

**BINGHAMTON  
STATE UNIVERSITY OF NEW YORK  
BINGHAMTON, NEW YORK 13902-6000**

**UNDERGRADUATE TRANSCRIPT KEY**

Binghamton University operates on a year-round schedule that includes a fall and spring semester, as well as winter and summer sessions.

Binghamton has five undergraduate schools: Harpur College of Arts and Sciences, School of Management, Decker College of Nursing and Health Sciences, Thomas J. Watson College of Engineering and Applied Science, College of Community and Public Affairs. The descriptions that follow explain the transcripts for each of these undergraduate schools and the information noted thereon.

The Graduate School administers all advanced degree programs offered in College of Community and Public Affairs, Decker College of Nursing and Health Sciences, Harpur College of Arts and Sciences, School of Management, Education, School of Pharmacy and Pharmaceutical Sciences, and the Watson College of Engineering and Applied Science. Graduate work appears on a separate transcript.

All transcripts include notations for academic standing (institutional honors, probation, suspension, or dismissal.)

Grades for transfer coursework will be reflected on the transcript with the letter 'T'. Binghamton University does not post grades received at other institutions. Transfer coursework will not be included in GPA calculations.

**THE COURSE NUMBER SYSTEM**

Course numbers consist of three significant digits.

Fall 1987 to Present

Courses numbered:

100-299 are lower division undergraduate courses.  
300-499 are upper division undergraduate courses.  
500 and above are graduate courses.

September 1973 to August 1987

Prior to September 1973

Courses numbered:

100-149 (1000-1499 for SEHD\*) are undergraduate courses.  
150-299 (1500-2999 for SEHD) are intermediate or advanced courses.  
300 and above (3000 for SEHD) are graduate courses.

Courses numbered:

100-199 (1000-1999 for SEHD) are undergraduate courses.  
200-299 (2000-2999 for SEHD) are intermediate courses, open to advanced undergraduate and graduate students.  
300 and above (3000 for SEHD) are graduate courses.

Not all departments number courses according to this schema. \*SEHD was formerly SGSPE and is now CCPA.

Beginning with the Fall 1990 semester, the suffix -WE in the departmental abbreviation identifies a "writing emphasis" course (substantial writing experience in the particular discipline in which the course is offered requiring a minimum of 20 pages of writing); the suffix -W identifies a "writing" course (considerable writing experience requiring a minimum of 10 pages of writing).

Prior to Fall 1990, the suffixes -U and -L in the department abbreviation identified "upper" and "lower" level writing emphasis courses respectively.

**CROSS-DISCIPLINARY STUDY**

At Binghamton, students enrolled in one undergraduate school may take courses offered by another school of this University. In such instances,

the grading system of the course is generally determined by the school offering the course. The grade-point averages and transcript entries are determined by the school in which the student is officially enrolled.

Unless footnoted to the contrary, all credits that appear on a matriculated student's transcript are applied to progression toward a degree.

**HARPUR COLLEGE OF ARTS AND SCIENCES**

Harpur College has employed four different grading systems since its founding in 1946. Each of the four grading systems is described below along with an explanation of what time each system was in effect. Unless otherwise noted, the transcript is a complete semester-by-semester record of all courses taken and grades received regardless of whether or not the grade is included in the GPA computation.

University grading system applies, with the following exceptions:

Certain types of Physical Education courses do not factor into the semester or cumulative GPA for Harpur students. The grade for these courses is preceded by a 'P'. Letter grades appear as PA, PA-, PB+, PB, PB-, PC+, PC, PC- or PD. Pass/fail grades appear as PP or PF.

Rate of Progress and Grade-Point Averages

June 1992 to Present

Beginning in June 1992, Grade-Point Averages and Dean's List notations are included on students' transcripts for anyone enrolled at that time and thereafter, including courses taken in semesters prior to June 1992, except that grades in courses taken prior to June 1985 are not computed in the GPA due to the policies in effect at that time. To maintain satisfactory academic progress, students are required to earn a minimum GPA of 2.0 in all courses taken for credit.

