

# Harpur College Transfer Credit Petition **MAJOR or MINOR requirements**

## Part A: To be completed by Student

Student Name: \_\_\_\_\_

B-Number: \_\_\_\_\_

Institution offering the course(s): \_\_\_\_\_

Semester of Attendance (ex: Fall 2016): \_\_\_\_\_

The coursework is (check one):

Future coursework \_\_\_\_\_ Already appearing on my record \_\_\_\_\_

College Type (check one):

United States College \_\_\_\_\_ Study Abroad/International College \_\_\_\_\_

### Transfer Course Information

Course Number and Title	Credit Hours	Online course?	Repeated Course?

I have read and understand the Harpur College Transfer Credit Policy. I have read and understand the policy on duplicate course work. I understand that courses must comply with Harpur College Transfer Credit Policy in order to transfer.

Student Signature: \_\_\_\_\_

Email Address: \_\_\_\_\_

### Student Instructions:

1. Review Harpur Transfer Guidelines and Policies: <https://www.binghamton.edu/harpur/advising/transfer-credit-evaluation/index.html>
2. Complete Part A of this form.
3. Take this form to your **MAJOR** or **MINOR department** for review. The department must complete Part B.
4. Once Part A and B are complete, please submit the **department-approved** petition to Harpur Academic Advising, OH 110.

## Part B: To be completed by Major/Minor Dept Representative ONLY

Approved	Denied	BU equivalency and/or requirement to be fulfilled

Dept. Representative Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Dept. Representative (print): \_\_\_\_\_

Comments: