

Binghamton University Residential Life 2020-21 **On-campus** **Housing Guide**

The online housing process consists of TWO separate parts:

Part 1 — Registration and group formation

Part 2 — Room selection

To access the online housing process: reslife.binghamton.edu/housing

Part 1 — Registration and group formation starts..... **Oct. 17**

To participate in room selection, you **MUST** register by midnight the day **BEFORE** your priority starts.

Registering does not obligate you to continue the housing process.

Priority Points **Oct. 17–Nov. 1**

Students who register for housing by agreeing to the housing license between Oct. 17 and Nov. 1 will be awarded 15 Priority Points.

- Priority Points will be added to academic credits that are used in determining time slots for room selection.
- Priority Points will be given to every student who registers by Nov. 1, so groups of students will accumulate points.
- Students do not need to form groups to get priority points.

Registration and group formation continues **Nov. 2–Feb. 18**

Learning Community applications due in area offices..... **Jan. 31**

The following Learning Communities are accepting applications: Hinman Public Service, Dickinson CoRE and Entrepreneurial LC. Visit the Community website to apply. Students returning to the Hinman Public Service; CIW Politics, Law and Society or International Relations; Dickinson CoRe or Entrepreneurial LCs will be contacted directly by the Community, so watch your email.

- Students who are applying for or returning to learning communities must register in order to sign the University housing license.
- Students will be notified of their acceptance into the Learning Community prior to the start of room selection.
- Students who are accepted into a Learning Community will not participate in the online room selection process.
- For more information about learning communities: binghamton.edu/residential-life/communities/lc.html

Part 2 — Room selection **Feb. 19–March 2**

Students will choose a room/flat/suite/apartment.

Cancellation Deadline.....April 1, 2020

All students who cancel housing will be assessed a \$200 cancellation charge. Housing cancellation requests will not be accepted after April 1, 2020, unless a student is transferring, withdrawing, or studying abroad. To cancel, submit a cancellation request to the area office of your 2020–21 housing by April 1. **Note that the housing license covers the ENTIRE academic year. Spring semester cancellations are not permitted (unless you are leaving the University).**

Important information

- Throughout the housing process, communication will be sent exclusively through B-MAIL. Check your B-mail often for updates.
- Students who fail to select a room during this process are not guaranteed on-campus housing.
- Be sure to check room rates as they vary based on room type and area. Break housing options also carry a higher room rate.
- After room selection, be sure to check your housing on the Application Status page in the housing portal.

Housing accommodations

Students with documented long-term or permanent disabilities or serious medical conditions may request housing accommodations through Services for Students with Disabilities (SSD). Residential Life has the most flexibility to work with and meet accommodations for students who apply for and receive their accommodation by Jan. 31. Remember, it takes time to process an accommodation request so apply as early as possible.

Students who currently have a housing accommodation and plan to return to on-campus housing for 2020–2021 must re-apply for their accommodation.

Specialty housing options

Go to binghamton.edu/residential-life/live-and-learn/specialty.html to learn about our many specialty housing options including Break Housing, Chem Free and/or Quiet Living.

- Students planning to live in specialty housing must sign the corresponding agreement during Part 1 — Registration and Group Formation.
- Signing a specialty housing agreement allows students to have a wider selection of rooms to choose from.
- Students who sign a specialty housing agreement and later change their mind do NOT have to rescind their acceptance.
- Chem Free rooms are available in ALL the traditional communities.
- Quiet Living is in Choconut, Glenwood and Nanticoke in Susquehanna Apartments Community. Note: Brandywine is not Quiet Living.
- Those needing Break Housing must select rooms in the Apartments Community, Delaware (Newing), Mohawk (CIW) or Windham (Mountainview). NOTE: Break Housing is a higher room rate than non-break housing. Please check our housing rates before choosing this option: binghamton.edu/residential-life/housing/rates.html

Gender-Inclusive Housing

Gender-Inclusive housing seeks to provide an environment that is welcoming to all gender identities, trans identities, and is not limited to the traditional gender binary (male and female). Students who choose Gender-Inclusive Housing share rooms, flats, suites and/or apartments without regard to gender identity. While gender inclusive housing is open to students of all gender identities, the primary intention is to create a welcoming environment for students with LGBTQIAP+ identities.

