



LETTER OF RECOMMENDATION FOR THE BACCALAUREATE OF SOCIAL WORK PROGRAM

APPLICANT'S LAST NAME	FIRST/PREFERRED NAME	Reference #
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Name/title of recommender _____

The Family Educational Rights and Privacy Act (FERPA) of 1974 and its amendment's guarantee students access to educational records concerning them. Students are permitted to waive their right of access to recommendations. The following statement indicates the wish of the applicant regarding this recommendation.

I waive my right to inspect the contents of this recommendation.
 I do not waive my right to inspect the contents of this recommendation.

Applicant's signature _____

TO THE EVALUATOR

The above-named applicant is applying for admission to the Baccalaureate of Social Work program at Binghamton University. Pursuing this program will require both an intensive program of undergraduate study and commitment to public and not-for-profit service with disenfranchised populations. The applicant has selected you as someone who can be helpful to the admissions committee in evaluating preparation for and readiness to enter the Baccalaureate of Social Work Program.

To ensure the best and most appropriate outcome of the application process for this applicant, we ask that you be frank about both the applicant's strengths and limitations. Please answer the questions below as fully as possible. Additional comments are also welcome. Your prompt reply is appreciated.

How long and in what capacity have you known the applicant? _____

What do you consider the applicant's major strength(s) as a candidate for undergraduate education in social work?

In what areas, and to what degree, does the applicant need to be strengthened to improve the ability to serve others in the capacity of social worker?

	BELOW AVERAGE	AVERAGE	ABOVE AVERAGE	VERY GOOD	OUTSTANDING	UNABLE TO JUDGE
Motivation to pursue BSW program						
Intellectual ability						
Ability of expression						
Written						
Oral						
Problem-solving skills						
Organizational ability						
Resourcefulness						
Initiative						
Creativity						
Ability to work cooperatively with others						
Level of maturity and emotional stability						
Respectful of diversity						

Please use the space below or an attached letter to elaborate on the ratings above or on any other matters you consider relevant to the applicant's admission.

SUMMARY EVALUATION

- I strongly recommend this applicant for admission and feel the applicant has the capacity to perform at a superior level in the BSW program.
- I recommend this applicant for admission without reservation, and am confident this individual will do well in the BSW program.
- I recommend this applicant with some reservations about the applicant's ability to perform well in the BSW program.
- I feel the applicant's qualifications for undergraduate study are marginal but the individual may do well with sufficient support and encouragement.
- I do not recommend the applicant for admission to the BSW program.

SIGNATURE

DATE

STREET ADDRESS

CITY

STATE

ZIP

Once completed, please email the form as an attachment to:

Sarah Young, BSW Program Director, syoung@binghamton.edu and copy
 Elisa Pittella, BSW Program Assistant, epittell@binghamton.edu