

## **Advisory Committee for Scholarship and Research (ACSR) Policies and Procedures**

### **University Organization**

The Advisory Committee for Scholarship and Research (ACSR) is a Standing Committee of the Graduate Council (Article III, Title B, Clause 6d of the Graduate School By-Laws; <http://www2.binghamton.edu/grad-school/faculty-and-staff/policies-and-procedures/bylaws.html>.)

### **Mission**

ACSR's mission is broadly described in the By-Laws as follows: The Advisory Committee for Scholarship and Research advises the Vice President for Research on all matters relating to research and scholarly activities whether externally sponsored or funded within the University; promotes the development and growth of sponsored research and training programs throughout the University; advises the Vice President for Research with respect to allocations of funds supporting Organized Research Centers and Institutes, travel, publications, and other forms of internal support; reports to the Graduate Council establishment and continuation of Organized Research Centers and Institutes.

### **Membership**

The membership of ACSR is drawn from the Graduate Council on an annual basis. The Vice President of Research (VPR) may add faculty members to ACSR for one-two year renewable terms. The VPR may invite the Transdisciplinary Areas of Excellence Faculty Chairs to serve as ex-officio members of ACSR. The Assistant Vice President for Strategic Research Initiatives and the Dean of the Graduate School also serve as ex-officio members of the committee. The VPR appoints the chair of ACSR.

### **Meetings**

The committee will convene at least once each semester and on an as-needed basis (especially for discussion and voting on grants and awards).

### **Duties**

The duties of the committee include but are not limited to: making recommendations concerning designation, termination and funding for Organized Research Centers and Institutes for Advanced Studies and coordinating their external reviews; issuing the annual Interdisciplinary Collaboration Grants Call for Proposals, including reviewing and recommending award recipients and providing feedback to grant proposal applicants upon request; issuing the annual Call for Nominations for the Chancellor's Award for Excellence in Scholarship and Creative Activities, including reviewing and recommending nominations; review for Inquiry of Scientific Misconduct cases; assisting Transdisciplinary Areas of Excellence with review of University Roadmap Grant Proposals; review of limited submission opportunities on an as-needed basis; and special reviews and discussions as requested by the Vice President for Research. Members will recuse themselves from review of

proposals where there is the potential for conflict of interest. ACSR may also appoint external reviewers, on an as-needed basis to assist with reviews of proposals and/or center reports.

## **Specific Activities**

### **a. Organized Research Centers (ORC)**

A Call for New ORCs is distributed each Fall. ORCs are to be led by a tenured faculty member. ACSR reviews and ranks submissions. Recommendations are forwarded to the VPR for further action. ACSR may recommend that additional ad-hoc reviewers be added to the group to ensure that each proposal receives the appropriate review. ACSR reviews the productivity of the ORCs through the submission of an annual report and budget request. (See *Guidelines for Organized Research Centers.*)

### **b. Interdisciplinary Collaboration Grants Program**

The ICG program announcement is distributed in Fall with proposals due in Spring. ACSR meets in the spring timeframe to review and rank proposals. Recommendations on awards are forwarded to the VPR for further action. ACSR may recommend that additional ad-hoc reviewers be added to the group to ensure that each proposal receives the appropriate review. ACSR may be called upon to review additional ICG grants arising out of the Transdisciplinary Areas of Excellence on an as-needed basis.

### **c. Chancellor's Awards for Excellence in Scholarship and Research**

Nominations for these awards are solicited in October. Submitted nominations are reviewed and ranked by ACSR. Recommendations are forwarded to the VPR for further action.

### **d. Scientific Misconduct**

ACSR reviews Inquiries for Scientific Misconduct, on an as-needed basis, at the request of the Associate Vice President for Research.

### **e. Limited Submission Opportunities**

ACSR may be asked to review Letters of Intent for Limited Submission Opportunities, such as the National Science Foundation Major Research Instrumentation Program, on an as-needed basis.

### **f. Other Activities as Requested by the Vice President for Research**