- Gender-Inclusive Housing is available in all communities.
- Students who agree to the Gender-Inclusive Housing agreement and later opt not to live in Gender-Inclusive Housing, must return to the Gender-Inclusive Housing request page and remove their request by choosing “none of the above.”
- Students who choose Gender-Inclusive Housing should understand that the room as well as the flat, suite and/or apartment is gender-inclusive for the academic year.

Group formation

Signing up as a part of a group allows students to share a room, flat, suite and/or apartment with students of their choice.

The most important thing to remember about group formation is that the group size needs to match the space configuration of the area. For example, to fill a Hinman suite a group needs to be 4 or 6 people to match the room configuration of the Hinman suites. Before forming a group, be sure to visit binghamton.edu/residential-life/live-and-learn to check out room styles. This will allow you to make sure your group size matches the room configurations in your desired area.

To form a group:

- In order to form a group, all members of the group must have registered by logging in to the housing system and signing the University housing license.
- Choose a GROUP LEADER. The Group Leader will create a group in the housing portal and invite others to join the group. The Group Leader can be changed. For room selection you will want to be sure the Group Leader meets the requirement for the priority in which you are selecting your room.
- All GROUP MEMBERS must accept the invitation to join the group. Once you join a group, other students will not be able to find you when they search for roommates in the portal.
- If you form a group and then change your plans, the Group Leader can delete the group. Individuals can also opt to leave the group.
- If you are considering a specialty housing option, be sure everyone in your group signs the agreement(s). Everyone in the group must sign the SAME optional Specialty Housing Agreements.

Group sizes for students planning to select a room in Newing should not be larger than 2 people (3 if you want to select a triple room).

Students are not required to be part of a group. Students who opt to sign up as an individual do not need to participate in group formation.

Signing up for housing

Part 1 — Registration begins Oct. 17. All students **MUST** register before room selection starts in February. You must register by midnight the day before your priority.

- Log on to the housing portal using your Binghamton University account username and password.
 - READ and SIGN the University housing license.
 - READ and SIGN optional Specialty Housing Agreements (if interested). Note: if signing up with a group all group members must sign the same specialty housing agreements.
 - Participate in Group Formation if planning to sign up with a group. Students signing up as an individual should skip group formation.
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Part 2 — Room selection February 19–March 2. Select your room, suite, flat or apartment

- Determine your priority
- Group Leaders: be sure to place all members of your group in a bed. If you are unable to house someone, let them know.
- Log on to the housing portal using your Binghamton University account username and password.
- Select your room. If signing up with a group, the Group Leader will sign up the entire group.

It is best to start your room selection as soon as your time slot allows. If you don't complete your room selection within the allotted time, you will have to select your room during the next time slot within your priority or the next priority for which you or your group meet the qualifications.

You can make ONLY ONE selection during the process. Once your room selection is made, the process is complete. You cannot go back and change your room selection. A room change process will take place following room selection.

Determining your priority

- Your PRIORITY for room selection is based on where the members of the group currently live, where they want to live and whether the group can completely fill a corridor double/suite/flat/apartment.
- To preserve the collegiate structure and allow for students to share space with others of their choice, priority is given to students who are returning to their current community and completely filling a corridor double/suite/flat/apartment.
- During a **FILL Priority** you must completely **FILL** a corridor double/suite/flat/apartment. Group size matters because to completely fill a 4-person suite/flat/apartment you need 4 people. Similarly, a group of 2 will only fill a corridor-style double room which is only available in CIW and Newing.
- Within most priorities, there are time slots for room selection. The time window an individual or Group Leader will be able to select a room is based on the average completed total credit hours* for the individual or group.
- Specific time slots within the priorities will be posted prior to the start of room selection.
- **You will not be sent a time slot.** Use the charts below to determine the priority and time slot during which you will sign-up.

* Credit hours: Students will need to know their total credits earned to figure the average credit hours. In-progress credits DO NOT count. Check credits through Transcripts in BU Brain. To figure the group average, add the Priority Points and credits earned for each student and divide by the number of students in the group. Group averages are rounded to the nearest whole number.

To view available beds: reslife.binghamton.edu/housing. The available beds link will be available in February. Remember, available beds may change between priorities. Make sure to review the available beds before the start of your priority to make sure your selection is still available.