June 1985 through May 1992

Grade-Point Averages are NOT included on students' transcripts. GPA is computed only for determination of financial aid eligibility and monitoring of satisfactory rate of progress. To maintain satisfactory academic progress, students are required to earn a minimum GPA of 2.0 in all courses taken for credit.

August 1979 through May 1985

No Grade-Point Average is computed. A student's continued enrollment is dependent upon maintenance of satisfactory progress i.e., not receiving more than two F grades or three D grades during the last eight courses taken.

**GRADING SYSTEMS**

(Transcripts for students enrolled prior to September 1979 reflect either a continuation of the September 1971 through July 1979 system, or a combination of the September 1971 through July 1979 system and the present system.)

August 1979 to Present

Grade	Description	Grade-Points Per Hour**	Grade	Description
A	Excellent	4.0	F = 0.0	Failing
A-		3.7	*P	Passing, equivalent of D or better
B+		3.3		
B	Good	3.0	*MG	Missing Grade
B-		2.7	*W	Withdrawn
C+		2.3	*I	Incomplete
C	Satisfactory	2.0	*AU	Audit
C-		1.7		
D	Barely Passing	1.0		
			*OA, OB, etc.	Letter grade, repeat course
			*OP, OF	Pass/Fail a repeated course

\* Not figured in cumulative totals  
\*\* Grade-Points effective for calculations beginning June 1985

September 1971 to August 1979 - There is no grade-point average. No transcript record is kept of courses for which the student does not earn a grade equivalent of C or better. Transcripts show a chronological record of courses passed without indicating the academic year in which the courses were taken.

Grade	Description	Grade	Description
A	Excellent	P	Passing, equivalent of C or better
B+		I	Incomplete, not figured in cumulative totals
B	Good	*NC	No Credit
C+		AU	Audit, not figured in cumulative totals
C	Satisfactory		

\*Not posted to transcript

July 1964 through August 1971 - A grade-point average was computed for all courses in which a grade carrying grade-points was received. All courses attempted are included on the transcripts with an indication on the semester they were taken.

Grade	Description	Grade-Points Per Hour
A	Excellent	4
B	Good	3
C	Satisfactory	2
D	Barely Passing	1
F	Failing	0
WF	Withdrawn Failing	0
P	Passing	Carry no grade-points, not figured in semester and cumulative totals, credit hours included together with any advance standing credit in total hours passed
PZ	Passing	
PV	Passing	
S	Satisfactory	
AU	Audit	Carry no grade-points, not figured in semester and cumulative totals
U	Unsatisfactory	
W	Withdrawn	
I	Incomplete	

1946 through June 1964 - A grade-point average was computed for all courses in which a grade carrying grade-points was received. All courses attempted are included on the transcripts with an indication of the semester they were taken.

Grade	Description	Grade-Points Per Hour
A	Excellent	3
B	Good	2
C	Satisfactory	1
D	Barely Passing	0
I	Incomplete	0
F	Failing	-1
WF	Withdrawn Failing	-1
AU	Audit	Carry no grade-points, not figured in semester and cumulative totals
S	Satisfactory	
U	Unsatisfactory	
W	Withdrawn	

**THOMAS J. WATSON COLLEGE OF ENGINEERING AND APPLIED SCIENCE**

Present Grading System - A grade-point average is computed for all courses taken, and includes minus grades. All courses attempted are included on the transcript with an indication of the semester they were taken. University grading system applies, with the following exceptions:

Certain types of Physical Education courses do not factor into the semester or cumulative GPA for Harpur students. The grade for

these courses are preceded by a 'P'. Letter grades appear as PA, PA-, PB+, PB, PB-, PC+, PC, PC- or PD. Pass/fail grades appear as PP or PF.

Grade	Description	Grade-Points Per Hour	Grade	Description
A	Excellent	4.0	*P	Passing,
A-		3.7		equivalent of D or better
B+		3.3		
B	Good	3.0	*I	Incomplete
B-		2.7	*AU	Audit
C+		2.3	*W	Withdrawn
C	Satisfactory	2.0	*WP	Withdrawn Passing
C-		1.7	*MG	Missing Grade
D	Barely Passing	1.0		
F	Failing	0.0		
WF	Withdrawn Failing	0.0		
*OA, OB, etc.		Letter grade, repeat course		
*OP, OF		Pass/Fail a repeated course		

\*Carries no grade-points, not figured in semester and cumulative totals.

