

COURSE TIME CONFLICT OVERRIDE

Important things to know prior to completing this form:

- Course conflict override requests must be received **prior to add/drop deadline**.
- You **must register** for one of the two courses in conflict.
- All prerequisites must be completed before a student can be registered for a course.
- Review your schedule to verify that you have available credits to add the course requested.
- If submitted after the add/drop deadline, you must file a late add petition on BU Brain.

(Please print)

Name: _____ B-Number: _____ Date: _____
(mm/dd/yyyy)

Year and Semester: 20____ Fall ____ Winter ____ Spring ____ Summer ____

Course 1: Register yourself for Course 1 on BU Brain.

| |
|--|
| Course Title _____ Subject _____ |
| Course Number _____ Section Number _____ |
| CRN _____ |

Course 2: The Financial Aid and Student Records office will register you for Course 2.

| | |
|---|--|
| *Please fill in all applicable sections pertaining to Course 2. | |
| Course Title _____ Subject _____ | |
| Course Number _____ Section Number _____ CRN _____ | |
| Discussion Section Number or CRN _____ | |
| Activity Section Number or CRN _____ | |

Student's Signature: _____ Date: _____
(mm/dd/yyyy)

Please note: Instructor's approval must be obtained from the class you will be **missing** time from.

Instructor's Signature: _____ Date: _____
(mm/dd/yyyy)

Return this form via my.binghamton.edu portal at the Financial Aid and Student Records Document Submission link.

Date Processed: _____ Initials _____