The recess for Thanksgiving begins at 3 p.m. on Wednesday, November 27 and continues through 2 p.m. on Sunday, December 1

If you are leaving for the break you must:

- Unplug all electrical devices (except refrigerators).
- Close and lock all windows and doors.
- Close and lower blinds three-quarters down.
- Remove all perishable food and trash to the dumpster.
- If you leave a car on campus, it MUST be parked in Lot G1, M1, or ZZ North or South
- If you are residing on campus during this break, you can also use Lot O2 or Y4

If you are staying in your room for all or part of the break, please register online at reslife.binghamton.edu/break no later than Tuesday November 19. It is very important that you register if you are staying in your room so we know who is here in case of an emergency.

Please note the Area Offices will be closed during the break, however there will be an RA in your building. Be mindful of the following number in case of emergency:

<table>
<thead>
<tr>
<th>Res Life Staff Member On-Duty</th>
<th>607-759-4755</th>
</tr>
</thead>
<tbody>
<tr>
<td>If you cannot reach the staff member on-duty by phone, call University Police who will contact them.</td>
<td></td>
</tr>
<tr>
<td>Emergency Maintenance Customer Service</td>
<td>607-777-2341</td>
</tr>
<tr>
<td>University Police</td>
<td>x 911 (emergency - from a campus phone)</td>
</tr>
<tr>
<td></td>
<td>607-777-2222 (emergency - from a cell phone)</td>
</tr>
<tr>
<td></td>
<td>607-777-2393 (non-emergency)</td>
</tr>
</tbody>
</table>

Please be aware that staff coverage during the break is limited. **If you are locked out of your room, the response time to key you in could be lengthy. Make every effort to keep your keys with you at all times!**

During this break housing period the University Housing License and the Code of Student Conduct are still in effect. In addition, you must obey the directives below. Break housing is a privilege and you are expected to conduct yourself in a manner appropriate to a community living environment. Any alleged violations will result in immediate removal from break housing pending any student conduct or administrative follow-up action.

- You may not have any guests in the building at any time.
- You may not allow anyone to “tailgate” (not using their card access) into the building.
- You should keep your room and suite door locked at all times.

**HAVE A HAPPY AND SAFE BREAK!**

NOTE: Many students bring decorations back to campus after Thanksgiving recess to decorate their rooms or flats for the holidays. If you plan to do so, please read the guidelines regarding holiday decorations:

binghamton.edu/residential-life/break/decoration-guidelines-apt.pdf