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II. Executive Summary

The Binghamton University Personal Safety Advisory Committee (PSAC) met twice over the 2018-19 academic year. The committee conducted two evening safety tours (Campus-By-Night); November 2018 and May 2019.

The PSAC documented concerns received and actions taken in the form of a Summary List included within this report.

The 2018-19 Committee used an online Safety Concern Report Form, found here on Google Forms (or at this full URL address: https://docs.google.com/forms/d/1GLOYzkndgZOFOFbuzpaTzkHAla7jg3crnZTNaSOATlzc/viewform?c=0&w=1&usp=mail_form_link) and utilizes a printed format for constituents without access to computing equipment.
III. Log of Concerns and Actions

Summary

Concerns submitted to the PSAC as of FYE 6/30/2019:

<table>
<thead>
<tr>
<th>Category of Concern</th>
<th>New Concerns this period</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transit - vehicle/bicycle safety, routes, stops, shelters</td>
<td>7</td>
</tr>
<tr>
<td>Facilities - buildings, housekeeping, maintenance</td>
<td>3</td>
</tr>
<tr>
<td>Pedestrian Safety (Indoor/Outdoor) - parking lots, walking paths, lighting, walking surfaces (ice, uneven pavement, etc.)</td>
<td>12</td>
</tr>
<tr>
<td>Security - personal safety, violence prevention, building access</td>
<td>1</td>
</tr>
<tr>
<td><strong>Total New Concerns:</strong></td>
<td><strong>23</strong></td>
</tr>
</tbody>
</table>

In the following sections, one entry may address several of the same or similar concern.
A. Closed Concerns (including New and pre-Existing)

1. **Vehicles Speeding in parking lot E.**  
   PSAC discussion: This represents unsafe operation of a motor vehicle, a motor vehicle law violation, and is to be reported to UPD for enforcement. Speed limit signs are present.  
   PSAC RECOMMENDATION: Report unsafe operation to UPD for enforcement.

2. **Security report of alleged violation of various laws.**  
   PSAC DISCUSSION: Report referred to University Police.  
   PSAC RECOMMENDATION: None additional

3. **Request CCTV in parking structure.**  
   PSAC DISCUSSION: This concern will be shared with the campus CCTV Committee  
   PSAC RECOMMENDATION: None additional

4. **Pedestrians not cross roadways in safe manner, no paying attention when crossing either in crosswalk or non-crosswalk locations**  
   PSAC DISCUSSION:  
   PSAC RECOMMENDATION: This concern might be effectively addressed through use of social media to encourage being a safe pedestrian. Reach out to University Communications and Marketing for possible resolution.

5. **Lack of lights on sidewalk between CIW and Mountainview.**  
   PSAC DISCUSSION: A particular fixture bulb had expired.  
   PSAC RECOMMENDATION: Replace bulbs as needed. Bulb was replaced.

6. **Exterior of Library South Ground walkway is dim/dark at night.**  
   PSAC DISCUSSION: The location was observed and determined to be in need of additional lighting.  
   PSAC RECOMMENDATION: Add lighting. Lighting has been added

7. **Concern about classes in session after call to cancel afternoon classes due to snow.**  
   PSAC DISCUSSION: The location was observed and determined to be in need of additional lighting.  
   PSAC RECOMMENDATION: Add lighting. Lighting has been added

8. **Concern about pedestrian pathway from Lot G1 to Information Booth as being unsafe.**  
   PSAC DISCUSSION: The location was observed and determined to be safe for pedestrian use. The walkway should be used instead of traversing over and down grassy areas which are susceptible to widely varying conditions.  
   PSAC RECOMMENDATION: Communicate with submitter and supervisor to persuade use of sidewalks and paved surfaces for pedestrian passage.

9. **Concern that OCCT buses are operated with excessive speed while on campus.**  
   PSAC DISCUSSION: see Recommendation
PSAC RECOMMENDATION: Present concern to supervisor with request for operators’ observation and compliance with posted speed limits

10. **Concern for fall hazard on steps directly northwest of the East Gym, specifically at night.**
    PSAC DISCUSSION: Need to observe during campus by night program.
    PSAC RECOMMENDATION: Install lighting in a manner that provides light to these otherwise unlit areas. Lighting has been installed on the west wall of the East Gym.

