What should I look at first on the PI Dashboard?

The PI Dashboard has a wealth of information to assist you in the management of your sponsored programs. To highlight those items that may need your immediate attention, an Alert tab was developed. To access the Alert tab:

1. Once you have logged into the RF Report Center, select Principal Investigator at the Dashboard dropdown.

![Dashboard Screenshot](image1)

2. Select the Alerts Tab.

![Alerts Tab Screenshot](image2)

3. By selecting the “+” symbol on each section, it will provide you with detailed information on all your awards/project.

![Detailed Information Screenshot](image3)