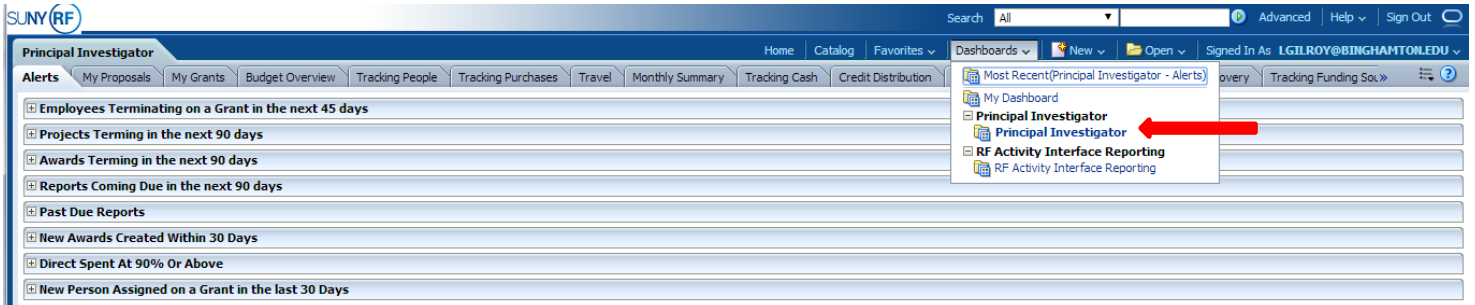


# RF Report Center Quick Card

## What is my available Award or Project Balance?

1. Log into the RF Report Center
2. At the Dashboard dropdown, select *Principal Investigator*



3. Select the *My Grants* tab.



4. Expand the *Award* or *Project/Award* section by selecting the "+" indicator.



# RF Report Center Quick Card

## What is my available Award or Project Balance?

This will produce a list of all awards/projects you currently have access to.

Award Number	Award Name	Sponsor Name	Sponsor ID Number	Award Type	Award Status	Award Principal Investigator	Award CO-Principal Investigator	Award Organization	Award Start Date	Award End Date	Days Remaining	% Direct Spent	Payroll Encumbrance Shortage	Direct Current Budget	Direct Expense	Direct Encumbrance	Direct Available Balance	
668		Confucius Institute of China	na	Foreign	ACTIVE	C Y		UNSPECIFIED	020 Institute for Asia and Asian Diasporas (RF)	01-Jan-2014	31-Dec-2014	293	0.00	0.00	70,000.00	0.00	0.00	70,000.00
6		Knowles Electronics LLC	Agreement 14041511	Nonfederal	ACTIVE	M R		UNSPECIFIED	020 Mechanical Engineering	06-Jan-2014	31-Dec-2015	658	0.00	0.00	82,687.00	0.00	0.00	82,687.00
6		Arizona Board of Regents	124740	Federal Flow Through	ACTIVE	L C		UNSPECIFIED	020 Geology	01-Sep-2013	31-Aug-2014	171	2.02	0.00	28,313.00	573.00	0.00	27,740.00

5. To check the available balance on a particular award or project, refer to the *Direct Available Balance* column.

Award Number	Award Name	Sponsor Name	Sponsor ID Number	Award Type	Award Status	Award Principal Investigator	Award CO-Principal Investigator	Award Organization	Award Start Date	Award End Date	Days Remaining	% Direct Spent	Payroll Encumbrance Shortage	Direct Current Budget	Direct Expense	Direct Encumbrance	Direct Available Balance	
668		Confucius Institute of China	na	Foreign	ACTIVE	C Y		UNSPECIFIED	020 Institute for Asia and Asian Diasporas (RF)	01-Jan-2014	31-Dec-2014	293	0.00	0.00	70,000.00	0.00	0.00	70,000.00
6		Knowles Electronics LLC	Agreement 14041511	Nonfederal	ACTIVE	M R		UNSPECIFIED	020 Mechanical Engineering	06-Jan-2014	31-Dec-2015	658	0.00	0.00	82,687.00	0.00	0.00	82,687.00
6		Arizona Board of Regents	124740	Federal Flow Through	ACTIVE	L C		UNSPECIFIED	020 Geology	01-Sep-2013	31-Aug-2014	171	2.02	0.00	28,313.00	573.00	0.00	27,740.00
6		BAE Systems Advanced Information Technologies	IBAE14 and IBAE15	Nonfederal	ACTIVE	P S		UNSPECIFIED	020 Mechanical Engineering	16-Nov-2012	31-Dec-2014	293	0.00	0.00	9,913.00	0.00	0.00	9,913.00

Please note the amount shown is the direct cost balance. This amount reflects the funds that are available to spend in direct relation to your project.