Priorities

- Specific time slots within each priority will be posted prior to room selection
- Apartments Community (Hillside and Susquehanna) Priorities 1–4 are Feb. 19 and 20, Priorities 8 and 9 are Feb. 27 and March 2
- Traditional Communities (CIW, Dickinson, Hinman, Mountainview, Newing) Priorities 5–9 are Feb. 24–March 2

FILL PRIORITIES — You have a much better chance of getting your choice if you can **FILL YOUR CORRIDOR ROOM/SUITE/FLAT/APARTMENT**. Need more suite/flat/apartment mates? Check out our **roommate search tools** on the housing portal: binghamton.edu/StarRezPortalX

OPEN PRIORITIES — During open priorities, students may sign up alone or with a group for any remaining beds.

Apartments Community Hillside and Susquehanna

Priorities 1–4, are Feb. 19 and 20, Priorities 8 and 9 are Feb. 27 and March 2

PRIORITY 1
Keep your current apartment in Hillside/Susquehanna Group Leader fills their current apartment with a group who currently live in the Group Leader's community.
Select room: Wed., Feb. 19
10 a.m.–noon
THIS IS A FILL PRIORITY

PRIORITY 2
Pull people into your community in Hillside/Susquehanna Group Leader fills any apartment in their current community with a group that lives anywhere on campus.
Select room: Wed., Feb. 19
1–4 p.m.
THIS IS A FILL PRIORITY

PRIORITY 3
Sign up anywhere within Hillside/Susquehanna Group Leader fills any available apartment in Hillside or Susquehanna with their group. Group can currently live anywhere on campus.
Select room: Thurs., Feb. 20
9 a.m.–noon
THIS IS A FILL PRIORITY

PRIORITY 4
Sign up anywhere within Hillside/Susquehanna Sign up alone or with a group for any remaining beds.
Select room: Thurs., Feb. 20
1–4 p.m.
THIS IS AN OPEN PRIORITY

Specific time slots within the priorities will be posted prior to room selection.

Need help?

Sign-up Difficulties? Call Residential Life immediately at 607-777-2321. If you call after your priority has closed, you won't be able to select a room until your next eligible priority. If you reconfigure your group once your priority has started, make sure to call Residential Life immediately for assistance.

If you experience any difficulty while choosing your room, CALL Residential Life IMMEDIATELY. Emails may not be answered in a timely manner.

If calling after hours or emailing, give your name, phone # and description of the problem.

Traditional Communities CIW, Dickinson, Hinman, Mountainview or Newing

Priorities 5–9 are Feb. 24 through March 2

PRIORITY 5
Keep your current corridor-style room/suite/flat
Group Leader fills their current room/suite/flat with a group who currently live in the Group Leader's community.
Select room: Mon., Feb. 24
9 a.m.–noon
THIS IS A FILL PRIORITY

PRIORITY 6B
Fill a different corridor double room/suite/flat in your current community
Group Leader fills any corridor double room/suite/flat in their current community with a group who currently live in the Group Leader's community.
Select room: Tues., Feb. 25
Specific time slots within the priorities will be posted prior to room selection.
THIS IS A FILL PRIORITY

PRIORITY 8
Fill a corridor double room/suite/flat anywhere on campus
Group Leader fills any corridor room/suite/flat in any community with a group who currently lives anywhere on campus.
Select room: Thurs., Feb. 27
Specific time slots within the priorities will be posted prior to room selection.
THIS IS A FILL PRIORITY

PRIORITY 6A (NEWING ONLY)
Fill a different corridor single room in your current community
Individual fills any corridor single room in their current community.
Select room: Mon., Feb. 24
1–3 p.m.
THIS IS A FILL PRIORITY

PRIORITY 7
Pull people into your community
Group Leader fills any corridor room/suite/flat in their current community with a group who currently lives anywhere on campus.
Select room: Wed., Feb. 26
Specific time slots within the priorities will be posted prior to room selection.
THIS IS A FILL PRIORITY

PRIORITY 9
Sign up anywhere
Sign up alone or with a group for any remaining beds.
Select room: Mon., March 2
Specific time slots within the priorities will be posted prior to room selection.
THIS IS AN OPEN PRIORITY

Students who sign up in Priorities 5 and 6 are guaranteed to return to their community.

After Priority 6 you are not guaranteed to return to your community.

Some communities will begin to fill in Priority 7.

Room selection for Apartments will re-open in Priorities 8 and 9.

If you miss Priority 9, you will not be guaranteed on-campus housing.

Frequently Asked Questions:

What if I am not available during or miss my sign-up time? The Leader of any group should be someone who is going to be available during the designated priority time. However, a Group Leader or an individual can sign up in a later time slot within the priority or any later priority that matches the groups composition. However, the longer you wait, the fewer rooms/suites/flats/apartments will be available.

