

DIRECTORY EXCLUSION AUTHORIZATION FORM

I wish to have my name **excluded from all public listings** provided by the University in accordance with the Family Education Rights and Privacy Act. (FERPA)

Directory Exclusion

- A student has the right to request directory exclusion.
- This means that the student's name and other information is excluded from the printed directory and the University online directory. It also means that the University will not release ANY information about the student without a signed release from the student.
- Directory exclusion remains on the student's record indefinitely until the student submits the Directory Exclusion Removal form.

Directory Exclusion includes:

- | | |
|----------------|-------------------------|
| • Name | • Degree info/awards |
| • Address | • Dates of Attendance |
| • Phone Number | • FT/PT Status |
| • Email | • Athlete height/weight |
| • Class Level | |

Student Signature

Date

Print Name

B-number

Return this form via my.binghamton.edu portal at the Financial Aid and Student Records Document Submission link.