Confirmation of Enrollment Disclosure

What is Confirmation of Enrollment?

We are required to confirm your acceptance of charges, your review of required policies, and be assured you have reviewed and understand the Board of Trustees policies when you enroll in classes. We ask you to certify your understanding by completing the Confirmation of Enrollment form. If you fail to certify your understanding, we cannot offer you enrollment. You will be automatically removed from your courses if you do not complete this process by the fifth day of classes.

Students are asked to certify their understanding by completing the Confirmation of Enrollment process every term.

By “Confirming Enrollment” I agree to:

- **Accept financial liability** for tuition and fees.
- **Understand that changes to registration** will be assessed according the SUNY Board of Trustees refund/adjustment schedule (see schedule below).
- **Understand that all billing notification is electronic** and it is my responsibility to monitor my account and give access to authorized payers.
- **Agree to make payment** by the established deadline and acknowledge that late and/or partial payments are subject to additional fees.
- **Understand that outstanding balances will result in a hold** that will prohibit access to all registration activities and transcripts.
- **Authorize Binghamton University** to use any available financial aid to pay any balance due.

SUNY Board of Trustees Tuition Refunds/Adjustment Schedule
(Fall & Spring Semesters ONLY-summer and winter sessions have separate refund schedules).

Students who drop courses or withdraw from the University are entitled to a refund of tuition only. Fees are refundable only within the first week of classes and are nonrefundable thereafter. The following refund schedule applies to courses that are a full semester’s duration.

- **First Week**----------100% Tuition and Fees
- **Second Week**---------70% Tuition ONLY
- **Third Week**----------50% Tuition ONLY
- **Fourth Week**---------30% Tuition ONLY
- **Fifth Week and after**----0%

Courses scheduled for less than a semester’s duration have a separate refund schedule. Consult with the Student Accounts Office for information concerning such refunds.

The date used to determine the tuition cost for a dropped course is the date the student or department drops the course in the online system. Non-attendance in a course will not result in removal of the tuition charges from the bill.

The academic course drop deadline is not related to the deadlines for determining tuition liability.