11. **Concern of inadequate lighting between northwest ground floor doors of Admin and parking structure.**
    PSAC DISCUSSION: Lighting condition was observed during campus by night and determined that sufficient lighting is present in this area. It is possible that a fixture/bulb was non-working at time of submitter’s observation.
    PSAC RECOMMENDATION:

12. **Concerns of insufficient lighting at night on crosswalk between Peace Quad and Admin building, also near the traffic circle.**
    PSAC DISCUSSION: The Admin Building crosswalk, in addition to several others, is in the opinion of the Committee receiving sufficient lighting for safe pedestrian passage. The PSAC has discussed the possibility of providing additional lighting at some crosswalks which would enhance the “viewability” of pedestrians by vehicle operators.
    PSAC RECOMMENDATION: Suggest design professionals continue to investigate options for increasing horizontal lighting of crosswalk areas and/or adding flashing signs, especially when pedestrians are present and crossing them.

13. **Concern of speeding vehicles on Access Road.**
    PSAC DISCUSSION: In addition to existing speed limits signs and enforcement efforts, the Committee considered various options to reduce the likelihood of speeding in pedestrian-concentrated areas such as in the vicinity of Johnson Hall-Access Road-Health Center drive.
    PSAC RECOMMENDATION: Install a STOP sign on the northbound lane of the East Access Road at the intersection with Health Services access drive.

14. **Concern about dead trees and damage from falling limbs/trees.**
    PSAC DISCUSSION: see Recommendation. Additionally a limb from a diseased tree fell on a vehicle and caused damage earlier this year. The situation needs a comprehensive campus review.
    PSAC RECOMMENDATION: Remove dead and dying trees that are near sidewalks, parking lots, buildings and generally anywhere a falling member is likely to cause damage to life or property. A plan is in place to remove dead and diseased trees this summer.

15. **Concern for insufficient lighting at front of ICD building and security in the Tech Hub where loading dock doors are not locked.**
    PSAC DISCUSSION: Review lighting at ICD and discuss Tech Hub security procedures/capabilities.
    PSAC RECOMMENDATION: During campus by night program observed the ICD and determined lighting was low. Recommend increasing lighting via replacement of pole-mounted fixtures (to LED) and/or replacing wall-packs on front of building. Recommend installing Card Access technology at Library / Tech Hub loading dock area. New lighting has been installed at ICD.
16. **Concern about pedestrian use of drive between Science 2 and Academic B.**

   **PSAC DISCUSSION:** The building exits are located such that pedestrians leave the building and must walk in the vehicle driving lanes as there are no sidewalks. The drive is open for 2-way vehicular traffic. The area was observed during campus by night activity.

   **PSAC RECOMMENDATION:** Install speed limit signs in both directions indicating 5 MPH. Ideally a sidewalk could be installed, however, considering the environment and utilities present, a sidewalk installation would be prohibitively expensive and whereas installation of single-digit speed limit signs is likely to induce reduced vehicular speed.

17. **Concern about lighting at Murray Hill crosswalk.**

   **PSAC DISCUSSION:** The Murray Hill crosswalk is outside campus control and subject to Town of Vestal considerations.

   **PSAC RECOMMENDATION:** The University can reach out to Town of Vestal seeking review and improvement of lighting on this crosswalk.

18. **Curb cut needed near CPS from East Gym**

   **PSAC DISCUSSION:** This location viewed during Campus by Night; observed as needing a curb cut.

   **PSAC RECOMMENDATION:** install curb cut. Entire area has been repaved & curb cut installed.

19. **Library (South) ground floor doors not accessible to those with disabilities**

   **PSAC DISCUSSION:** none

   **PSAC RECOMMENDATION:** This was an accessibility issue and was redirected to SSD Office

20. **“Otter Slide” – PEC-discussed concerns, ad hoc walking path from Appalachian Collegiate Center to the Upper Paid Parking Lot.**

   **PSAC DISCUSSION:** continued from past semesters

   **PSAC RECOMMENDATION:** Reconfigure sidewalks to address need for more direct route/connection to upper parking lot. Maintain fencing to discourage use.

