

Garage / Paid Lot Application

(Circle one choice above)

Name: _____

Identification number (B#): _____

Email address: _____

Your email address is the primary method of communication used by Parking Services. If left blank, all correspondences will be sent via campus mail.

Office Use Only:

- | | |
|--|--|
| <input type="checkbox"/> New | <input type="checkbox"/> Renewal |
| <input type="checkbox"/> Payroll Deduction | <input type="checkbox"/> Not Payroll Deduction |
| <input type="checkbox"/> Annual | <input type="checkbox"/> Semester or Summer |

Members of the University community who wish to purchase Annual or Fall semester proximity card permits may apply starting Aug 1 of the new academic year, and permits become effective before the start of the academic year. Spring permits go on sale starting Jan 1 and become effective before the start of the semester. Summer permits go on sale starting mid-May and become effective shortly after. Garage/Paid Lot permits may be purchased at Parking Services, Room G9, Couper Administration Building, between 8:30 a.m. and 3:30 p.m., Monday through Friday.

Applications must be accompanied by full payment. See below for the prices for annual, semester, and summer permits (prices include tax). Garage/Paid Lot cards will allow 24 hour a day access, but overnight rules still apply. Checks should be made payable to Binghamton University. Payroll deduction forms are available for employees only.

Date: _____

Local address: _____

Department: _____ Department extension: _____ Home phone: _____

Status: ☐ Staff/Faculty ☐ Student ☐ Other

You will have one virtual permit allowing you to park in 24-hour lots and commuter lots (during posted hours). You may link up to two vehicles to this virtual permit, but only one can be on campus at a time. List the vehicles you want to link to your virtual permit below (indicate plate numbers and states):

Vehicle 1:

Vehicle 2:

Plate Number

State

Plate Number

State

Check price and method of payment:

- | | |
|---------------------------------------|---------------------------------------|
| <input type="checkbox"/> Annual \$500 | <input type="checkbox"/> Summer \$175 |
| <input type="checkbox"/> Fall \$275 | <input type="checkbox"/> Spring \$275 |

Choose method of payment:

- ☐ Cash ☐ Check ☐ Charge

Checks payable to Binghamton University

- ☐ Payroll Deduct

See attached NYS Payroll deduct form or Research Foundation payroll installment plan form

Payroll Deduction will end when a CANCELLATION form is returned to Parking Services.

If a fall garage paid lot permit was purchased and you would like to purchase a spring garage/paid lot permit, you will need go to the Parking Office to purchase.

You may add additional vehicles to your account and switch vehicles on your virtual parking permit by going online to the [Parking Services website](#) and signing into your account. Only one vehicle may be on campus at a time.