

Binghamton University

Institutional Biosafety Committee

Meeting Minutes October 28th, 2025

Approved

Attendees: John K. Donovan (BSO), James Sobel, Karin Sauer, Claudia Marques, Lori Cole, Bridget McCane-Saunders

Admin: Stephen Kamper (recording secretary)

Absent: Suzin Webb, Sha Jin and Jeffrey Oliver

- I. Chair Marques called the meeting to order at 11:07 a.m.
- II. Approval of Agenda- B. McCane-Saunders moved to accept the agenda as written and L. Cole seconded the motion. There was no further discussion and the motion carried with no dissent.
- III. Approval of Minutes from February 7th, 2025- J. Donovan moved to accept the minutes as written and J. Sobel seconded the motion. There was no further discussion and the motion carried with no dissent.
- IV. S. Kamper provided the following data of biosafety protocol review activity:
 - There are currently 87 biosafety protocols *listed* as active in the system
 - 2 are in lapsed state (both are under review).
 - 1 protocol is used for reference and training purposes
 - There are currently 84 active protocols (not including those that are lapsed or used for training).

There are currently 6 protocols in the *In-Review* state:

- 1 protocol with clarification requested by specialist
- 1 with committee member clarification requested
- 1 under committee review (due 10/30/2025)

- 1 with a Chair clarification requested
- 2 CR's under Chair review

V. Chair Report- Chair C. Marques reported that:

- 3 months in advance of protocol expiration, PI's are notified and asked to submit a new protocol two months before its expiration date to allow adequate time for the committee review process
- The committee now has 7 working days (as opposed to the prior 7 consecutive) to review new protocols and amendments
- The Chair is making every effort to screen new protocols and amendments and determine if they require a full committee review
- Agrees to consider sending protocol renewal requests earlier than three months and employ alternative members to alleviate committee review workload during summer months when faculty are not paid and often traveling

VI. Biological Safety Officer K. Donovan reported:

- There has been little activity and no discernable waste being generated by the Ye lab; where work was covered by an expired protocol. The lab is otherwise adequately equipped to perform the work specified by the protocol
- The AV, L. Cole, confirmed that no animal work correlated to the PI's biological work is being performed
- The BSO reemphasized his desire to see a certified, operable autoclave installed in the Biotechnology building
- Current rate of waste generation for Biomedical Engineering is approximately 100 boxes per month at \$50.00/box
- The Interim VP of Research and University President will need addressed funding for a certified autoclave

VII. AV L. Cole's further discussion of AAV use in the animal facilities:

- L. Cole stated that most AAV will be BSL I; unless it is administered with a helper virus, toxin or ontogenetic insert

- Requested change to IBC SOP template to provide inquiry and explanation for intended use of inserts, helpers or toxins with AAV work.

Adjournment: B. McCane-Saunders moved to adjourn the meeting and K. Donovan seconded the motion. There was no further discussion and the motion carried with no dissention. The meeting adjourned at 12:33p.m.

Respectfully Submitted by,

Stephen Kamper
Research Compliance Coordinator
Research Compliance Office

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