   **CAMPUS REVIEW:** New steps were installed in this area around a year ago so pedestrians had a safe way to exit the upper parking lot.

B. **Open Concerns (no complete solution yet)**

1. **Health Center Going out East Drive – request for sidewalk** *(Existing Open)*

   **PSAC DISCUSSION:** Risk of and to pedestrians in roadway is high, especially in winter months.

   **PSAC RECOMMENDATION:** Consider widening the roadbed, moving curb out to accommodate a pedestrian “lane” on shoulder which would allow for more economical maintenance.

   **CAMPUS REVIEW:** This project is not feasible at this time. It would be very difficult to maintain a sidewalk in this area throughout the winter and we could actually create a more unsafe condition. However, we did improve lighting in this area during the summer 2019.

2. **FA/Anderson Center 2nd floor walkway “Bridge” needs sensor** *(Existing Open)*

   **PSAC DISCUSSION:** The lights on the walkover bridge are on switches and like many other campus hallways should be changed out to sensors to illuminate when people are present or nearing the hallway.
PSAC RECOMMENDATION: Replace manual switches with sensors
CAMPUS REVIEW: VP Operations office will submit a service request to accomplish this.

3. Lot Q1 diagonal crosswalk problematic (Existing Open)
PSAC DISCUSSION: This issue has been raised in PSAC meetings, and has been described as being part of a larger “master plan for the south end of campus”
PSAC RECOMMENDATION: remove steps from Q1 to Union, direct all foot traffic down slopes to recognized crosswalk locations. Until such time as the steps are removed, or traffic flow is redesigned, the steps leading to cross-traffic routes presents a significant risk to pedestrians and motorists alike. CAMPUS REVIEW: This work is not feasible at this time; however, PF will be proposing a project which will improve pedestrian, vehicular and bike safety in this area in the future (potentially proposing a one-way around a portion of the brain). We could revisit these steps and crosswalk at that time.

4. East Drive Yield sign at Bartle Drive is dangerous (Existing Open)
PSAC DISCUSSION: The intersection can be confusing and witnesses report horns/brakes up to several times each day.
PSAC RECOMMENDATION: Replace Yield sign with STOP sign for East Drive traffic, giving right of way to vehicles exiting Couper loop/Lot B. Recommendation passed to TAPS for implementation.
CAMPUS REVIEW: UPD has reviewed and is in agreement with this recommendation. VP Operations office will submit a service request to accomplish this.

5. Anderson Center outdoor lawn and steps dark, lighting obstructed #92 (Existing Open)
PSAC DISCUSSION: Attendants shine flashlights on stairs, helping to illuminate steps, but long term solution is needed.
PSAC RECOMMENDATION: Prune trees around light to allow light to flood steps. Replace mounted lamps with LED floods to cover lawn area. NEW 2019: install wall packs above moving windows to provide flood light, on a switch controlled by Anderson Center staffing for use during/after shows only. After consultation with Physical Facilities, it is determined that wall pack lighting will not be installed on the facade of the Anderson Center, and instead install at least 2 new light poles and replace existing site lighting heads with better lighting.
CAMPUS REVIEW: PF has the bulk of the materials needed to add lighting. We’re waiting on the controls (for dimming) to arrive. We anticipate no problem having everything installed before the next outdoor season.

7. Wall at south of Lot F1, drivers can’t see pedestrians exiting ramp into crosswalk (Existing Open)
PSAC DISCUSSION: Discussed installation of signs, relocating crosswalk so that ramp does not “dump” pedestrians into roadway,
PSAC RECOMMENDATION: Place pedestrian signs along downward ramp to “stop, look both ways before proceeding,” suggest a speed table/flashing lights for pedestrian crossing at this location
CAMPUS REVIEW: VP Operations office will submit a service request to accomplish this.