For semesters previous to June 1983, see section on College of Community and Public Affairs.

#### COLLEGE OF COMMUNITY AND PUBLIC AFFAIRS\*

\*Between July 1987 and July 2006 known as School of Education and Human Development - SEHD. Prior to July 1987 known as School of General Studies and Professional Education - SGSPE

September 1981 to Present - To remain in good academic standing, College of Community and Public Affairs (CCPA) students enrolled in degree programs are expected to make satisfactory progress toward the degree. In CCPA satisfactory progress is defined as maintaining a grade-point average of 2.0 in all courses taken (whether or not in CCPA). The grade-point average is calculated on a 4.0 scale. The January 1981 to Present grading policy remains in effect.

Present Grading System - A grade-point average is computed for all courses taken, and includes minus grades. All courses attempted are included on the transcript with an indication of the semester they were taken. CCPA transcripts include notations for academic actions of probation, suspension, or dismissal. Effective Fall 1987, CCPA transcripts reflect academic honors awarded (semester Dean's list).

Grade	Description	Grade-Points Per Hour	Grade	Description
A	Excellent	4.0	*P	Passing,
A-		3.7		equivalent of D or better
B+		3.3		
B	Good	3.0	*I	Incomplete
B-		2.7	*AU	Audit
C+		2.3	*W	Withdrawn
C	Satisfactory	2.0	*WP	Withdrawn
C-		1.7	*MG	Missing
D	Barely Passing	1.0		
F	Failing	0.0		
**WF	Withdrawn Failing	0.0		
*OA, OB, etc.		Letter grade, repeat course		
*OP, OF		Pass/Fail a repeated course		
*Carries no grade-points, not figured in semester and cumulative totals				
**Effective Fall 1983				

September 1973 to December 1980 - There is no grade-point average. All courses attempted are included on the transcript with an indication of the semester they were taken.

Grade	Description	Grade	Description
A	Excellent	PS	Passing, equivalent of D or better
B+			

B	Good	NC	No Credit
C+			
C	Satisfactory	*I	Incomplete
D	Barely Passing	*W	Withdrawn
		*AU	Audit

\*Not figured in semester and cumulative totals

Prior to September 1973 - A grade-point average was computed for all courses in which a grade carrying grade-points was received. All courses attempted are included on the transcripts with an indication of the semester they were taken.

Grade	Description	Grade-Points Per Hour	Grade	Description
A	Excellent	4.0	*I	Incomplete
B	Good	3.0	*W	Withdrawn
C	Satisfactory	2.0	*AU	Audit
D	Barely Passing	1.0		
F	Failing	0.0		
WF	Withdrawn Failing	0.0		
**P	Passing			

\*Carries no grade-points, not figured in semester and cumulative totals  
\*\*Carries no grade-points, not figured in semester and cumulative totals, credit hours included together with any advance standing credit in total hours passed

#### SCHOOL OF MANAGEMENT

Present Grading System - Beginning with January 1981, grade-point averages are computed on a student's academic work in all colleges at Binghamton University, including minus grades. Beginning with Fall 1983, Management transcripts reflect academic honors awarded (semester Dean's list).

Grades of "NC" earned for a Harpur College course taken from September 1971 through August 1979 or a School of Nursing course taken from June 1976 through August 1981 are not computed in the GPA. GPA computations are based on the following values:

Grade	Description	Grade-Points Per Hour	Grade	Description
A	Excellent	4.0	*I	Incomplete
A-		3.7	*W	Withdrawn
B+		3.3	*AU	Audit
B	Good	3.0	*MG	Missing Grade
B-		2.7		
C+		2.3	*P	Passing
C	Satisfactory	2.0		
C-		1.7		
D	Barely Passing	1.0		
F	Failing	0.0		
U	Unsatisfactory	0.0		
WF	Withdrawn Failing	0.0		
NC	No Credit	0.0		
*OA, OB, etc.		Letter grade, repeat course		
*OP, OF		Pass/Fail a repeated course		
*Carries no grade-points, not figured in semester and cumulative totals				

January 1976 to December 1980 - Grade-point averages are computed using all courses except those in the School of Education and Human Development and any graduate course(s) for which the student has not formally filed a petition to receive credit toward his/her degree. All courses attempted are included on the transcript with an indication of the semester they were taken. GPA computations are based on the same values as those that were put into effect in September 1971.

