [Team20:1](https://www.binghamton.edu/counseling/services/sexual-assault-peer-education/about.html) - [https://www.binghamton.edu/counseling/services/sexual-assault-peer-education/about.html](https://www.binghamton.edu/counseling/services/sexual-assault-peer-education/about.html)
- Title IX - Diversity Equity and Inclusion - [http://www.binghamton.edu/diversity-equity-inclusion/policies/title-ix.html](http://www.binghamton.edu/diversity-equity-inclusion/policies/title-ix.html)
- Women, Gender and Sexuality Studies - [http://www.binghamton.edu/womens-studies/](http://www.binghamton.edu/womens-studies/)

I. Student Association chartered student groups related to safety concerns

- PEACE OUT: [http://paws.binghamton.edu/organization/peace](http://paws.binghamton.edu/organization/peace)
- Powerful Unite Ladies Striving to Elevate (PULSE): [https://bengaged.binghamton.edu/organization/Powerful-United-Ladies-Striving-to-Elevate-SA](https://bengaged.binghamton.edu/organization/Powerful-United-Ladies-Striving-to-Elevate-SA)
- Rainbow Pride Union: [https://bengaged.binghamton.edu/organization/rpu](https://bengaged.binghamton.edu/organization/rpu)
- Red Zone Project: [https://bengaged.binghamton.edu/organization/red-zone/about](https://bengaged.binghamton.edu/organization/red-zone/about)
- Right Side of History Campaign at Binghamton University:
- SHADES (trying to create a safer campus): [https://bengaged.binghamton.edu/organization/shades](https://bengaged.binghamton.edu/organization/shades)
- Voices Against Violence:
- Women’s Student Union: [https://bengaged.binghamton.edu/organization/womens-student-union](https://bengaged.binghamton.edu/organization/womens-student-union)