



**Faculty Research Support Program
Call for Proposals
Deadline: February 1, 2017**

OVERVIEW

Binghamton University, as part of its Road Map, is committed to supporting faculty in the growth of their research agendas. We recognize that external research funding is highly competitive; this initiative seeks to support faculty between awards by offering funding to enable the maintenance of research activity and generation of data toward proposal submission.

The **Faculty Research Support Program** is intended for investigators who have a history of successful funding, and require bridging support for the generation of data needed to submit a proposal for funding in their area of expertise. Projects funded through this program are expected to lead to the submission of a proposal for external support within one year of project completion. Two to three twelve-month awards will be made for projects beginning June 1, 2017. This program will provide a total of \$50,000 (co-funded by the applicant's Department, the Office of the Provost, and the Division of Research) and one Graduate Assistant (GA) for one year (provided by the Department) to each applicant selected. Collaborative proposals are encouraged. In those cases, one of the Co-PIs must meet the eligibility requirements.

ELIGIBILITY REQUIREMENTS

The following eligibility requirements must be met for all applicants:

- Full-time tenured or tenure-track appointment;
- Record as an independent investigator with evidence of external support within the past three years (award termination date no earlier than 1/31/14);
- Submission of at least two proposals for external support within the past two years (1/31/15 to present);
- Letter showing matching support from the applicant's Department/School:
 - Support for a Graduate Assistant (with applicable tuition scholarship) dedicated to the applicant's project for one year;
 - \$25,000 cash match in support of the research;
- Commitment by applicant to submit at least one proposal for external support by December 31, 2018.

PROPOSAL PREPARATION

Applicants are encouraged to discuss budget preparation with the staff of the Office of Sponsored Programs (OSP). Completed application packages must be submitted electronically to BUinternalgrants@binghamton.edu by 5:00 pm on February 1, 2017. Proposals should be submitted as one PDF file. Awards will be announced by April, 2017 for projects beginning June 1, 2017. Applicants are encouraged to submit non-proprietary content and clearly mark proprietary information, when applicable.

All proposals must contain the following elements, in one document:

- A. Proposal Cover Page (attached cover page must be used).
- B. Project Narrative (3 pages maximum, single spaced, one inch margins, 11 point font).

- Description of the project, its significance and potential impact.
 - A brief statement of the project's benefits to the University, including plans for internal/external dissemination of research.
 - Discussion of the applicant's record as an independent investigator including history of external support.
 - A tactical plan for seeking funds including a timetable for submission, and how award will be used to increase competitiveness for future external funding. The plan should include discussion of submission of two proposals for external support within past two years and may include a discussion of reviews received from previous submissions, if applicable.
- C. Literature Cited: Provide the key citations which relate directly to this project.
- D. Budget and Budget Justification: Funds for the period June 1, 2017-May 31, 2018 may be requested using the attached page.
- E. Curriculum Vitae.
- F. Letter from Department Chair/Dean committing \$25,000 cash match and support for a Graduate Assistant (with applicable tuition) dedicated to the project.
- G. Copies of reviews from previous submissions may be included, if applicable.

PROPOSAL REVIEW

All proposals will be reviewed by the Provost and the Vice President for Research. Proposals will be evaluated using the following criteria:

- Confirmation that applicant meets all eligibility requirements;
- Originality, significance and potential impact of the proposed research;
- Strength of the faculty member's external funding record;
- Case made for potential to attract future external funding.

REPORTS

The awardee will be expected to provide a final report by August 15, 2018 summarizing the outcomes of the project, including publications, proposal submission activities and plans for submitting proposals for external funding, and invention disclosures (if applicable). Information on awarded projects (title, non-confidential abstract) may be posted to the Division of Research webpage. The project must be completed within the awarded timeframe. Budget revisions and requests for no-cost extensions will require approval. Awardees will also be asked for an update on project outcomes one year after project completion.

FURTHER INFORMATION

Questions may be addressed to Christi Cartwright-Wilcox, Staff Associate, Office of Strategic Research Initiatives, ccartwri@binghamton.edu.



**Faculty Research Support Program
PROPOSAL COVER PAGE**

Title of Project:

Principal Investigator and Department:

Funding Requested:

Project involves: (check all that apply):

- | | | |
|---|--|---|
| <input type="checkbox"/> Human Subjects | <input type="checkbox"/> Biosafety Control | <input type="checkbox"/> Radiological Control |
| <input type="checkbox"/> Animal Care | <input type="checkbox"/> Hazardous Waste | <input type="checkbox"/> Stem Cell Research |

Project Abstract (200 words or less):

PROPOSAL BUDGET

Please provide a budget for \$50,000 for one year (to include both the \$25,000 matching funds from the Department/School and funding provided through this program). Do not include the GA line supplied by the Department/School of this budget form.

Personnel Costs: (e.g., graduate students, undergraduate students, technical staff and associated fringe benefits). If a graduate student is hired during the academic year, \$6,000 per semester must be budgeted for tuition; waivers of this policy must be requested from the appropriate academic dean.

A. Salaries and Wages

Graduate Students \$ _____

Number of Students: _____

% of time: _____% # of months: _____

Undergraduate Students \$ _____

Number of Students: _____

Number of hours: _____ Hourly rate: _____

Other Personnel (*identify below*) \$ _____

B. Fringe Benefits

Graduate Students @15% \$ _____

Undergraduate Students @5% \$ _____

Other Personnel @46.5% \$ _____

Other Costs:

Support for general purpose computers or publication costs are generally not permitted. Where requested, those items require substantial justification. Funding for travel to professional meetings is not permitted.

C. Travel \$ _____

D. Materials and Supplies \$ _____

E. Tuition

F. Other Expenses \$ _____

TOTAL REQUESTED \$ _____

BUDGET JUSTIFICATION

Please provide a brief explanation of specific items included in the budget categories above.