8. Library Tower can’t limit window openings, fall hazard (Existing Open)
PSAC DISCUSSION: Ongoing concern about LT windows opening such that a person could fit through the opening and fall. Discussed amending rods to limit swing distance, use of chains, etc.
PSAC RECOMMENDATION: Office holders and space managers should practice safe security measures and restrict access to windows. In areas where security can not be provided primarily by a lockable office it is possible to use a rod “lug-type” clamp to limit rod travel and window opening.

CAMPUS REVIEW: Physical Facilities has reviewed this issue and has presented options for campus consideration. These options would need to be discussed with the building administrators and likely consultation with the occupants as integration will most likely impact the usability of windows and ventilation access.
Policy Title: Establishment of Campus Safety Advisory Committees  
Effective Date: July 1, 2004  
This policy item applies to: State-Operated Campuses

Summary:  
It is the policy of the State University of New York (University) to comply with legal requirements of Article 129-A of NYS Education Law §6431 (Regulation of Conduct on Campus and Other College Property Used for Educational Purposes). Accordingly, the Board of Trustees of the State University of New York has adopted written rules requiring campuses to establish campus safety advisory committees. These committees will provide advice and written reports on issues relating to personal safety on the campus as well as perform identified requirements of 20 USC §1092(f), also known as the “Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act.” (See the University procedure on Campus Security Policy and Campus Crime Statistics Reporting for information regarding the requirements and format for reporting official crime statistics.)

Policy:

I. Establishment of Campus Safety Advisory Committee  
It is the policy of the State University of New York (University) to comply with legal requirements of Article 129-A of NYS Education Law §6431 (Regulation of Conduct on Campus and Other College Property Used for Educational Purposes). Accordingly, the Board of Trustees of the University has adopted written rules requiring campuses to establish campus safety advisory committees.

A. Committee Composition – The committee shall consist of a minimum of six members:
   1. at least half of the committee shall be female;
   2. one-third of the committee shall be appointed from a list of students that contains at least twice the number to be appointed, which is provided by the largest student governance organization on the campus;
   3. one-third of the committee shall be appointed from a list of faculty members that contains twice the number to be appointed, which is provided by the largest faculty organization on the campus; and
   4. one-third of the committee shall be selected by the president.

B. Committee Responsibilities - The committee shall review current campus security policies and procedures and make recommendations for their improvement. It shall specifically review current policies, plans and procedures for:
   1. educating the campus community, including security personnel and those persons who advise or supervise students, about sexual assault pursuant to §6432 of Article 129-A of NYS Education Law (connects to an external link);
   2. educating the campus community about personal safety and crime prevention;
   3. reporting sexual assaults and dealing with victims during investigations;
   4. referring complaints to appropriate authorities;
   5. counseling victims; and
   6. responding to inquiries from concerned persons.

C. Written Annual Reporting - The committee shall report in writing, at least once (June 15) each academic year to:
   1. the campus president;
   2. the entire campus including faculty, staff, administrators and students in publications or appropriate mailing; and
   3. when requested, applicants for enrollment or employment.

This annual written report does not constitute the mandatory reporting of official crime statistics (see the University procedure on Campus Security Policy and Campus Crime Statistics Reporting).
V. 2018-2019 PSAC Committee Composition

The Personal Safety Advisory Committee is structured to align with the charge of the Trustees, including the Male/Female requirement (as per committee charge of at least 50% female).

