



RESIDENTIAL LIFE

Apartments  
Community

**SPRING BREAK**

# CLOSING NOTICE

**Hillside and Susquehanna Residents:**

**SPRING BREAK begins at 11 a.m. Saturday, March 16 and continues through 2 p.m. Sunday, March 24.**

**YOU WILL BE HELD RESPONSIBLE FOR UNDERSTANDING AND FOLLOWING THESE INSTRUCTIONS.**

**If you are leaving for all or part of spring break do the following:**

- Close and lock all windows and doors.
- Close and lower blinds 3/4 way down.
- Remove all perishable items to the dumpster.
- Unplug electrical devices, except refrigerators.
- Cars remaining on campus must be parked in **Lot M1, O2, S2, X, Y4, ZZ North/South.**
- **Take your keys with you; do not expect staff to key you in to your room when you return.**

If you are staying in your room for all or part of the recess, please register via <http://reslife.binghamton.edu/break> no later than noon on Thursday, March 14. **It is very important that you register if you are staying in your room so we know who is here in case of an emergency.**

Please note the Area Office will be open 8 a.m. – 4 p.m. on weekdays during the break. The office is closed for lunch from noon – 12:30 p.m. Also note that there are no RAs available or on duty during the break. Be mindful of the following numbers in case of emergency:

- Break Duty Phone 607-759-4755
- Emergency Maintenance Customer Service x 7-2341
- University Police x 911 (emergency – use a campus phone only)  
x 777-2393 (non-emergency or cell phone use)

**If you cannot reach the staff member on duty, please call University Police who will contact them.**

Please be aware that staff coverage during the break is limited. **IF YOU ARE LOCKED OUT OF YOUR ROOM/APARTMENT, THE RESPONSE TIME TO KEY YOU IN COULD BE LENGTHY. MAKE EVERY EFFORT TO KEEP YOUR KEYS WITH YOU AT ALL TIMES!**

During this break housing period the *University Housing License* and the *Rules of Student Conduct* are still in effect. Break housing is a privilege and you are expected to conduct yourself in a manner appropriate to a community living environment. Any alleged violations will result in immediate removal from break housing pending any student conduct or administrative follow-up action.

**HAVE A HAPPY AND SAFE BREAK!**