September 1971 to December 1975 - Grade-point averages are computed using only those courses offered by the School of Management. All courses attempted are included on the transcript with an indication of the semester they were taken.

Grade	Description	Grade-Points Per Hour	Grade	Description
A	Excellent	4.0	*I	Incomplete

B+		3.5	*W	Withdrawn
B	Good	3.0	*AU	Audit
C+		2.5		
C	Satisfactory	2.0	P	Passing
D	Barely Passing	1.0		
F	Failing	0.0		
WF	Withdrawn Failing	0.0		
NC	No Credit	0.0		

\*Carries no grade-points, not figured in semester and cumulative totals

Prior to September 1971 - A grade-point average was computed for all courses in which a grade, carrying grade-points, was received. All courses attempted are included on the transcripts with an indication of the semester they were taken. GPA computations are based on the same values as those in effect in September 1971, excluding plus grades.

#### DECKER COLLEGE OF NURSING AND HEALTH SCIENCES

Present Grading System - A grade-point average is computed for all courses taken, and includes minus grades. All courses attempted are included on the transcript with an indication of the semester they were taken. Nursing transcripts reflect both academic honors awarded since Spring 1982 (semester Dean's list) and academic actions such as probation, suspension, and dismissal.

Grade	Description	Grade-Points Per Hour	Grade	Description
A	Excellent	4.0	*I	Incomplete
A-		3.7	*AU	Audit
B+		3.3	*W	Withdrawn
B	Good	3.0	*MG	Missing Grade
B-		2.7		
C+		2.3	*P	Passing,
C	Satisfactory	2.0		equivalent of C- or better
C-		1.7		
F	Failing	0.0	*WP	Withdrawn
			*WF	Passing
				Withdrawn
				Failing

\*OA, OB, etc. Letter grade, repeat course  
\*OP, OF Pass/Fail a repeated course  
\*Carries no grade-points, not figured in semester and cumulative totals

June 1976 to August 1981 - There is no grade-point average. No transcript record is kept of a course which the student does not earn a grade equivalent of C or better. Transcripts show a chronological record of courses passed with an indication of the semester they were taken.

Grade	Description
A	Excellent
B	Good
C	Satisfactory
P	Passing, equivalent to C or better
NC	No Credit
I	Incomplete, not figured in cumulative totals
AU	Audit, not figured in cumulative totals

September 1971 to May 1976 - A grade-point average was computed for all courses in which a grade carrying grade-points was received. All courses attempted are included on the transcripts with an indication of the semester they were taken. GPA computations are based on the same values as those in effect prior to September 1971.

Prior to September 1971 - Grade-point averages are computed using only those courses offered by the School of Nursing. All courses attempted are included on the transcript with an indication of the semester they were taken.

Grade	Description	Grade-Points Per Hour	Grade	Description
A	Excellent	4.0	*AU	Audit
B	Good	3.0	*I	Incomplete

C	Satisfactory	2.0	*W	Withdrawn
D	Barely Passing	1.0		
F	Failing	0.0	P	Passing,
WF	Withdrawn Failing	0.0		equivalent of C or better

\*Carries no grade-points, not figured in semester or cumulative totals

#### **STUDY ABROAD COURSEWORK**

Binghamton University-sponsored study abroad coursework will show only a placeholder course in the "Institution Credit" section of the transcript showing no Attempted Hours, Passed Hours, Earned Hours, GPA Hours or Quality Points. The abroad coursework is transfer articulated, and can be found in the "STUDY ABROAD" section of the transcript along with the corresponding Attempted Hours, Passed Hours, Earned Hours, GPA Hours, Quality Points and GPA.

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