**Faculty**
- Kristina Lambright, *CCPA Human Development*
- Rachel Turner, *University Libraries*
- Vacant/TBD

**Appointed by the President**
- Eric Backlund, *Risk Management and Compliance, Chair*
- Madeline Bay, *Binghamton University Police*
- Mike Kukawa, *Physical Facilities*

**Student Members**
- Hannah S Hilbrandt
- Julia Steitz
- Joanna L Zhang

**Ex officio Members**
- Renee Andrews, Project Coordinator, *Physical Facilities*
- William Ziegler, *Watson School of Engineering*
- Tracey Debnar, *Risk Management*

**The PSAC Website**
Contains safety information useful to students, staff, faculty, and visitors:  
[www.binghamton.edu/personal-safety/index.html](http://www.binghamton.edu/personal-safety/index.html)

**PSAC Detailed Log of Actions and Concerns**
Tracks each concern in more detail, as reported to the PSAC. The PSAC Log is summarized above within this report.
VI. Binghamton University Security, Safety, Policies and Procedures

A. Clery Act Information


As per the requirements of the Clery Act, on an annual basis all faculty and staff are informed of the website containing information about crime statistics at the University. A copy of Binghamton University’s Annual Security and Fire Report is available by accessing the following website: asr.binghamton.edu/. This report includes statistics for the previous three years concerning reported crimes that occurred on-campus; in certain off-campus buildings or property owned or controlled by Binghamton University; and on public property within, or immediately adjacent to and accessible from, the campus. The report also includes institutional policies concerning campus security, such as policies concerning sexual assault, and other matters. Preparation and dissemination of the Annual Security and Fire Report is coordinated by the University's Clery Act Coordinator, with the assistance of several other offices.

B. Online training for employees

Online training is provided for employees, including Hazard Communication & Right-to-Know, Sexual Harassment, Internal Controls, Workplace Violence Prevention and Domestic Violence in the Workplace, and Preventing Sexual Misconduct training and more are available through this link: www.wecomply.com/wc2/login.aspx.

C. Employee-centered reports/policies include:

- Clery Act reporting: www2.binghamton.edu/human-resources/policies/clery-act.html
- Campus and Workplace Violence Prevention: www.binghamton.edu/human-resources/policies/workplace-violence.html
- The Employee Assistance Program (EAP) can provide information and referral assistance to faculty and staff dealing with drug or alcohol-related problems. More information can be found at: www.binghamton.edu/programs/employee-assistance/index.html. Contact may be made at eap@binghamton.edu or by campus phone at x7-6655.
- Domestic Violence in the Workplace Policy at www.binghamton.edu/human-resources/policies/domestic-violence.html. Refer to the contact information included within the policy.
D. Campus Safety Resources

- Campus Safety – General: www.binghamton.edu/about/campus-safety.html
- Emergency Management website at emergency.binghamton.edu
- Environmental Health and Safety (fire, general, lab safety): www.binghamton.edu/ehs/
- Facilities Master Plan www.binghamton.edu/physical-facilities/facilities-master-plan.html, includes many safety features
- New York State University Police - www.binghamton.edu/police/index.html
- Off Campus Safety - Specific Measures and Activities: www.binghamton.edu/occ/safety.html
- Safe Ride and Walking Escorts: www.binghamton.edu/services/transportation-and-parking/alternative-transportation/safe-ride.html

E. Emergency Alert System and Emergency Communications

There is no single communication method capable of reaching 100% of the campus community 100% of the time. To maximize the ability of reaching the largest possible percentage of people on campus, Binghamton University utilizes multiple methods of communicating emergency information. Available techniques for communicating critical information include the following methods:

- Text / electronic messaging (B-Alert system). Text messaging allows emergency messages to be sent directly to your mobile device. This service is the only service which requires individuals to register for this service. Emergency text messages will not be delivered to people who have not registered for this service. Registration is available to all students, staff and faculty through My Binghamton (my.binghamton.edu/) and additional information can be found here: https://www.binghamton.edu/emergency/emergency-notification/text-alerts.html
- Outdoor siren. Binghamton University operates an outdoor siren capable of being heard from all outdoor spaces on the Vestal campus. See Outdoor Siren procedures for additional information.
- BU Alert line (607-777-7700). Calling this number will provide a recorded message with updated information regarding all emergency incidents and weather related information for the Binghamton University campus.
- Electronic LED message boards & TV Screens. The university manages a series of electronic message boards and TV screens that are placed at various locations throughout the campus. Common locations for these types of signs include the entrances to campus as well as dining facilities. These boards may be programmed to display emergency messages whenever necessary.
- Campus voice mail. All university-owned hard wired phones are capable of receiving voicemail messages. During an emergency incident, a recorded message containing critical information can be distributed to all campus phones.
- University web page. The university web page (www.binghamton.edu) is the official site of Binghamton University. This page will contain important information regarding critical incidents.
- University cable channel 42. On campus televisions may tune to cable channel 42 to receive important information during emergency events.
University e-mail listservs (i.e. B-Line and Dateline). The university manages several listservs that may be utilized during emergency incidents. B-Line is the official listserv for students and Dateline is the official listserv for staff and faculty. The listservs may be utilized to provide updates and critical information during emergency situations.