How are the credit hours determined? The credit hours of the group are determined by taking the average completed credit hours of all the group members. Credit hours are those you have earned and therefore do not include the credits you are taking for the spring semester or credits you have not yet transferred to Binghamton. Check your credits through transcripts in BU Brain. We will round to the nearest whole number. Priority Points are added to your credit hours for students who completed Part 1 of the process before Nov. 1.

Do BAP students get credit for classes taken at SUNY Broome? Credit hours earned at SUNY Broome during the fall semester will be added as PRIORITY POINTS for BAP students. Note: they will not pull into the system as academic credits. BAP credits will be added at the end of January.

What if I want to sign up for my current room/suite/flat/apartment but not with my current room, suite, flat or apartment mate(s)? If you and your current room/suite/flat/apartment mate(s) are not planning to room together again, you should talk and decide which one of you is going to keep your current space. Having this conversation early will allow everyone to plan and make the best possible housing decisions.

If I sign the Chem Free or Quiet Living Agreement, does that mean I must live in a Chem Free or Quiet Living Community? No, agreeing to the Chem Free and Quiet Living agreements in the housing application only makes you eligible to live in those communities. You will still be able to choose the housing option you prefer based on what is available during your priority.

I'm receiving a "profile error," what is that? If you are receiving a "profile error" then one or more members of your group have not completed the appropriate agreement for a living option such as Break, Chem Free or Quiet Living. Make sure you have signed the specialty housing agreement. If you're signing up as a group, make sure that ALL MEMBERS have signed the same specialty housing agreements or you won't be able to sign up for those options.

What if our group is too large for the space that is available? The Leader may decide to remove members from the group by assigning only some of the members. The unassigned person would then have to be invited to join another group or select their room as an individual. (Example: If you have a group of 6 and you house 4 of your group members in a 4-person flat, you will not be able to house the other 2. In this case, it is strongly encouraged that you tell these group members, so they can join another group or sign up alone.)

What if our group is too small to fill the space we want? Groups that cannot completely fill a suite/flat/apartment sign up in Priority 4 for the Apartments and Priority 9 for the traditional communities.

What if no space is available where I want to live? You will need to select a different hall and/or community where space is available to ensure that you/your group is housed for 2020–21. There will be a room change process following room selection, but space will be limited. Watch your Binghamton email and Residential Life webpage for details.

What if I want to live with someone who is currently in a SUNY sponsored study abroad or NSE program? The study abroad or NSE student is considered a current resident of the residential community in which they resided in the fall 2019 semester. If they did not live on campus during fall 2019, they will not be able to be a Group Leader and will only be able to sign up during priorities in which group members can currently live any place on campus (Priorities 8 or 9).

I am currently an off-campus student, can I still sign up for on-campus housing? Please email Residential Life at reslife@binghamton.edu and we will make you eligible to participate in housing sign-ups. Off-campus students cannot be Group Leaders and will only be able to select a room during priorities in which group members can currently live any place on campus (Priorities 8 or 9).

What if I want to sign up as a group with a new, incoming fall 2020 freshman or transfer student? Unfortunately we are unable to hold a space for fall admits.

What is Gender-Inclusive Housing? Gender-Inclusive Housing seeks to provide an environment that is welcoming to all gender identities, trans identities, and is not limited to the traditional gender binary (male and female). While gender inclusive housing is open to students of all gender identities, the primary intention is to create a welcoming environment for students with LGBTQIAP+ identities.

Can I select a different room once I have signed up? There will be a room change process following room selection. Watch for details on your Binghamton email and the Residential Life webpage for details. Please note that space will be very limited during the room change process.

I missed housing sign-ups, can I still live on campus? If you do not select a room by the end of Priority 9, you are no longer guaranteed on-campus housing.

Can I cancel my housing? Once you select a room, you are committed to living on campus for the entire 2020–21 academic year. If you select a room and then change your mind, you have until April 1, 2020, to cancel. **All students who cancel their housing after selecting a room will incur a \$200 cancellation charge.** Cancellation requests received after the April 1 deadline will be denied unless you are leaving the University or studying abroad. For complete information regarding the cancellation policy, see the University housing license.

What if I'm considering study abroad? In order to be sure you have housing, you will need to select a room during room selection. If you study abroad, you will be able to cancel your housing and the \$200 cancellation charge will be waived.