- Campus & local television and radio. Binghamton University will continue to work with traditional media outlets to distribute information regarding emergency events and weather cancellations.

- Mobile public address systems (vehicle mounted). Emergency vehicles on the Binghamton University campus are equipped with public address systems which may be utilized to convey emergency messages when other methods may not be available or appropriate.

- Social media. Follow Binghamton University to stay up-to-date on all things Binghamton:
  - Facebook
  - Twitter
  - Instagram

Please see the Binghamton University Emergency Alert Policies and Procedures document for details regarding the use of these emergency communication methods.

F. Other Safety Initiatives

Tied to this are two annual surveys, the Risk Assessment Survey, which is intended to solicit workplace safety concerns and input from department heads and the All-Employee Workplace Violence Survey, intended to solicit workplace safety concerns and input from ALL Employees.

G. University Committees/Groups/Departments that Address Safety Issues on Campus

- Alcohol Tobacco and Other Drug Office (ATOD) - [www.binghamton.edu/hpps/atod/index.html](http://www.binghamton.edu/hpps/atod/index.html)
- Diversity, Equity, and Inclusion - [www.binghamton.edu/diversity-equity-inclusion/](http://www.binghamton.edu/diversity-equity-inclusion/)
- Domestic Violence in the Workplace – [www.binghamton.edu/human-resources/policies/domestic-violence.html](http://www.binghamton.edu/human-resources/policies/domestic-violence.html)
- Environmental Health and Safety (fire, general, lab safety) - [www.binghamton.edu/ehs/](http://www.binghamton.edu/ehs/)
- Greek Life - [www.binghamton.edu/greek-life/](http://www.binghamton.edu/greek-life/)
- Harpur’s Ferry - [www.harpursferry.org/](http://www.harpursferry.org/)
- ISSS - [www.binghamton.edu/issss/](http://www.binghamton.edu/issss/)
- IVP - [www.binghamton.edu/ivp](http://www.binghamton.edu/ivp)
- MultiCultural Resource Center - [www.binghamton.edu/multicultural-resource-center/](http://www.binghamton.edu/multicultural-resource-center/)
- New York State University Police - [www.binghamton.edu/police/](http://www.binghamton.edu/police/)
- OCC and the Binghamton Coalition - [www.binghamton.edu/occ/safety.html](http://www.binghamton.edu/occ/safety.html)
- Office of Student Conduct - [www.binghamton.edu/student-conduct/](http://www.binghamton.edu/student-conduct/)
- Ombudsman - [www.binghamton.edu/offices/ombudsman/](http://www.binghamton.edu/offices/ombudsman/)
- Personal Safety Advisory Committee - [www.binghamton.edu/personal-safety/index.html](http://www.binghamton.edu/personal-safety/index.html)
- Residential Life - [www.binghamton.edu/residential-life/](http://www.binghamton.edu/residential-life/)
H. Student Association chartered student groups related to safety concerns

- Peace in Action: peaceinaction.wordpress.com/
- Powerful Unite Ladies Striving to Elevate (PULSE): issuu.com/p.u.l.s.e.
- Rainbow Pride Union: www.binghamtonrpu.com/
- SHADES (trying to create a safer campus): bengaged.binghamton.edu/shades/home/
- Women’s Student Union: bengaged.binghamton.edu/wsu/home/